

## GOVERNANCE STRUCTURE GROUP REQUEST



**Date:** 12/1/2023

<b>Proposed Name of Requested Group:</b>	Infrastructure and Sustainability Council (ISC)	
<b>Request submitted by:</b>	Todd McDonald, VPFAS, ISC Co-chair	
<b>Group Type:</b> Council	<b>Action Requested:</b> Change If Change, identify type of change: Change in membership: Chair of Academic Technology or Designee, to Distance Education Coordinator.	
<b>Reporting Relationship:</b> Reports to College Council		
<p><b>Purpose:</b>                  The Infrastructure and Sustainability Council identifies, prioritizes, and advocates for the College's technology and facilities needs and services to ensure that students receive the opportunities and support they need to develop a strong foundation for life-long, resilient learning, career success, and global citizenship. With particular attention to equity, it makes recommendations to the College Council for the strategic direction and implementation of technology, facilities, and sustainability priorities and ensures that these recommendations are consistent with the objectives and recommendations established in the Technology Plan, Facilities Master Plan, Strategic Plan, Educational Master Plan, and other supporting plans and reports.</p> <p><b>Responsibilities:</b></p> <p><u>Technology</u></p> <ul style="list-style-type: none"> <li>● Make recommendations for the strategic direction and implementation of technology resources used throughout the College to support student learning programs and services, operations, and improve institutional effectiveness.</li> <li>● Review the College's Technology Master Plan and monitor implementation.</li> <li>● Evaluate the results of the Program Review and Planning (PRP) process and resource allocation recommendations to prioritize technology requests with specific attention to equity.</li> <li>● Ensure ongoing attention to equitable educational access and outcomes, and removal of barriers for historically underserved populations and students with disabilities, in technology planning and the technology prioritization process.</li> <li>● Continually compile evidence related to accreditation Standard III.C, as well as other relevant accreditation requirements and monitor the College's ongoing compliance with these requirements.</li> </ul> <p><u>Facilities</u></p> <ul style="list-style-type: none"> <li>● Recommend institutional annual and long-term goals to develop and implement initiatives in accordance with the recommendation of the Facilities Master Plan, the 5-year capital outlay plan, use of space, scheduled maintenance, and other state and federal reports.</li> <li>● Act as a recommending body to the College Council for the construction, remodeling, and/or reassignment of existing and new facilities, including bond-funded construction.</li> <li>● Study existing facilities and recommend alterations and improvements in response to the annual unit plans and emergent needs.</li> <li>● Ensure that the campus and college spaces are intentionally designed to welcome and engage our diverse student, employee, and broader community populations.</li> <li>● Ensure that college facilities are physically and electronically accessible to all.</li> <li>● Continually compile evidence related to accreditation Standard III.B, as well as other relevant accreditation requirements and monitor the College's ongoing compliance with these requirements."</li> </ul> <p><u>Sustainability</u></p>		

- Promote energy efficiency and conservation, sustainable construction and grounds management, and best practices for physical plant management.
- Consider total cost of ownership, including renewal costs and maintenance, of college technology and facilities recommendations.
- Ensure that the infrastructure and design of all college buildings support the future use of technology.
- Ensure ongoing attention to equitable educational access and outcomes, and removal of barriers for historically underserved populations and students with disabilities, in technology planning and the technology prioritization process.

**Products:** Technology Plan, 5-Year Capital Outlay Plan

**Meeting Schedule:** 1<sup>st</sup> and 3<sup>rd</sup> Fridays from 9:00 - 11:00 am.

**Chair(s):** Assistant Superintendent/Vice President, Finance and Administrative Services (Co-chair); Co-Chair elected by Council

**Members:**

- Director of Information Services
- Director of Facilities
- Distance Education Coordinator
- CCTech Connect Director
- Four (4) Faculty Representatives, appointed by Faculty Senate and PFF through collaboration
- Four (4) CCE Representatives, appointed by CCE
- Two (2) CAST Representatives, appointed by CAST
- Two (2) Student Representatives, appointed by ASG

**Advisory Members (non-voting):**

- Two (2) Center Directors
- One (1) Part-time faculty member, appointed by Faculty Senate and/or PFF through collaboration
- Director of Business Services
- Construction & Facilities Planning

Structure created – New Council  
Approved by Strategic Planning Council: 12/1/2020

Structure revision – Membership change to add Manager Construction and Facilities and revise Plans/Products  
Approved by ISC: 10/15/2021  
Approved by College Council: 10/22/2021

Structure revision – Membership change to add Director of Business Services as advisory member (non-voting)  
Approved by ISC: 3/3/2023  
Approved by College Council: 3/10/2023

Structure revision – Membership change to rename/replace Chair of Academic Technology to Distance Education Coordinator  
Approved by ISC: 12/1/2023  
Approved by College Council: 12/8/2023