

I.S. Recommended Telecommuting Items for Remote Work

Assuming Department approval and funding, below is a list of pre-approved and recommended devices for remote work by employees. Pre-approved devices do not require IS approval, however they do require approval from Department Supervisor/Manager and Dean/Director/VP. Recommended devices require Department Supervisor/Manager and Dean/Director/VP approval, followed by IS approval for technical compliance.

The devices listed below have been chosen using a specific set of criteria including compatibility with existing Palomar computer and/or telephone systems, plug-and-play capability (ease of use), quality, cost effectiveness and availability.

Please note that if approved and purchased with District funds, the expectation is that these devices will be used when returning to on-site work or otherwise returned to IS or your Department for future use.

Pre-Approved Devices

Webcams

| Type | Model | Notes |
|--------------|--------------------|--------------------------|
| Basic | Logitech C270 | 720p/30fps; 60° view |
| Good | Logitech C920/C925 | 1080p/30fps; 78° view |
| Future-proof | Logitech Brio | 4K 2160p/30fps; 90° view |

Headsets

| Type | Model | Notes |
|----------|--------------------|----------------------|
| Wireless | Jabra Evolve 65 UC | USB Dongle/Bluetooth |
| Wireless | Plantronics CS510 | Bluetooth |

Recommended Devices (if warranted and approved by Department and/or HR for remote work)

Printers (suitable for home/small office, low to moderate output)

| Type | Model | Functions | MSRP | 2-Year Care Pack (Warranty) * |
|-----------------|------------------------------|-------------------|----------|-------------------------------|
| Black and White | HP LaserJet Pro M118dw | Print Only | \$129.99 | |
| Black and White | HP LaserJet Pro MFP M29w | Print, Copy, Scan | \$139.99 | |
| Color | HP Color LaserJet Pro M255dw | Print Only | \$299.99 | |
| Color | HP Color LaserJet Pro M255dw | Print, Copy, Scan | \$329.99 | |

* 2-Year Care Pack warranty includes phone/chat support and one-day exchange w/shipping included if issue cannot be fixed remotely.