

May 9, 2019

Call to Order

A meeting of the Finance & Administrative Services Planning Council (FASPC) was held on Thursday, May 9th, in Room A-145. The meeting was called to order at 2:35 p.m. by Connie Moise, Director, Information Services.

Roll Call

Members Present: Jenny Akins, Eric Cantu, Amber Cross, Chris Miller, Connie Moise, Robert Sedillo, Manupriya Sharma, Susan Snow

Members Absent: Carmen Coniglio

Recorder: Jennie Vastola

I. Approval of Minutes

The minutes of the April 25, 2019 meeting were approved and will be posted on the Palomar webpage: <http://www2.palomar.edu/pages/faspc/minutes-and-agendas/>. (MSC: Miller/Snow and 2 abstentions)

II. Reports

A. Report of Vice President:

- Guided Pathways Essential Practices: Scale of Adoption

Connie Moise gave a brief overview of a new tool provided by the Community College Research Center, the *Scale of Adoption Assessment (SOAA)*. The tool is designed to help colleges assess their progress toward adopting essential guided pathways practices. Committee members were encouraged to read all the SOAA information for further details.

- State Apportionment Review

Connie Moise gave a PowerPoint presentation which provided an overview of the Student Centered Funding Formula (SCFF) and potential impacts to the budget. She explained the SCFF formula aligns with the State's strategy to achieve the Vision for Success goals, focused primarily on three main areas: access, equity, and performance. The SCFF apportions funding using a 70% Base Allocation linked to enrollment, a 20% Supplemental Allocation designed primarily to benefit low-income students, and a 10% Student Success Allocation based on student outcomes.

The base allocation is intended to promote broad access to the community colleges, determined based on district size, number of approved centers, and enrollment in terms of FTES generated, with specific funding rates associated with the three-year rolling average of credit FTES, special admit credit FTES, incarcerated student credit FTES, CDCP FTES, and traditional non-credit FTES.

The Supplemental Allocation recognizes that districts must provide additional support to remove barriers to access and success for certain groups of students. Determined based on the prior headcounts of Pell Grant recipients, California Promise Grant recipients, and AB 540 students.

The Student Success Allocation encourages progress on outcomes linked to the goals included in the Vision for Success. Determined based on prior year headcounts of those outcomes associated with earning degrees and certificates, completion of transfer-level Mathematics and English within first year, and/or nine or more CTE units, transfer to 4-year institution or attaining the regional living wage within one year of leaving community college).

The PowerPoint presentation will be posted on the Palomar SharePoint website.

Budget Update - Student Centered Funding Formula (SCFF)

palomar0.sharepoint.com

- B. Technology Plan Workgroup: No report
- C. Facilities Review Committee: No report
- D. Safety & Security Committee: Chris Miller reported there have been several break-ins (caught on camera) at the Fallbrook Education Center. Additional signs will be posted stating that cameras are in use at this facility. There are some areas on the San Marcos campus where additional barriers will be added to prevent vehicles from accessing pedestrian walkways.

First Reading: Chris shared the amended Safety & Security Committee Governance Structure. The main change was the addition of members to ensure representation from all campus locations. It was recommended that Chris bring the new Governance Structure back to the next FASPC meeting for second reading with one minor change; under Action Requested, move the "X" from the "Add" box to the "Change" box. Chris will also bring a copy of the current Governance Structure so FASPC members can readily see the recommended changes.

- E. Bookstore Advisory Council: No report
- F. Food Services Advisory Council: No report
- G. Accreditation Steering Committee: Connie Moise led the group in a discussion on Accreditation Standards III.B.1, III.C.1, and III.D.1. The group identified many ways the District is currently meeting these standards; responses are listed below in bold.

III.B.1

The institution assures safe and sufficient physical resources at all locations where it offers courses, programs, and learning support services. They are constructed and maintained to assure access, safety, security, and a healthful learning and working environment.

Responses: Safety & Security Committee, Facilities Review, Facilities Master Plan, accessibility (i.e. ADA compliance, Arboretum pathways)

III.C.1

Technology services, professional support, facilities, hardware, and software are appropriate and adequate to support the institution's management and operational functions, academic programs, teaching and learning, and support services.

Responses: Technology Master Plan Workgroup, Academic Technology (Faculty Senate sub-committee), Disability Resource Center, PeopleSoft upgrade, technical standards (i.e. cabling, etc.), PD opportunities, I.S. Department staffing

IIID.1.

Financial resources are sufficient to support and sustain student learning programs and services and improve institutional effectiveness. The distribution of resources supports the development, maintenance, allocation and reallocation, and enhancement of programs and services. The institution plans and manages its financial affairs with integrity and in a manner that ensures financial stability. (ER 18)

Responses: Annual positive audits, on time & complete mandated reports, quarterly updates to campus, attention to financial planning aligned with Vision for Success and SCFF, improve planning for maintenance and development of equipment and programs, investigate feasibility for a bond

IIII. Adjournment

There being no further items, the meeting was adjourned at 3:55 p.m.