

February 14, 2019

Call to Order

A meeting of the Finance & Administrative Services Planning Council (FASPC) was held on Thursday, February 14th, in Room MD-155C. The meeting was called to order at 2:35 p.m. by the Vice President of Finance and Administrative Services, Ron Ballesteros-Perez.

Roll Call

Members Present: Ron Ballesteros-Perez, Jenny Akins, Carmen Coniglio, Amber Cross, Chris Miller, Connie Moise, Robert Sedillo, Manupriya Sharma, Susan Snow

Members Absent: Riya Faldu

Recorder: Jennie Vastola

I. Approval of Minutes

The minutes of the November 8, 2018 meeting were approved and will be posted on the Palomar webpage: <http://www2.palomar.edu/pages/faspc/minutes-and-agendas/>.

(MSC: Akins/Miller and 3 abstentions)

II. Reports

- A. Guided Pathways Update: VP Kahn gave a PowerPoint presentation on *Palomar Pathways* and explained how this new approach will help students choose a path, stay on it, and graduate with the skills and knowledge they need to succeed in the workplace or next educational pursuit. Other topics discussed included meta majors, academic maps, Ad Astra scheduling, AB 705, block schedules, and STEM tutoring.
- B. Report of Vice President: VP Perez talked about the Governor's budget proposal and the process leading to the May revise. He also reviewed the new Student Centered Funding Formula (SCFF). Because this is a new formula, we don't know what the impact will be on community colleges. The Governor has, therefore, guaranteed the same amount of revenue for the next two years plus COLA. Currently, the Governor has predicted a 3.46% COLA.

At the February 12th meeting, the Budget Committee agreed to invite the FCMAT Team to conduct a review of the District's financial management and business practices. FCMAT is scheduled to visit April 8-10th and their final report will be shared with constituent groups.

This semester is F&AS cycle for reviewing/updating policies & procedures, so this group will be working on this project at future meetings.

February 4-14, Scion consultant is on campus doing surveys for student housing. The feasibility study results will be presented to the Board in May.

Work is currently being done on a timeline for the new bond. The goal will be to get the SD Taxpayers endorsement.

- C. Technology Plan Workgroup: Connie Moise reported this group has been working on Microsoft updates for all computers. In addition, they've been discussing an email retention policy, State accessibility standards, and guest access to computers in the library. Connie will provide information about the computer replacement plan at the next FASPC meeting.
- D. Facilities Review Committee: Chris Miller reported this group has been working with ASG on a mural project to be located on a large wall behind the cafeteria at the San Marcos campus. An artist from Los Angeles has been identified, and has agreed to work with students on the project. Equity funding will be utilized for associated costs.
- E. Safety & Security Committee: Chris Miller reported this group is working on several issues including building improvements, signage, lighting, and security cameras. He talked about AB 302 which will require community colleges to make their parking system accessible to enrolled students who need a temporary place to stay over-night in their car. He said he and Chief Moore will be meeting with the ASG to discuss implementation. Another possibility to help homeless students might be to have student housing available on a temporary basis. Chris also reported on ceiling leaks and the loss of a few trees due to the recent rain storms.
- F. Bookstore Advisory Council: No Report
- G. Food Services Advisory Council: VP Perez reported he had recently met with the new Regional Manager for Aramark and they discussed quality improvements that will be implemented after the Spring Break. He reported on the VendiBean coffee vending machines and said new snack vending machines are coming soon.

III. Other Items

- A. Fiscal Services Update: Carmen Coniglio reported the budget development process for FY2019-20 has begun and instructions are posted on the Fiscal Services website. The FY2018-19 Year-End Closing Schedule is also posted on the website, and Carmen emphasized the importance of adhering to all deadlines to ensure all financial activity is accurately recorded before closing.
- B. Accreditation Steering Committee: No Report

IV. Adjournment

There being no further items, the meeting was adjourned at 3:30 p.m.