
Call to Order

A meeting of the Finance & Administrative Services Planning Council (FASPC) was held on Thursday, March 9th in Room H-306. The meeting was called to order at 2:32 p.m. by Connie Moise, Director of Information Services.

Roll Call

Members Present: Jose Fernandez, Susan Garland, Chris Miller, Connie Moise, Teresa Wacker

Members Absent: Jenny Akins, Ron Ballesteros-Perez, Carmen Coniglio

Recorder: Dayna Schwab

I. Approval of Minutes

The minutes of February 23, 2017 will be brought back for approval at the meeting of March 23, 2017 as a majority of the present members had to abstain since they were absent that meeting.

II. Second Reading

None

III. First Reading

- A. Revision Request – AP 6300 Fiscal Management: Carmen Coniglio was absent and did not have updated information on this revision request. It will be brought back as a discussion item until the final draft is ready.
- B. Revision Request – AP 6900 Travel: Carmen Coniglio was absent and did not have updated information on this revision request. It will be brought back as a discussion item until the final draft is ready.

IV. Discussion/Information Items

- A. Technology Projects Update: Connie Moise presented a PowerPoint Presentation on the completed, pending and future projects of the Information Services Department. There are 39 projects in progress, 16 on hold, 31 not started, 86 open and 25 were completed in 2016 (as of January 2017). She identified the 5 project “pre-requisites” for key technology projects, how they provide support, status of the original 10 key technology projects (student centered) and key technology project possibilities.

V. Reports

- A. Report of Vice President: Connie Moise presented on behalf of VP Perez. The South Education Center Groundbreaking Ceremony was held on Friday, March 3, 2017. The forum on the Data Breach was held on Tuesday, March 2, 2017. The recording is available online. Closed captioning is available in English and will be available in Spanish soon. The hiring committee for the Vice President of Human Resource Services failed the search. The District may potentially hire a consulting firm to headhunt the search. There was a presentation on the North Education Center at SPC this week. We will ask Dennis Astl to present at a future FASPC meeting. There are new websites for the Palomar Promise and the Title IX and the Campus SaVE Act.
- B. Technology Plan Workgroup: Connie Moise had no report.

- C. Facilities Review Committee: Chris Miller reported FRC met on March 2, 2017. There was a first reading for ESL to hang a banner in English and Spanish outside of the H-116 during times of enrollment only. Chris showed a picture of the banner, it is 4' x 10'. ASG requested to add more lockers on campus but funding needs to be identified first. The following projects are currently under construction: South Education Center, North Education Center (Phase I), Learning Resource Center/Library, Parking Structure & Police Sub-Station and A Building remodel. Construction on the Maintenance & Operations complex will begin next week. This will close the temporary parking lot behind the gas station. The District is waiting on direction if the Student Services Center will be a true one-stop-shop as the current Library building is not big enough.
- D. Safety & Security Committee: Chris Miller reported the Safety & Security Committee met on March 1, 2017. A representative from Keenan & Associates gave a presentation on Company Nurse.
- E. Bookstore Subcommittee: There was no report.
- F. Food Services Subcommittee: There was no report.

VI. Other Items

- A. Fiscal Services Update: Carmen Coniglio was absent. There was no report.

VII. Adjournment

There being no further items, the meeting was adjourned at 3:31 p.m.