
Call to Order

A meeting of the Finance & Administrative Services Planning Council (FASPC) was held on Thursday, December 8th in Room H-306. The meeting was called to order at 2:36 p.m. by Connie Moise, Director of Information Services.

Roll Call

Members Present: Jenny Akins, Jose Fernandez, Susan Garland, Connie Moise, Teresa Wacker

Members Absent: Rosie Antonecchia, Ron Ballesteros-Perez, Carmen Coniglio, Chris Miller

Recorder: Dayna Schwab

I. Approval of Minutes

(MSC: Fernandez/Akins) The minutes of October 13, 2016 were approved and will be posted on the Palomar web page as follows:

<http://www2.palomar.edu/pages/faspc/minutes-and-agendas/>.

II. Second Reading

None

III. First Reading

Technology Master Plan: Connie Moise presented the Technology Master Plan for review. It identifies six broad technology goals designed to support the institutions strategic goals and sustain ongoing operations. Successful implementation and support for technology projects relies on thorough planning. The Technology Master Plan Work Group reviews institutional technology projects quarterly and incorporates project changes into the Technology Master Plan as part of their annual master plan review. She provided an example Technology Proposal Analysis Checklist. This process is intended to facilitate the movement of a technology proposal through the existing institutional processes for approval and funding. The committee discussed example products that could be brought to the working group for review. Connie asked that members discuss with their constituent groups and we will bring the item back for a Second Reading/Action at the next meeting.

IV. Discussion/Information Items

None

V. Reports

- A. Report of Vice President: Connie Moise reported on behalf of VP Perez. We have a new Board member, Nina Deerfield. She will be sworn in at the Tuesday, December 13th Governing Board meeting. "Better Together" was selected as the college theme for the 2017-2018 academic year. We will be expanding the College's student food pantry. Dr. Blake announced the Faculty/Staff Lounge is a possible location. Construction has begun on the South Education Center. The North Education Center is in the design/planning stages. Both centers are planned to open by summer 2018. PFF negotiations are complete and the tentative agreement will go to the December Board meeting. CCE negotiations began today. Payment plans are now available to students when they register for the spring 2017 semester. The mobile app is in the Android and Apple store but not available for download

yet. There is a data sharing problem with one piece of the app and IS and the vendor are working diligently to resolve it.

- B. Technology Plan Workgroup: Connie Moise reported the Technology Plan Workgroup has completed the Technology Master Plan.
- C. Facilities Review Committee: Chris Miller was absent. There was no report.
- D. Safety & Security Committee: Chris Miller was absent. There was no report.
- E. Bookstore Subcommittee: Ron Ballesteros-Perez was absent. There was no report.
- F. Food Services Subcommittee: Ron Ballesteros-Perez was absent. There was no report.

VI. Other Items

- A. Fiscal Services Update: Carmen Coniglio was absent. There was no report.

VII. Adjournment

There being no further items, the meeting was adjourned at 3:22 p.m.