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### **Call to Order**

A meeting of the Finance & Administrative Services Planning Council (FASPC) was held on Thursday, March 26<sup>th</sup> in Room H-306. The meeting was called to order at 3:04 pm by Ron Ballesteros-Perez, Vice President of Finance and Administrative Services.

### **Roll Call**

**Members Present:** Jenny Akins, Rosie Antonecchia, Michael Dentoni, Phyllis Laderman, Shannon Lienhart, Chris Miller, Catherine Parshalle, Eileen Poole, Don Sullins

**Members Absent:** Pam Grasso

**Recorder:** Suzanne Sebring

### **I. Approval of Minutes**

(MSC: DS/CM) The minutes of March 12, 2015 were approved with Shannon Lienhart abstaining and will be posted on the Palomar web page as follows:  
<http://www2.palomar.edu/pages/faspc/minutes-and-agendas/>.

### **II. First Reading**

#### **A. Gender Neutral Restrooms**

VP Perez welcomed those present, which consisted of members from every constituency group (AA, CAST, CCE, faculty and students).

Chris Miller updated everyone on what had taken place at the Facilities Review Committee Meeting. In summary, Monika Brannick had discussed the need for more gender-neutral restrooms on campus and suggested that the four (4) single-stall restrooms in the Humanities Building (two on the 2<sup>nd</sup> floor and two on the 3<sup>rd</sup> floor) be converted to gender-neutral restrooms. After some discussion, the item had been moved from first to second reading and then unanimously approved to recommend this action to FASPC.

VP Perez opened the item for discussion and members of all constituency groups voiced their opinion on the need for gender-neutral restrooms. This discussion lasted approximately one hour with thirty speakers.

At the conclusion of the discussion period, VP Perez thanked everyone for their comments and participation. He then motioned to modify the FRC motion of converting four (4) single use restrooms in the Humanities Building to gender-neutral restrooms and, instead, address the need globally (San Marcos, Escondido, and future North and South Education Centers) and to address the difference between common area restrooms and faculty/staff restrooms. (MSC: CM/PL) The motion passed with Catherine Parshalle abstaining.

VP Perez then motioned to split the motion into two parts:

Part one suggested an Interim solution to address the immediate need as presented to FASPC. This included safety concerns and a lack of sufficient number of gender-neutral restrooms. The proposal consisted of converting three (3) single-use restrooms located in common areas to gender-neutral restrooms, an increase of 150% (from 2 to 5). One of the restrooms is located in the MD building and two are located in the newly renovated GJ building. (MSC: PL/DS) The motion passed unanimously.

Part two referred the topic back to the Facilities Review Committee who will be tasked with engaging in dialogue with all constituency groups, similar to what occurred with the No Smoking Policy. This will also allow FRC, led by Director of Facilities, Chris Miller, and his staff the opportunity to research DSA guidelines and survey other community colleges, UCs and CSUs with the goal of creating a District standard for remodels and new construction. The FRC will then report back to FASPC. (MSC: EP/JA) The motion passed by unanimous vote.

**III. Discussion/Information Items**

**A. Presidential Search**

VP Perez updated the council on the status of the Presidential Search. The Board selected PBL as the consultant for the search at their Special Board Meeting on March 24<sup>th</sup>.

**IV. Reports**

- A. Report of Vice President: VP Perez had no report.
- B. Technology Plan Workgroup: Don Sullins had no report.
- C. Facilities Review Committee: Chris Miller had no report.
- D. Safety & Security Committee: Chris Miller had no report.
- E. Bookstore Subcommittee: Eileen Poole had no report.
- F. Food Services Subcommittee: Eileen Poole had no report.

**V. Other Items**

Eileen Poole informed the council that California Coast Credit Union is planning to put an ATM in on campus. No further information is available at this time.

**VI. Adjournment**

There being no further items, the meeting was adjourned at 4:24 pm.