
Call to Order

A meeting of the Finance & Administrative Services Planning Council (FASPC) was held on Thursday, March 12th in Room H-306. The meeting was called to order at 2:04 pm by Ron Ballesteros-Perez, Vice President of Finance and Administrative Services.

Roll Call

Members Present: Jenny Akins, Pam Grasso, Phyllis Laderman, Chris Miller, Catherine Parshalle, Eileen Poole, Don Sullins

Members Absent: Rosie Antonecchia, Michael Dentoni, Shannon Lienhart

Recorder: Suzanne Sebring

I. Approval of Minutes

(MSC: PL/PG) The minutes of February 26, 2015 were approved with Jenny Akins abstaining and will be posted on the Palomar web page as follows:
<http://www2.palomar.edu/pages/faspc/minutes-and-agendas/>.

II. Second Reading

A. Facilities Use Fee Structure

VP Perez reviewed the document, shared at the last meeting, which was created by a work group to update and standardize the fee structure for Facilities Use. This document has been vetted through Facilities Review Committee. Chris Miller motioned to approve the item, which was seconded by Phyllis Laderman and approved by unanimous vote. VP Perez will now take the item to SPC.

III. Discussion/Information Items

A. Presidential Search

VP Perez updated the council on the status of the Presidential Search. At this time, the Board has narrowed the consultant RFPs to the top four (4) candidates. They will conduct interviews at the Special Board Meeting on March 24th.

B. Accreditation

The Accreditation visit went well and VP Perez thanked everyone for their participation. At the exit interview, the team had six recommendations and six commendations for the District. The final results of the visit will be forwarded to the District the beginning of July.

IV. Reports

A. Report of Vice President: VP Perez informed the council that the results of the SERP will go to the Board on April 14th. If approved, there will be several meetings for succession planning. In addition, McCarthy Buildings was awarded the Design-Build contract for the Parking Garage/Police Substation. Finally, the classification study continues with the goal of presenting findings/recommendations in July/August of 2015.

B. Technology Plan Workgroup: Don Sullins had no report.

C. Facilities Review Committee: The last meeting was on March 5th. Chris Miller reported that they FRC had a second reading of an item from the grounds

department, that proposes expanding the Polynesian garden (currently behind TLC), including a plan to collect rainwater from the roofs and store in an underground tank. They are currently seeking donations to fund this plan. The FRC approved the concept. In addition, the committee discussed moving forward with classroom & lab locking hardware. Finally, there was discussion about forming a subcommittee to review/make recommendations on campus signage policies.

- D. Safety & Security Committee: The committee met on March 4th and discussed Workers Compensation injuries, alcohol awareness month programs for students, and universal waste practices.
- E. Bookstore Subcommittee: Eileen Poole reported that the bookstore is working on summer adoptions. She also shared that their Deal of the Week is an extra 30% off on all sale items.
- F. Food Services Subcommittee: Eileen Poole had no report.

V. Other Items

VP Perez informed the council that a discussion regarding Gender Neutral Restrooms on campus is taking place and will be discussed at the next FASPC meeting.

VI. Adjournment

There being no further items, the meeting was adjourned at 2:39 pm.