
Call to Order

A meeting of the Finance & Administrative Services Planning Council (FASPC) was held on Thursday, April 11th in Room MD-155C. The meeting was called to order at 2:04 pm by Ron Ballesteros-Perez, Vice President of Finance and Administrative Services.

Roll Call

Members Present: Jenny Akins, Debbi Claypool (for Pam Grasso), Arthur (Mick) Hutchins, Shannon Lienhart, Chris Miller, Catherine Parshalle, Eileen Poole, Don Sullins.

Members Absent: Johnathan Farmer, Pam Grasso, Phyllis Laderman, Marilee Nebelsick-Tagg

Recorder: Suzanne Sebring

I. Approval of Minutes

The minutes of March 14, 2013 were approved with modifications by Don Sullins (MSC: MH/JA) and will be posted on the Palomar web page as follows:
<http://www.palomar.edu/adminserv/FASPC.html>.

II. Second Reading

None.

III. First Reading

None.

IV. Discussion/Information Items

- A. Reorganization Follow-Up: VP Perez continued the discussion about the proposed reorganization within F&AS. At the previous meeting, he had asked Catherine, the CCE rep, to request clarification on the previous statement. She brought forward another statement from CCE to read to the council:

"The CCE is supportive of the district needs, but because this was a negotiated item, this would need to be brought back to the negotiation team."

Due to the absence of several members, VP Perez tabled the item until the May 9th meeting. However, this item may require a vote via email if it is discovered that May 7th is the last SPC meeting of the semester.

V. Reports

- A. Report of Vice President: The F&AS survey has been completed and we should have results to share with the council by the May 9th meeting. Regarding the budget, School Services of California sends out an update on the budget and there were several policy proposals that would affect PCCD that were rejected by the Assembly Subcommittee. They include basing funding on the number of students in classes at the end of the term, rather than the start; putting a 90-unit cap on the number of units a student can take at the state-subsidized rate; and requiring students to apply for federal student aid before being eligible for the Board of Governors' fee waiver. Next, these issues will be reviewed by the Senate Budget and Fiscal Review Subcommittee on April 11th. Information will be dispersed as it becomes available. VP Perez also informed the committee that the Budget Committee and Strategic Planning Council have both approved using some RDA

monies for IT/AV replacements. Jenny Akins asked when the new IT purchases will be made. VP Perez responded that there is no deadline on this – money will carry over. Finally, on April 9th the Chancellor's office released a website with a scorecard on all the community colleges. This website shows community college demographics and statistical data including percentages of those that persist with their educational goals and/or complete their educational program.

- B. Technology Plan Workgroup: Don Sullins reported that the Technology Plan Workgroup met on April 3rd. At that meeting, a Microsoft Windows 8 demonstration was held, followed by an assessment discussion. The intent of the discussion was to establish the evaluation criteria to assess the value of Windows 8 for the district's programs and services. Examples of criteria include such things as system functionality, user interface, security, new desktop applications. The result was Windows 8 has no value for the district at this time. Since no touchscreen applications are currently used, it was recommended that the evaluation be postponed until FY2014-15 or until a touchscreen application is needed.
- C. Facilities Review Committee: Chris Miller reported that the committee has several new members and that the ongoing action item is getting more visibility for the college via Google Maps. Other items discussed at the meeting were replacing the black rock with concrete around the planters near the Student Union, and finding a replacement for the old shades over the outdoor tables that quickly broke down. Facilities is investigating other shade options.
- D. Safety & Security Committee: Chris Miller reported that a small group had tested the Informacast System over Spring Break. The system broadcasts emergency announcements over the phones. In general, the test was a success. Problems found included faulty phones.
- E. Bookstore Advisory Council: Eileen Poole reported that the Bookstore Advisory Council met on March 20th. Everything was positive and the bookstore reported that they will be carrying an athletic clothing line in the Fall.
- F. Food Services Advisory Council: Eileen Poole reported that the Food Services Advisory Council also met on March 20th. They still plan to remodel the snack shack. The biggest news was that they are going ahead with the Jamba Juice installation, which will begin this summer.

VI. Other Items

None.

VII. Adjournment

There being no further items, the meeting was adjourned at 2:38 pm.

[Next Scheduled Meeting](#)

May 9, 2013

MD-155C