
Call to Order

A meeting of the Finance & Administrative Services Planning Council (FASPC) was held on Thursday, November 8th in Room MD-155C. The meeting was called to order at 2:02 pm by Phyllis Laderman, Director of Fiscal Services, acting as designee for Vice President of Finance and Administrative Services, Ron Ballesteros-Perez.

Roll Call

Members Present: Jenny Akins, Johnathan Farmer, Pam Grasso, Kelley Hudson-Maclsaac, Phyllis Laderman, Catherine Parshalle, Eileen Poole, Don Sullins.

Members Absent: Shannon Lienhart, Marilee Nebelsick-Tagg

Visitors: Diane Lach, Aramark

Recorder: Suzanne Sebring

I. Approval of Minutes

The minutes of October 11, 2012 were approved as presented (MSC: KHM/DS) and will be posted on the Palomar web page as follows: <http://www.palomar.edu/adminserv/FASPC.html>. Two individuals (PG, KHM) abstained due to their absence at the 10/11 meeting.

II. First Reading

A. FRC Structure – Proposal to add an IS member (approved by FRC).

III. Discussion/Information Items

A. Aramark presentation – Diane Lach with Aramark presented their 2012 Strategic Update & Performance Review to the council.

B. SPPF Requests

IV. Reports

A. Report of Vice President: Phyllis Laderman reported to the council, on behalf of VP Perez, that Proposition 30 passed.

B. Technology Master Plan Workgroup: Don Sullins informed the council that the Technology Master Plan Workgroup met and reviewed the planning template for the South Education Center. They also discussed technological solutions for the future.

C. Facilities Review Committee: Kelley Hudson-Maclsaac reported that the FRC approved the 5-year scheduled maintenance plan which is required by the Chancellor's Office. In addition, the topic of electric car chargers was opened and will be discussed further at future FRC meetings.

D. Safety & Security Committee: Kelley Hudson-Maclsaac indicated that the committee will meet next week, so there is no report at this time.

E. Bookstore Advisory Council: The council met in October and had a round-table conversation – it was a productive meeting and Follett is looking into the possibility of installing a vending machine (with scantrons, etc) on campus, perhaps one the

Health Office is no longer using. Eileen Poole met with Emily Porter, the bookstore manager, and the Johnathan Farmer to discuss issues. They agreed it was a good meeting.

- F. Food Services Advisory Council: Eileen Pool reported that the council met to discuss the program and Aramark presented their Strategic Update & Performance Review. The faculty representative requested more vegan options, which Aramark is addressing.

V. Other Items

No other items to report.

VI. Adjournment

There being no further items, the meeting was adjourned at 2:30 pm.

Next Scheduled Meeting

February 28, 2013

MD-155C