



**FINANCE & ADMINISTRATIVE
SERVICES PLANNING COUNCIL (FASPC)**
MINUTES

May 10, 2012

Call to Order

A meeting of the Finance & Administrative Services Planning Council (FASPC) was held May 10, 2012, in Room MD-155C. The meeting was called to order at 2:05 p.m. by Joe Newmyer, Interim Vice President, Finance and Administrative Services.

Roll Call

Members Present: Jenny Akins, Kelley Hudson-MacIsaac, Ken Jay, Phyllis Laderman, Marilee Nebelsick-Tagg, Joe Newmyer, Catherine Parshalle, Don Sullins

Members Absent: Rocky Brady, Pam Grasso

Guests: Susan Coleman

I. APPROVAL OF MINUTES

The minutes of April 12, 2012 were approved as amended (**MSC:** Nebelsick-Tagg/Hudson-MacIsaac) and will be posted on the Palomar web page as follows:

<http://www.palomar.edu/committees.htm>.

II. DISCUSSION/INFORMATION ITEMS

A. FASPC Formative Evaluation

Joe Newmyer led a discussion on the evaluation of the Finance and Administrative Services Planning Council's planning and resource allocation process for 2011-12. Members reviewed each division's progress of the priorities and objectives it set at the beginning of FY 2011-12; discussed the process used to allocate resources to address the priorities; and described how it used PRP funds allocated from SPC. They discussed what worked well and the areas that needed to be refined. There was a discussion on redevelopment funds and how it affects the College.

B. Budget Update

Joe Newmyer distributed and discussed two handouts: an updated Summary 3 Year Projection; and 2011-12 Apportionment and FTES, showing our FTES obligation.

III. REPORTS

A. Report of Vice President

No report.

B. Technology Master Plan Workgroup (Sullins)

No report

C. Facilities Review Committee (Hudson-MacIsaac)

Kelly Hudson-MacIsaac reported that FRC approved the inclusion of the Cactus and Succulent Garden into the Arboretum.

D. Safety & Security Committee (Hudson-MacIsaac)

No report

E. Bookstore Advisory Council (Jay)

No report

F. Food Services Advisory Council (Jay)

Ken Jay reported that Aramark was awarded the food services contract beginning July. They plan to enlarge the snack shack and upgrade the main food area.

V. ADJOURNMENT

Meeting was adjourned at 2:45 p.m.

Next meeting:
August 23, 2012
2:00pm
MD-155C