



## **FINANCE & ADMINISTRATIVE SERVICES PLANNING COUNCIL (FASPC)**

### **MINUTES**

January 26, 2012

#### **Call to Order**

A meeting of the Finance & Administrative Services Planning Council (FASPC) was held January 26, 2012, in Room MD-155C. The meeting was called to order at 2:03 p.m. by Interim Vice President of Finance and Administrative Services, Joe Newmyer.

#### **Roll Call**

**Members Present:** Jenny Akins, Pam Grasso, Kelley Hudson-MacIsaac, Phyllis Laderman, Marilee Nebelsick-Tagg, Catherine Parshalle, Don Sullins

**Members Absent:** Rocky Brady, Ken Jay

#### **I. APPROVAL OF MINUTES**

The minutes of December 8, 2011 were approved (**MSC:** Nebelsick-Tagg/Hudson-MacIsaac) and will be posted on the Palomar web page as follows:  
<http://www.palomar.edu/committees.htm>.

#### **II. ACTION ITEMS/SECOND READING**

None

#### **III. FIRST READING**

##### **A. SPPF Funds**

Mr. Newmyer stated that the initial requests for SPPF funds for 2011-12 exceeded the amount available by a considerable amount. Consequently it was agreed that the three requests from FAS and one from SS would be funded from Redevelopment funds.

Once all the requests for SPPF funds were evaluated and some were rejected, it was found that some unused funds were now available. These unused funds were allocated to the divisions and FAS was granted approximately \$20,000.

There are at least two possibilities for the use of this \$20,000. FASPC could put out a request for additional projects or it could allocate the funds toward the three projects that were already approved and reduce the amount of redevelopment funds that would be used.

MSC (Hudson-MacIsaac/Nebelsick-Tagg) to use leftover SPPF funds allocated to FASPC to fund the following three projects with the balance coming from redevelopment funds.

- Emergency Communication Equipment for \$24,000
- Emergency Response Equipment for \$8,000
- Emergency Operations Center Data Projector & Mounting Hardware for \$1,115

#### **IV. DISCUSSION/INFORMATION ITEMS**

##### **A. Budget Update**

Mr. Newmyer reminded members that the Governor has issued his proposed State budget for 2012-13. For Community Colleges, the budget is status-quo; no increase or decrease. It is predicated on a successful election in November that would raise taxes. If the election fails, the potential reduction to Palomar College would be over \$4.5 million for FY 2012-13. Also, our FTES would be reduced by 1017.

Mr. Newmyer provided a handout which presents two scenarios for the 2012-13 and 2013-14 District budget. The first scenario assumes the Governor's tax initiative on the November ballot succeeds; the second scenario assumes the tax initiative fails. The goal is to have a 2012-13 budget that will work under both scenarios. To help achieve this goal, a \$3 million adjustment will be made during 2011-12. He discussed the types of adjustments that could be made. For each scenario, Mr. Newmyer reviewed the beginning and ending balances, revenue, available resources, and expenditures for 2013-13 and 2013-14. He stated that the College may need to make changes to salaries and benefits in order to achieve a balanced budget for either scenario.

#### **V. REPORTS**

- A. Report of Vice President**  
No report.
- B. Technology Master Plan Workgroup (Sullins)**  
No report.
- C. Facilities Review Committee (Hudson-MacIsaac)**  
No report.
- D. Safety & Security Committee (Hudson-MacIsaac)**  
No report.
- E. Bookstore Advisory Council (Jay)**  
No report.
- F. Food Services Advisory Council (Jay)**  
No report.

#### **VII. ADJOURNMENT**

Meeting was adjourned at 2:45 p.m.

*Next meeting:*  
**Thursday, February 23, 2012**  
**2:00pm**  
**MD-155C**