

**PALOMAR COMMUNITY COLLEGE DISTRICT**

**Finance and Administrative Services  
Planning Council**

***Agenda***

**Zoom:** <https://palomar-edu.zoom.us/j/99790654072>

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**MEETING TYPE:**

<b>X</b>

**Regular**

**Product/Project**

**Special**

**Date:** **February 25, 2021**

**Starting Time:** **2:30 pm**

**Ending Time:** **4:00 pm**

**Place:** **Zoom Meeting**

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**CHAIR:** Ambur Borth, Vice President, Finance & Administrative Services

**MEMBERS:** ASG (1) – Kateri Mouawad  
CAST (1) – Vacant  
CCE/AFT (2) – Amber Cross, Robert Sedillo  
Director, Facilities – Chris Miller  
Faculty Senate (2) – Rosie Antonecchia, Vacant  
PFF (1) – Susan Snow  
Senior Director of Fiscal Services – Carmen Coniglio  
Director of Information Services – Mike Day  
Manager of Business & Contract Services – Vacant

**GUEST(S):** Mike Dimmick – Manager, Network & Data Center  
Steven Carkey – Accounting Manager  
Robert Threatt – Internal Auditor  
Pai Wang-Smith – Accountant  
Debbi Claypool – Sr Contracts Administrator

**RECORDER:** Heather Sutton

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**Order of Agenda Items**

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**I. Approval of Minutes**

- a. Regular Meeting of December 10, 2020

**II. Chapter 6 – BP/AP Update (Robert Threatt)**

- a. BP 6330 Purchasing
- b. BP 6340 Bids and Contracts

**III. Budget Calendar (Ambur Borth)**

**IV. Budget Assumptions (Ambur Borth)**

**V. Reports**

- a. Report of Vice President
- b. Technology Plan Work Group
- c. Facilities Review Committee
- d. Safety & Security Committee
- e. Bookstore Advisory Committee
- f. Food Services Advisory Committee

g. Accreditation Steering Committee

**VI. Other**

**VII. Adjournment**