



FINANCE AND ADMINISTRATIVE SERVICES
**FINANCE & ADMINISTRATIVE SERVICES
PLANNING COUNCIL (FASPC)**

Agenda

MEETING TYPE:

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Staff

Product/Project

Special

Date: **April 25, 2019**

Starting Time: **2:30 pm**

Ending Time: **4:00 pm**

Place: **A-145**
(Across from Boehm Gallery)

CHAIR: Connie Moise for Vice President, Finance & Administrative Services

MEMBERS: ASG (1) – Eric Cantu
CAST (1) – Jenny Akins
CCE/AFT (2) – Amber Cross, Robert Sedillo
Faculty Senate (2) – Manupriya Sharma, Vacant
PFF (1) – Susan Snow
Director of Facilities – Chris Miller
Senior Director of Fiscal Services – Carmen Coniglio
Director of Information Services – Connie Moise
Manager of Business & Contract Services – Vacant

GUEST: Robert Threatt, Internal Auditor/Analyst

RECORDER: Jennie Vastola

Order of Agenda Items

I. Approval of Minutes

March 14, 2019

II. Board Policy/Procedure Updates

- A. Second Reading Item: AP 6901 Mileage Reimbursement
- B. Additional Review: AP 6301 Federal Grant Guidelines
- C. First Reading Items:
 - BP/AP 6100 Delegation of Authority, Business and Fiscal Affairs
 - BP/AP 6150 Delegation of Authority, Signatures
 - BP/AP 6200 Budget Preparation
 - BP/AP 6250 Budget Management
 - BP 6450 Wireless Communication Devices

III. Reports

- A. Report of Vice President (Moise)
- B. Technology Plan Workgroup (Moise)
- C. Facilities Review Committee (Miller)
- D. Safety & Security Committee (Miller)
- E. Bookstore Advisory Council (Moise)
- F. Food Services Advisory Council (Moise)
- G. Accreditation Steering Committee (Moise)

IV. Other Items

V. Adjournment

Next Scheduled Meeting

May 9, 2019

A-145