



BUDGET COMMITTEE

MINUTES

February 23, 2021

A meeting of the Budget Committee was held February 23, 2021 via Zoom. The meeting was called to order at 2:46 p.m. by Ambur Borth, Vice President of Finance and Administrative Services.

Roll Call

Members Present: Barbara Baer, Tricia Frady, Anel Gonzalez, Ambur Borth, Teresa Laughlin, Dr. Kendyl Magnuson, Fari Towfiq, David Montoya, Rocco Versaci, Molly Faulkner, Carmelino Cruz, Jenny Fererro, Carmen Coniglio, Dr. Vikash Lakhani, Dayna Schwab, Loran Green, Joel Glassman

Members Absent: G.Frederick, K.Deven, S.Sivert

Recorder: Heather Sutton

Guests: Jack Kahn, Ken Stoppenbrink, Brandi Taveuveu, Pai Wang-Smith, Robert Threatt, Susan Garland

I. Approval of Minutes

The minutes from the December 8, 2020 meeting and February 9, 2021 were approved.

II. President's Update

Dr. Jack Kahn presented an update on ACCJC, and the most recent report back from the accrediting agency for Palomar College. Dr. Kahn spoke to the regular process of the agency and accreditation, evaluation and reporting timelines. In addition to these items, Dr. Kahn reported on the annual report from ACCJC that covered the prior three years. In January, Ambur Borth, Dr. Kahn, and Yulian Ligioso spoke to ACCJC and found that Palomar College was placed on Enhanced Monitoring. Dr. Kahn had an additional meeting with Stephanie Droker from ACCJC and received additional information about Enhanced Monitoring and what it meant for Palomar College. The process as explained is that the CEO is informed and the college is placed on Enhanced Monitoring for three years with annual reporting during that time as normally scheduled. Currently there are no penalties and no consequences. Dr. Kahn committed to keeping the Budget Committee updated on any developments with the enhanced monitoring. C.Coniglio shared with the committee prior communication and a composite fiscal index from 2015 when the college received information on Enhanced Monitoring. C.Coniglio continued to explain the different areas that triggered monitoring. T.Laughlin and B.Baer both asked questions regarding the monitoring and how it affects the college moving forward.

III. Enrollment Services – P1 Report

Kendyl Magnuson reported on the P1 Report and walked the committee through 19-20 and the flexible summer FTES being realigned by having Summer 2020 count as Summer 1 for 2020-21 rather than as Summer 2 for 2019-20. Dr. Magnuson continued to explain details in how this process is completed and how the pandemic affected FTES with a reduction of approximately 18.4%. Dr. Magnuson continued to walk the committee through the changes in enrollment and the uncertainty of it as the state moves through the pandemic and the effects of online learning, vs. in person learning. T.Laughlin asked about Hold Harmless and how that may/may not affect Palomar. Dr. Magnuson spoke to the community getting back to a new normal, and the

uncertainty surrounding what that means. V.Lakhani discussed the restructure of student services and recruitment, outreach, and retention and a plan is taking shape. J.Fererro asked about increases in enrollment or programs and any data that shows that. J.Glassman asked about the end of Hold Harmless, and C.Coniglio answered that it will end in 2024/25.

IV. Budget Calendar

Ambur Borth presented the Budget Calendar and the process in building in an integrated planning model for the first time. A.Borth covered the flow chart in how the budget process works to include Planning Priorities, Budget Assumptions, Resource Allocation Recommendations, and to Resource Allocation Decisions. After the Categorical Review happens, the Executive Cabinet reviews, and then it moves to the Budget Committee for discussion. A.Borth continued to show each of the dates that had been added into the calendar from the flow chart, and that explained that the Budget Committee would review one-time requests after the Executive Cabinet on March 23, 2021.

V. Budget Assumptions

A.Borth spoke to the committee about the SSC Community College Financial Projection Dartboard from the 2021-22 Governor's Budget. Within the factors, a Statutory COLA for SCFF was given at 1.5% for 2021-22 in addition to an SSC Recommended Planning COLA at .50% with a TBD for 2022-2025. A.Borth continued walking through the California Lottery, which is a flat rate from 2020-2025 at \$150, and stated that originally FCMAT recommended a 0% COLA, but said she would verify that with FCMAT. A.Gonzalez, T.Laughlin, and B.Baer all spoke to the COLA and how negotiations affect this, and thoughts on how this process should move forward. A. Borth asked about what a typical Palomar College budget assumption and discussion looked like. T.Laughlin walked through the different ways the budget assumptions have been presented in the past. B.Baer brought up budgeting and how this process occurs, and if Palomar will consider Part-Time scheduling in the future in relation to the budget. B.Baer and T.Laughlin spoke to the preferred way that former VPFAS Yulian Ligioso presented the budget assumptions as best-case to worst-case scenarios.

VI. Other

There were no items presented.

VII. Adjournment

There being no further business, the meeting was adjourned at 3:49PM

