



# BUDGET COMMITTEE

## MINUTES

October 8, 2019

A meeting of the Budget Committee was held October 8, 2019, in Room M&O-111. The meeting was called to order at 2:50 p.m. by Stephen Garcia, Acting Vice President of Finance and Administrative Services.

### **Roll Call**

**Members Present:** Barbara Baer, Carmelino Cruz, Tricia Frady, George Frederick, Erin Hiro, Jack Kahn, Teresa Laughlin, Kendyl Maguson, Jackie Martin, John Matson, Dayna Schwab, Craig Thompson, Fari Towfiq, Anastasia Zavodny

**Members Absent:** Carmen Coniglio, Aiden Ely, Anel Gonzalez, Aaron Holmes, Michael Shanahan

**Guest:** Brandi Taveuveu

**Recorder:** Jennie Vastola

### **I. Approval of Minutes:**

The minutes from the September 24, 2019 meeting were approved with corrections.  
(MSC: CT/FT)

### **II. New Business**

#### **A. CAL-Cards**

VP Garcia reported the number of CAL-Cards has been reduced significantly; Vice Presidents are ultimately responsible for charges in their division. Training sessions have been provided for staff and information is available on the Business Services website.

<https://www2.palomar.edu/pages/businessservices/calcard-visa/>

#### **B. FCMAT**

VP Garcia reported the Fiscal Crisis Management Assistance Team (FCMAT) is almost finished reviewing our data and we anticipate their report will be presented in open session at the November 12<sup>th</sup> Governing Board meeting. Once presented, the report will be published on the FCMAT website and the District will put together a plan to address any issues.

#### **C. Enrollment Update**

Kendyl Magnuson reported enrollment continues to creep upward. There was a brief discussion regarding enrollment of Promise students and non-resident students. Also discussed was the importance of enrollment efficiency and the need to work collaboratively to make significant shifts as the funding formula changes. Finally, there was some discussion regarding the benefits of restructuring the Financial Aid Program for better efficiency and providing more aide to students.

**D. Adopted Budget Revenue**

VP Garcia talked briefly about alternate revenue including potential retail at the Fallbrook site, student housing at the San Marcos campus, and additional funding (\$2.6M) for Center status at the Fallbrook and Rancho Bernardo Education Centers. He asked the group to bring ideas for reducing the budget to the next meeting. He reminded everyone about the Budget Workshops; all input is welcome.

**III. Adjourned**

There being no further business, the meeting was adjourned at 3:45 pm.