



BUDGET COMMITTEE

MINUTES

September 10, 2019

A meeting of the Budget Committee was held September 10, 2019, in Room AA-140. The meeting was called to order at 2:50 p.m. by Stephen Garcia, Acting Vice President of Finance and Administrative Services.

Roll Call

Members Present: Carmen Coniglio, Carmelino Cruz, Tricia Frady, George Frederick, Erin Hiro, Aaron Holmes, Jack Kahn, Teresa Laughlin, Jackie Martin, John Matson, Craig Thompson, Fari Towfiq, Anastasia Zavodny

Members Absent: Barbara Baer, Anel Gonzalez, Kendyl Maguson, Star Rivera-Lacey

Guests: Brandi Taveuveu, Robert Threatt

Recorder: Jennie Vastola

I. Approval of Minutes:

The minutes from the May 14, 2019 meeting were approved.
(MSC: FT/CT and 7 abstentions)

II. New Business

A. CAL-Cards

Robert Threatt provided a brief overview of the CAL-Card program and explained the number of individual accounts will be reduced from over 160 to less than 30. The goal of the reduction is to achieve better fiscal controls and to refocus purchasing efforts. Primary purchasing tools will include purchase orders and payment vouchers.

B. Adopted Budget FY2019-20

Carmen Coniglio reported the District's FY 2019-20 Adopted Budget totals \$635,205,156 for all funds. The General Fund totals \$214,493,268, which represents a 2% decrease from fiscal year 2018-19 Adjusted Budget due to reported decline in FTES based on the 320 Attendance Report. She reviewed the final budget by fund, General Fund Apportionments, and changes in the Student-Centered Funding Formula calculations.

C. Enrollment Update

Jack Kahn reported the enrollment is up about 2.7% at Palomar College compared to last year. Enrollment at the San Marcos campus is flat, Fallbrook is up 10% from last year, Rancho Bernardo is up 26%, Distance Education is up 13%, Escondido is down 2%, and Camp Pendleton is down 7%. He said there are less students on campus this year, but they are taking more classes.

D. Revenue Generating

- Education Centers – There was some discussion about enrollment growth at the Fallbrook and Rancho Bernardo Education Centers. Permanent center status is currently pending approval for both centers by the Chancellor's Office. (The Fallbrook Center had previously received provisional approval.) The threshold per state approved Education Center to receive basic allocation funds (\$1.3 mil) is 1,000 FTES.
- Retail Center/Fallbrook - Vice President Garcia said an analysis is being done to determine if there is a market to generate additional revenue at Fallbrook.
- Lease/Development/Borrego Springs – Vice President Garcia said the District is investigating the feasibility of leasing the Borrego Springs property.
- Categorical Programs – Vice President Garcia said an analysis is being done to identify flexibility that will help the District to better meet the needs of our students.

E. Expenses

- Early Retirement Program – Plans for an Early Retirement Program are being discussed. The incentive will not be the same as what was offered in 2015. No detailed information is available yet.
- Employee Benefits –The District and the Bargaining Units will be meeting to determine ways to reduce costs.
- CCE Suggestions/Questions on Budget Cuts – Vice President Garcia asked the committee members to review the list of suggestions submitted by the CCE, and be prepared for a discussion at the next meeting. Any additional suggestions/questions can be sent to Jennie Vastola at jvastola@palomar.edu.

III. Other - None**IV. Adjourned**

There being no further business, the meeting was adjourned at 3:30 pm.