



BUDGET COMMITTEE

MINUTES

October 24, 2017

A meeting of the Budget Committee was held October 24, 2017. The meeting was called to order at 2:50 p.m. by Vice President of Finance and Administrative Services, Ron Ballesteros-Perez.

Roll Call

Members Present: Ron Ballesteros-Perez, Colleen Bixler, Carmen Coniglio, Carmelino Cruz, Tricia Frady, Aaron Holmes, Mireya Gutierrez-Aguero, Joel Glassman, Adrian Gonzales, Teresa Laughlin, Kendyl Magnuson, Dung Pham, Anastasia Zavodny

Members Absent: Dan Dryden, Anel Gonzalez, Jack Kahn, Lisa Norman, Travis Ritt, Candace Rose, Fari Towfiq

Recorder: Dayna Schwab

I. Approval of Minutes:

MSC (Bixler/Zavodny) to approve the minutes of October 10, 2017. The minutes were approved unanimously.

III. New Business

- A. Enrollment Report: VP Perez provided the Enrollment Comparison Report for fall 2017 as of 10/18/17. Kendyl Magnuson reported the state funded FTES decreased from -3.6% to -3.8%.
- B. Budget Reduction Draft: VP Perez showed a PPT presentation to discuss a budget reduction plan. We need a total of 1,700 FTES to reach our goal of 19,200. With the -3.8% decrease in FTES we are estimating a \$9M deficit. There are 5 guiding principles: meet all legal, financial and statutory requirements (employee contracts, FTES targets, 50% law, FON); all budget reductions should have as little impact on students as possible; maintain accreditation standards of the college; protect the core curriculum, programs and services needed to fulfill the mission of the District; and maintain the 7% Governing Board reserve. If our target FTES is not reached, the District goes back into stability. The recommended target expenditure reduction is \$7M. Short term budget reduction ideas include shifting allowable expenditures to other funding sources such as IELM, Prop20 Lotto, RDA and Categoricals (\$3M), reduce interfund transfer to Fund 69 (\$2M), across-the-board % budget reduction (\$TBD), reduction in hourly budget (\$300,000), limit travel and conference attendance (\$TBD), reverse unspent budgets (2 years of no activity - \$TBD). The goal is to use other funds first before we cut the general fund. VP Perez discussed Community Redevelopment Agencies aka RDA, Fund 41. We have 7 RDA's and 6 are contractual which means they are restricted to educational facilities, the Vista RDA can be used for just about anything that we have a need for. Carmen Coniglio discussed the Other Post-Employment Benefits (OPEB), Fund 69. VP Perez provided an email from the Chancellor's Office dated 10/20/17 which showed we received a mandate block grant of \$515,084 for FY2017-18. We received another \$505,884 from funds which were originally meant to backfill a FY2015-16 anticipated local revenue shortfall; that shortfall never materialized so these funds have been

reprogrammed as one-time mandate payments. CCE/AFT President, Anel Gonzalez, provided VP Perez with ideas/questions from the Classified Unit to reduce the budget. He reviewed them with Dr. Blake and we will take all of them into consideration and will provide feedback at a later meeting date. The next steps for fall 2017 is to finalize a budget reduction plan and take it to SPC for approval. The plan is to implement it in spring 2018.

IV. Other

V. Adjournment

There being no further business, the meeting was adjourned at 3:40 p.m.

NEXT BUDGET COMMITTEE MEETING

November 28, 2017

2:45 p.m.

Location: AA-140