



<p style="text-align: center;">BUDGET COMMITTEE <i>MINUTES</i></p>

April 12, 2016

A meeting of the Budget Committee was held April 12, 2016. The meeting was called to order at 2:05 p.m. by Vice President of Finance and Administrative Services, Ron Ballesteros-Perez.

Roll Call

Members Present: Debbi Claypool, Carmelino Cruz, Joel Glassman, Aaron Holmes, Greg Larson, Teresa Laughlin, Kendyl Magnuson, Michael Nagtalon, Mike Popielski, Justin Smiley, Brian Stockert

Members Absent: Dan Dryden, Mireya Gutierrez-Aguero, Anel Gonzalez, Shannon Lienhart, Jackie Martin, Christina Moore, Dan Sourbeer

Guests: Carmen Coniglio, Brandi Taveuveu

Recorder: Dayna Schwab

I. Approval of Minutes:

MSC (Popielski/Smiley) to approve the minutes of March 8, 2016. The minutes were approved unanimously with Debbi Claypool, Aaron Holmes and Joel Glassman abstaining.

Minutes will be posted on the Palomar webpage as follows:

<http://www2.palomar.edu/pages/fas/budget-committee-agenda-minutes/>

II. New Business

A. Budget Reduction Ideas

VP Perez provided a handout on budget reduction ideas that were discussed at the Budget Subcommittee meeting on March 29, 2016. This is a two year plan while we're on stability funding. The committee proposes to reduce the 2300 object code by 10%, the 2400 object code by 5%, the 4000 object code by 10%, the 5000 object code by 25% and the 6000 by 50%. The proposed reductions in the 2300, 2400 and 4000 object codes will be an overall reduction while we'll look to cut in travel and utilities in the 5000 object code and shift the funds from the 6000 object code to Fund 41. Other ideas include suspending the allocation of SPFF funds while in stability funding and a possible sweep of material fees and South Center start up from the Fund 11 designated account. Due to restricted use, we are unable to use Fund 12. We will continue to look for legal guidance on using the Poway RDA funds to fund the start up for the South Education Center and equalization. The committee also proposes to reduce Fund 69 by 50%. Additional contributions will be made back into this account after the District is out of stability funding. These cost savings ideas could potentially save the District \$5,664,189 in FY2016-17 and FY2017-18. If emergency needs arise, departments will be given funding consideration. The departments should

contact their VP first to see if Division funds can be allocated differently. All reductions would be reinstated in FY2018-19. Teresa Laughlin motioned to approve the item, which was seconded by Mike Popielski and approved by unanimous vote. VP Perez will now take the item to SPC on April 19, 2016.

III. Other

A. Fall 2016 Committee Start Time

Due to the change to the compressed calendar for the Fall 2016 semester, the starting and ending times of classes will be shifting. The Committee on Committees proposed we change our meeting time from 2-3:30 PM to 2:30-4PM. After discussion, it was proposed we meet from 2:45-4PM to accommodate those faculty whose classes end 35 minutes after the hour.

There being no further business, the meeting was adjourned at 2:32 p.m.

NEXT BUDGET COMMITTEE MEETING

April 26, 2016

2:00 p.m.

Location: AA-140