
Call to Order

A meeting of the Finance & Administrative Services Planning Council (FASPC) was held on Thursday, February 25th in Room AA-140. The meeting was called to order at 2:05 p.m. by Ron Ballesteros-Perez, Vice President of Finance and Administrative Services.

Roll Call

Members Present: Rosie Antonecchia, Jenny Akins, Jose Fernandez, Susan Garland, Chris Miller, Connie Moise, Bernard Sena, Teresa Wacker

Members Absent: Carmen Coniglio, Shannon Lienhart, Phoenix Prefontaine

Recorder: Dayna Schwab

I. Approval of Minutes

(MSC: Miller/Garland) The minutes of December 10, 2015 were approved with Rosie Antonecchia abstaining and will be posted on the Palomar web page as follows:
<http://www2.palomar.edu/pages/faspc/minutes-and-agendas/>.

II. Second Reading

None.

III. First Reading

A. Approve signage for single use restrooms

Chris Miller distributed handouts of suggested signage for single use restrooms on campus and discussion followed. This recommendation has been vetted through the Facilities Review Committee. VP Perez asked that members discuss this with their constituent groups and we will bring the item back for a Second Reading/Action at the next meeting.

IV. Discussion/Information Items

A. FY 2015-16, FY2016-17 Fiscal Update

VP Perez presented a PowerPoint presentation on the District's fiscal status. The District is in stability funding and will be funded as a large college for FY 2015-16 and will be funded for our actual FTES for FY 2016-17 and FY 2017-18. The base FTES target for FY 2016-17 is 17,500 while our current base FTES is 19,629. That is a -\$10,103,810 impact reduction of apportionment revenue. We have the one time mandated block grant of \$10,692,772 to get us through. We are seeking ways to make more of a presence in the south to increase our enrollment. A request for proposal (RFP) will be going out soon for a marketing firm to assist the District with identity and marketing.

B. AP 3570 Smoking and/or other tobacco use

VP Perez distributed a draft of AP 3570. Interim President Gonzales asked that we review the policy and discuss the concept of fines for smoking on campus. VP Perez asked that members discuss this with their constituent groups and we will bring the item back for discussion and will hold a formal vote on the concept later in the semester.

V. Reports

- A. Report of Vice President: VP Perez discussed opening the South Center. The District has money to begin construction with Prop M funds but the concern is being able to staff the center. The Rancho Bernardo residents are concerned about the traffic and parking problems opening the center will bring. VP Perez updated the Committee on the Presidential search. The Governing Board has selected Association of Community College Trustees (ACCT) to serve as the consulting firm that will assist the District in its search for a new Superintendent/President. The anticipated start date is August 2016. Adrian Gonzales will continue as the Interim President. The Classification Study was presented to the Governing Board last month so now the District and the CCE will begin negotiations before the study is implemented.
- B. Technology Plan Workgroup: Connie Moise reported they meet monthly and have identified elements they want to retain and/or change for Technology Plan 2022. The current Technology Plan expires this year.
- C. Facilities Review Committee: The last meeting was on February 18th. Chris Miller reported they had a discussion item to add a memorial for a part-time employee at the Escondido Center. The discussion on where to convert single use restrooms to gender neutral continued. The opening of the Early Childhood Education Lab School is on schedule for March 28, 2016. The construction for the temporary student parking lot has started. The bid for the construction of the A Building and Veteran's Center remodel will close on February 26, 2016. The Maintenance and Operations (M&O) Complex and Arboretum Phase I are in design. A geotech report has been completed on the new Athletic Complex, environmental impact review continues on the South Education Center and preliminary programming will begin on the Student Services Center.
- D. Safety & Security Committee: Chris Miller had no report.
- E. Bookstore Subcommittee: Bernard Sena reported the Bookstore has adopted a software program called Follet Discover which will benefit both the faculty and students.
- F. Food Services Subcommittee: Bernard Sena reported they received positive feedback on the news of the design of the Snack Shack in the Library/LRC. Aramark's current contract expires soon and he would like to identify what the constituents want to see in the next contract and/or vendor.

VI. Other Items

None.

VII. Adjournment

There being no further items, the meeting was adjourned at 3:32 p.m.