



## BUDGET COMMITTEE

### MINUTES

November 12, 2014

A meeting of the Budget Committee was held November 12, 2014. The meeting was called to order at 2:05 p.m. by Vice President of Finance and Administrative Services, Ron Ballesteros-Perez.

#### **Roll Call**

**Members Present:** Ron Ballesteros-Perez, Joel Glassman, Adrian Gonzales, Aaron Holmes, Greg Larson, Teresa Laughlin, Shannon Lienhart, Justin Smiley, John Tortarolo

**Members Absent:** Berta Cuaron, Debbi Claypool, Kathy Davis, Anel Gonzalez, Jackie Martin, Christina Moore, Jamie Moss, Chris Wick

**Guest:** Brandi Taveuveu

**Recorder:** Suzanne Sebring

#### **I. Approval of Minutes:**

MSC (Laughlin/Larson) to approve the minutes of September 23, 2014. The minutes were approved with Adrian Gonzalez abstaining.

Minutes will be posted on the Palomar webpage as follows:

<http://www.palomar.edu/adminserv/budget/BC2014-2015.html>

#### **II. Old Business**

##### **A. Fund 41 – Software/Licensing Fees**

VP Perez looked into using Fund 41 for software/licensing fees due to Theresa Laughlin's request. He reviewed the allowable uses of RDA funds with the committee and indicated the fund we could use for software/licensing is the AB-1290 pass-through that comes through Vista. Unfortunately, we have not received funds to date due to low assessed value of city property.

##### **B. Actuarial/Fund 69 Inquiry**

VP Perez reported back on the question of moving additional dollars from Fund 69 to the irrevocable trust. The implication of such a move would have reduced the "residual" unfunded actuarial accrued liability (residual UAAL). The residual UAAL amortization would have, in turn, reduced by approximately \$751,000. However, making such a change would reduce available cash flow for District needs. It was agreed to consider the implications and discuss further at a later date.

### C. Designated Accounts

VP Perez, per request, reviewed a handout which listed all designated accounts.

## III. New Business

### A. Review/Adopt FY 15-16 Budget Timeline

VP Perez reviewed the FY 15-16 budget timeline with the committee. John Tortarolo moved to approve the timeline. Shannon Lienhart seconded the motion and it was approved unanimously. The timeline will not be taken to SPC for approval.

### B. CCFS 311 Reports

- Quarterly – VP Perez reviewed the Q1 311 report with the committee, noting that the college has spent approximately 23% of the annual budget.
- Reserves Survey – VP Perez shared a summary of 311 reports from the State Chancellor. He pointed out that Palomar CCD is the fourth highest college in deficit spending. He further stated the importance of aligning revenue with expenditures.

### C. ACBO Conference

- CDCP Rate Increase – VP Perez discussed that the Career Development/ Career Prep rate is being adjusted. The rate for these non-credit courses will be funded the same as credit courses, beginning in FY 15-16. This will constitute an increase of \$1,365 per FTES, approximately \$731K additional revenue for the college in FY 15-16.
- New Growth Formula – VP Perez shared a growth funding allocation model presentation that was given at the ACBO conference.
- Large College Cap – VP Perez clarified how important it is to continue to reach the large college cap.

## V. Other

Shannon Lienhart voiced her worry about the District not being able to properly staff part time faculty for classes if the SERP goes through.

There being no further business, the meeting was adjourned at 2:59 p.m.

**NEXT BUDGET COMMITTEE MEETING**

**February 10, 2015**

**2:00 p.m.**

**Location: AA-140**