



## BUDGET COMMITTEE

### *MINUTES*

September 23, 2014

A meeting of the Budget Committee was held September 23, 2014. The meeting was called to order at 2:02 p.m. by Vice President of Finance and Administrative Services, Ron Ballesteros-Perez.

#### **Roll Call**

**Members Present:** Ron Ballesteros-Perez, Debbi Claypool, Kathy Davis, Joel Glassman, Greg Larson, Teresa Laughlin, Shannon Lienhart, Jamie Moss, Justin Smiley, Chris Wick

**Members Absent:** Berta Cuaron, Adrian Gonzales, Anel Gonzalez, Aaron Holmes, Jackie Martin, Christina Moore, John Tortarolo

**Guests:** Phyllis Laderman, Brandi Taveuveu, Norma Miyamoto (for Berta Cuaron), Michelle LaVigueur (for Adrian Gonzalez)

**Recorder:** Suzanne Sebring

#### **I. Approval of Minutes:**

MSC (Larson/Moss) to approve the minutes of August 26, 2014. The minutes were approved with Kathy Davis abstaining.

Minutes will be posted on the Palomar webpage as follows:

<http://www.palomar.edu/adminserv/budget/BC2014-2015.html>

#### **II. Action – First Reading**

No first reading action items to discuss.

#### **III. Action – Second Reading**

No second reading action items to discuss.

#### **IV. Fiscal Year 2014-15 Budget Information/Discussion**

##### **A. Distribute Budget Books - discuss**

VP Perez distributed the 2014-15 Adopted Budget book and Phyllis Laderman presented an overview of the contents. She noted that the District did budget for restoration this year, which is not normally the practice. This is due to the fact that the opportunity to earn the restoration back is only available if we meet our FTES target level this year. In order to do this, we need to increase our FTES by approximately 500 to 19,317.

**B. Review Annual CCFS 311 Report**

Phyllis Laderman presented an overview of the CCFS 311 Report, which included the revenue, expenditures and fund balance data, as well as an analysis of PCCD's compliance with the 50% law. She discussed the background of the fifty percent law, which mandates that each community college district spends at least half of its "current expense of education" each fiscal year for salaries and benefits of classroom instructors and instructional aides. Discussion ensued.

**C. FY2015-16 System Budget Request**

VP Perez shared a Community College Update with the committee showing that the Board of Governors has approved the FY2015-16 System Budget Request. This budget request identifies four core priorities for funding: increasing access for community college students; funding for student success and equity; a COLA; and funding to hire more full-time faculty which were significantly reduced during the recent economic downturn.

**V. Other**

Theresa Laughlin asked if the South Center could be funded by reallocating \$2M of the annual Fund 69 contribution to a designated account for the South Center and then repay Fund 69 over 5 years at \$400K per year. She also would like to see if software licensing can come out of Fund 41. Finally, she would like to have the District run a scenario based on the following assumptions: Move Fund 69 balance of approximately 14M into the irrevocable trust to determine how this would affect the annual required contribution (ARC), currently at \$2.7M.

Shannon Lienhart asked that a list of designated accounts be brought to the next meeting.

There being no further business, the meeting was adjourned at 2:50 p.m.

**NEXT BUDGET COMMITTEE MEETING**

**October 14, 2014**

**2:00 p.m.**

**Location: AA-140**