



# BUDGET COMMITTEE

## MINUTES

September 10, 2013

A meeting of the Budget Committee was held September 10, 2013. The meeting was called to order at 2:07 p.m. by Vice President of Finance and Administrative Services, Ron Ballesteros-Perez.

### **Roll Call**

**Members Present:** Ron Ballesteros-Perez, Debbi Claypool, Berta Cuaron, Adrian Gonzales, Aaron Holmes, Greg Larson, Teresa Laughlin, Shannon Lienhart, Christina Moore, Jamie Moss, Justin Smiley, John Tortarolo

**Members Absent:** Kathy Davis, Anel Gonzalez, Jackie Martin, Pam McDonough, Chris Wick

**Guests:** Phyllis Laderman, Brandi Taveuveu

**Recorder:** Suzanne Sebring

### **I. Approval of Minutes:**

MSC (Cuaron/Larson) to approve the minutes of August 27, 2013. The minutes were passed with Debbi Claypool abstaining.

Minutes will be posted on the Palomar webpage as follows:

<http://www.palomar.edu/adminserv/budget/BC2011-2012.html>

### **II. Action – First Reading**

No first reading action items to discuss.

### **III. Action – Second Reading**

No second reading action items to discuss.

### **IV. Fiscal Year 2013-14 Budget Information/Discussion**

#### **A. Proposed Adopted Budget Review**

VP Perez distributed a handout of the 2013-14 proposed Adopted Budget presentation scheduled to be given at the 9/10/13 Board Meeting. This document included a recap of 2012-13 and the budget report for the adoption by the Governing Board.

VP Perez did highlight that the college has an opportunity to earn back 18% of workload reduction funds withheld in 2011-12, but only if we reach the target of 18,803 FTES.

VP Cuaron shared that Kendyl Magnuson has done an analysis for what the college is currently tracking for FTES, and that number is around 18,200. To bridge this gap of approximately 600 FTES, the college plans to add approximately 60-75 FastTrack 2 classes for Fall. For Spring 2014, they are looking to add 100-125 sections. Summer session may be increased by up to 150 sections. Marketing will also be increased.

Teresa Laughlin asked if the restrictions for summer registration would be lifted. VP Cuaron responded that policy will be revisited by the Registration Committee.

Shannon Lienhart asked if the college was going to increase the unit cap, which is currently 19 units. VP Cuaron responded that current caps will remain, with the option of appeal, which is already in place.

In conclusion, VP Perez explained that the state fiscal situation has improved somewhat, and the General Fund continues to augment the categorical programs. He further reinforced the need for the college to align continuous expenditures with continuous revenue in order to eliminate deficit spending, estimated at \$3M for FY13-14 and \$4.8M for FY12-13.

**B. Fund 41**

VP Perez distributed a recap summary of Fund 41 discussions held by the Budget Committee during FY12-13, along with slides that had been shared regarding types of RDA pass-through, Education Facilities portion, and Palomar CCD RDA's. He reminded the committee that the only type of RDA funds that can be used for salaries are pass-through accounts. We currently have only 1, which is with Vista. However, because these property values have been low, the District has received no money. If, however, monies were received, the District could use 47.5% of those funds toward salaries. However, any RDA monies spent for this purpose would be deducted by the state from our Apportionment, thus no gain would result.

**V. Other**

VP Perez distributed a listing of committee focus items for FY13-14 meetings. A brief discussion followed.

VP Perez opened the meeting for questions/comments. VP Cuaron commented that the downward trend in enrollment is statewide.

There being no further business, the meeting was adjourned at 2:32 p.m.

**NEXT BUDGET COMMITTEE MEETING**

**September 10, 2013**

**2:00 p.m.**

**Location: AA-140**