



BUDGET COMMITTEE

MINUTES

February 14, 2012

A meeting of the Budget Committee was held February 14, 2012. The meeting was called to order at 2:03 p.m. by Interim Vice President of Finance and Administrative Services, Joe Newmyer.

Roll Call

Members Present: Rico Bianchi, Monika Brannick, Debbi Claypool, Berta Cuaron, Kathy Davis, Aaron Holmes, Teresa Laughlin, Shannon Lienhart, Joe Newmyer, Derrick Smith, Fari Towfiq, Mark Vernoy, Dan Dryden for Chris Wick

Members Absent: Melinda Carrillo, John Tortarolo, Chris Wick

Guests: Phyllis Laderman, Brandi Taveuveu

I. Approval of Minutes:

MSC (Cuaron/Brannick) to approve the minutes of January 24, 2012 as presented

It will be posted on the Palomar webpage as follows:

<http://www.palomar.edu/committees.htm>.

II. Action – First Reading

None

III. Action – Second Reading

None

IV. Budget Information/Discussion

A. Budget Update

Vice President Newmyer reviewed a budget projection handout. (Exhibit 3a1) He distributed a copy of the Resource Allocation Model (RAM) (Exhibit 3a2) and reviewed the non-discretionary budget. The Committee discussed the possibility of eliminating or reducing the ½ of 1% set aside for SPPF and “Other” Reserves.

The discretionary budget was discussed. It was requested that a breakdown of consultants be provided; Vice President Newmyer will send this information via email. It was also requested that a list be provided of discretionary items and their costs, so that members can better analyze savings potential.

After discussion, it was decided that the planning councils and the President's office will be asked to provide feedback on the impact of a 10% and 20% cut to their budgets. This item will be discussed at the March 13 Budget Committee meeting.

Vice President Newmyer distributed and reviewed a handout of Divisional Discretionary w/o Institutional and w/o IPC PRPs. (Exhibit 3a3) The document compares the actuals for 2010-11 and the budget for 2011-12 for the divisions, President's office, and the Governing Board.

It was asked why the College spent \$6 million more than last year, when fewer classes were offered and there were a large number of vacancies. Phyllis Laderman gave some reasons for this, such as increased costs to benefits, PERS, and utilities. There was discussion of the state-wide support for the tax initiatives and efforts by organized groups and labor unions to support the initiatives.

B. California & Palomar Cash Flow Issue

Vice President Newmyer stated that Palomar College will not have a cash flow problem this fiscal year because of the ending balance and incoming property taxes. The Chancellor's Office has not sent information regarding the State cash flow.

There being no further business, the meeting was adjourned at 3:10 p.m.

NEXT BUDGET COMMITTEE MEETING

March 13, 2012

2:00 p.m.

Location: MD 155-C