



**FINANCE AND ADMINISTRATIVE SERVICES**  
**BUDGET COMMITTEE**

*Agenda*

MEETING TYPE:

☒

Staff

Date: **August 28, 2012**

☐

Product/Project

Starting Time: **2:00 pm**

☐

Special

Ending Time: **3:30 pm**

Place: **MD-155C**

CHAIR: Ron Ballesteros-Perez

MEMBERS: AA (1) – Rico Bianchi  
ASG (1) – Johnathan Farmer  
CAST (1) – Benjamin “Jamie” Moss  
CCE/AFT (5) – Debbi Claypool, Kathy Davis, Chris Wick, Aaron Holmes,  
Anel Gonzalez  
FACULTY SENATE (3) – Greg Larson, Jackie Martin, Pam McDonough  
PFF (3) – Teresa F. Laughlin, Shannon Lienhart, Christina Moore  
VICE PRESIDENT, INSTRUCTION – Berta Cuaron  
VICE PRESIDENT, HUMAN RESOURCE SERVICES – John Tortarolo  
VICE PRESIDENT, STUDENT SERVICES – Mark Vernoy

RECORDER: Suzanne Sebring

**Order of Agenda Items**

**I. Approval of Minutes**

Regular Meeting of May 8, 2012 (Attached)

**II. Action – First Reading**

None

**III. Action – Second Reading**

None

**IV. Budget Committee Governance Group Structure Overview**

**V. Fiscal Year 2011-12 Recap**

**VI. Budget Information/Discussion**

A. State Budget Update

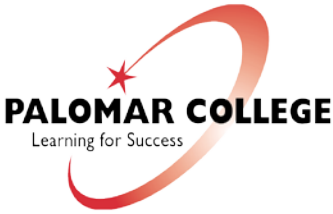
B. Fiscal Year 2012-13 Proposed Adopted Budget

**VII. Other**

Next Scheduled Meeting

September 11, 2012

MD-155C



## BUDGET COMMITTEE

### MINUTES

May 8, 2012

A meeting of the Budget Committee was held May 8, 2012. The meeting was called to order at 2:01 p.m. by Interim Vice President of Finance and Administrative Services, Joe Newmyer.

#### **Roll Call**

**Members Present:** Rico Bianchi, Berta Cuaron, Kathy Davis, Aaron Holmes, Teresa Laughlin, Shannon Lienhart, Joe Newmyer, Derrick Smith, John Tortarolo, Mark Vernoy, Chris Wick

**Members Absent:** Monika Brannick, Debbi Claypool, Fari Towfiq

**Guests:** Phyllis Laderman, Gregory Larson, Brandi Taveuveu

#### **I. Approval of Minutes:**

MSC (Laughlin/Tortarolo) to approve the minutes of March 27, 2012 as presented

It will be posted on the Palomar webpage as follows: <http://www.palomar.edu/committees.htm>.

#### **II. Action**

##### **A. Budget Update**

Joe Newmyer distributed an updated 3 Year Budget Summary Projection and Proposal to SPC from the Budget Committee. He discussed the changes to the Summary document and the Proposal. Teresa Laughlin made a motion, which was seconded, regarding money in the capital outlay funds. The motion was amended by Aaron Holmes and seconded. After discussion, members felt that the discussion of the amended motion was getting confusing so Ms. Laughlin rescinded her motion, with the amender's agreement, and made a new motion.

MSC (Laughlin/Lienhart) that the 2012-13 Budget be approved and the proposal to SPC be amended to state that the unrestricted money in the capital outlay fund (Fund 41) which is just over two million dollars, be transferred from Fund 41 to Fund 11 in this fiscal year, and that \$601,232 will be utilized to cover all the expenses for capital outlay purposes during 2011-12 and 2012-13 that exist or will exist in Fund 11. Those will be indicated on line 82. Aye 7, Nay 3 – motion carried. This motion will be incorporated into the proposal to SPC.

There was a request that \$250,000 from redevelopment funds in Fund 41 be set aside for instructional equipment. \$10,000 will go to Student Services and \$240,000 will go to Instruction. The PRP process will be used to decide which equipment would be funded. Discussion ensued.

MSC (Laughlin/Lienhart) to set aside \$250,000 from redevelopment funds in Fund 41 for instructional equipment. \$10,000 will go to Student Services and \$240,000 will go to Instruction. This motion will be incorporated into the proposal to SPC.

## **II. Information/Discussion**

### **1. Expenditure Comparison 2009-10**

Joe Newmyer distributed a handout, Expenditure Comparison 2009-10, which compares Palomar College with the Gooder schools regarding the percentage of money each college spends on instruction, student services, maintenance and operations, and administrative support. He reviewed Palomar College's ranking in each category.

There being no further business, the meeting was adjourned at 3:00 p.m.

**NEXT BUDGET COMMITTEE MEETING**

**August 28, 2012**

**2:00 p.m.**

**Location: MD 155-C**