



PALOMAR COLLEGE

Fraud Hotline Report

CONFIDENTIALITY:

Complainants can choose to remain anonymous by withholding their identity in their reports. The District's Internal Auditor is responsible for receiving and initially reviewing all complaints regarding fraud, waste or abuse. During the course of this process the confidentiality of the complainants, anyone named in the report and any documents submitted (to the extent possible and permitted by law) will be maintained with the utmost regard for confidentiality.

Report of Suspected Fraud, Waste or Abuse

CONTACT INFORMATION OF REPORTING PARTY (OPTIONAL):

First Name: _____ Last Name: _____

Phone/Cell Number: _____ Email Address: _____

WITNESSES

First Name: _____ Last Name: _____

First Name: _____ Last Name: _____

PERSONNEL OR DEPARTMENT CENTRAL TO THE ISSUE OF FRAUD, WASTE OR ABUSE:

First Name: _____ Last Name: _____

First Name: _____ Last Name: _____

Department Name: _____ Organization: _____

Incident Date or Date Range* _____ Incident Location(s) _____

EXPLANATION OF EVENTS AND DETAILS OBSERVED (E.G. WHO, WHAT, AND WHEN).

PLEASE ADD ANOTHER SHEET IF NECESSARY.