



Minutes of the
MEETING OF THE FACULTY SENATE
April 24, 2023

APPROVED

PRESENT: Melissa Bagaglio, Will Dalrymple, Alexandra Doyle Bauer, Molly Faulkner, Jenny Fererro, Shelbi Hathaway, Jason Jarvinen, Lawrence Lawson, Leigh Marshall, Leanne Maunu, Michael Mufson, Scott Nelson, Wendy Nelson, Beth Pearson, Nicole Siminski, Alyssa Vafaei, Elena Villa Fernández de Castro (ZOOM-EC), Anastasia Zavodny

ABSENT: Lacey Craft, Kimberly De La Cruz (ASG), Kelly Falcone (ZOOM-A), Erin Hiro, Ben Mudgett

GUESTS: Jennifer Backman, Russell Backman, Leah Brown, Luis Guerrero, Richard Hishmeh, Scott Klinger, Michael Lundell, Diane Studinka, Rebecca Wilson

Notes: Senators participating in a meeting via ZOOM, and asserting an AP 2449 allowance, are considered present and attendance is recorded ZOOM-EC “emergency circumstances” or ZOOM-JC “just cause.” Senators observing the meeting via ZOOM without asserting an AP 2449 allowance are considered absent and attendance is recorded ZOOM-A.

All votes are presumed unanimous unless indicated otherwise.

CALL TO ORDER The meeting was called to order by Faculty Senate President Wendy Nelson in LRC-116 at 2:30 PM. The meeting was also streamed live on ZOOM.

PUBLIC COMMENTS – No public comments.

ANNOUNCEMENTS

Senate Vice President Jenny Fererro announced Palomar’s PRIDE event takes place on May 10. Also, the PRIDE Flag raising ceremony takes place on June 1 on the San Marcos campus as well as at the Education Centers. More information will be available soon.

Senate Secretary Molly Faulkner announced that *8 Plus 88* is set for Concert Hour at 1 PM on Thursday, April 27. The North County Choral Festival takes place on Saturday, April 29. Senator Michael Mufson added that the next theatre production, *Defying Gravity* starts Friday, May 5. More information regarding Palomar Performing Arts events can be found at www.palomarperforms.com

Senator and PFF CO-President Lawrence Lawson said PFF is sponsoring tickets for members to attend *Defying Gravity*.

Senator Lawson said he recently attended a webinar called *Responding to Legislative Attacks*. The webinar was making the case for academic freedom and institutional autonomy in a challenging political environment. It spoke to free and open academic inquiry and debate on calling campuses being essential to democracy and our national well-being. Lawson said there were some useful tool kits shared in the presentation. Lawson provided the following link: [Academic-Freedom-Resource-Guide-final.pdf \(pen.org\)](#)

Senate President Wendy Nelson said she will be sharing links to some powerful presentations she attended at the ASCCC Spring Plenary she just attended. Final resolutions will also be made available shortly.

President Nelson recognized Senator Anastasia Zavodny for getting the resolution passed to add a part-time faculty member to the ASCCC Executive Committee during Plenary.

AGENDA CHANGES – There were no agenda changes.

APPROVAL OF MINUTES

Motion 1: MSC Faulkner/Pearson

Faculty Senate approval of Faculty Senate meeting minutes dated April 17, 2023 as amended (Exhibit 1).

Abstention: Leanne Maunu

The motion carried.

ACTION

A. Curriculum Committee

Motion 2: MSC Bagaglio/Fererro

Faculty Senate approval of Curriculum Committee actions taken on April 19, 2023 (Exhibit 2).

The motion carried.

B. Committee on Committees

Senator and Committee on Committees Chair Anastasia Zavodny said no action and no report is needed.

C. Instructional Program Review and Planning Governance Structure Change

Motion 3: MSC Zavodny/Hathaway

Faculty Senate approval to accept the changes made to the governance structure change form for Instructional Program Review and Planning (Exhibit 3).

The motion carried.

INFORMATION

A. ASG Report – De La Cruz provided a written report.

B. Leadership Reports

Equivalency (Exhibit 4)

Scott Klinger, chair of the Equivalency Committee began his report by reviewing the process, guidelines and principles currently in effect.

Comments and/or feedback provided by Senators:

- Department chairs should be prompted automatically when an applicant is sent to Equivalency, which is not occurring now. Klinger said this would fall under the responsibility of HR, and if this were to occur, it would certainly slow down the process by a week or two.
- HR should be requiring applicants to provide ALL college transcripts. Klinger said this would be helpful because every path a potential faculty takes to teach must be proven and never just assumed.
- Discipline experts (department chairs) may know more about the classes an applicant has on record that may meet equivalency. Klinger said HR does have information from departments showing what some of the equivalent courses or degrees are that would satisfy the requirements.
- Because of direction from the State, there is hesitation by the Equivalency Committee to create a policy/rubric for using eminence as evidence. Klinger said that this may be possible as local guidance only.
- Senate VP Fererro asked Klinger to provide data to Senate showing the work involved with Equivalency this academic year. Klinger said he could provide this information.

Professional Development (Exhibit 5)

Luis Guerrero, Professional Development Coordinator first reminded faculty that PD hours must be turned in by May 14. He then went into detail about two important goals of the committee which are 1) Successful launch, implementation, and scaling up of the DEIAA PD requirement of AP 3000, and 2) Create the proper structures and full-time support for the measurable success of the Professional Development (PD) Program for all employees. By leading the development, implementation, supervision, and evaluation of all training and workshop efforts across all campuses.

Comment and/or feedback provided by Senators:

- Any training requirements including DEIAA training must first go through negotiations which Guerrero acknowledged.

C. Committee on Committees Structure Change (Exhibit 6)

Senator and Committee on Committees chair Anastasia Zavodny shared the exhibit reminding Senators that Senate approved the three committee merge back in 2021. An ad hoc group was formed to write recommended roles and some rules that would be honored. Senator Zavodny provided an overview of the steps needed to move forward with this committee as well as some general rules to follow when managing membership with other Senate Committees.

Senator Zavodny will bring this back to Senate for Action.

D. Notice of Hourly Employment Update – Tabled.

E. Tutoring (Exhibit 7)

During Fall 2022, while serving as Acting Vice President of Instruction, Diane Studinka said she began discussions with various departments who are most affected with potential change to Palomar's tutoring plan. In 2020, a new tutoring plan was created but was never implemented for several reasons. Currently, Palomar is looking at it from a student first focus. The Educational & Facilities Vision Plan came back with some guidance for finding a way to combine tutoring into one location.

Studinka said for the future of tutoring, looking at consolidation and expanding services, deciding and actually implementing that decision is her goal. She then explained some of the current difficulties students are faced with. She shared what other regional institutions have done with their tutoring programs and said approximately 62% of those institutions have a combined or centralized tutoring model. For Gooder colleges comparison, approximately 75% have combined or a centralized tutoring model as well.

Moving forward with a 2023 plan, Studinka first consulted with ASG and implemented that feedback wherever possible in the plan. She presented the 2023 plan explaining why those particular decisions were made. She emphasized that implementation of the new plan will take some time to implement. Looking at the people side of this change, roles and

job descriptions, Studinka explained that those considerations are an important part of the plan as well. Lastly, she reviewed the list of some enhancements for the tutoring program that will improve the success of students.

Comments and/or feedback provided by Senators:

- In the presentation, the STEM Center was not reflected or recognized as a tutoring resource for STEM students. In the past, it provided extensive tutoring services for STEM students. Studinka said she would like to have more conversations about the STEM Center.
- Within the English PRP and the Writing PRP, the department would like to retain their Writing Center space and many fulltime faculty are against losing that space. It was noted that the Writing Center is beyond English and serves all students. Locating it to a centralized space brings awareness to all students who are writing papers.
- In 2020, a plan for a new Literacy Center was endorsed by ASG, Faculty Senate and the Executive Team. It's disappointing to know that decision is being unraveled.
- Math classes have been disbursed across the campus in five different buildings at Palomar which means math students and faculty do not currently have easy access to a centralized location for math tutoring. Some colleges have all math classes taught in the same building, all faculty offices are also within that building and the Math Center is located there as well. This is a much better student-focused model.
- Part-time faculty would appreciate the opportunity to provide tutoring at the Ed Centers but are not given that opportunity. Studinka said the Ed Centers have not been forgotten and that plan will come into play soon as well.
- The Teaching and Learning Center has significant space and tutoring takes place there as well. How will those services and their current space be consolidated into the new plan?
- What does ATRC specifically do for students? What services do they offer to justify such a large, intended space for ATRC? It was noted that with the ATRC location change, the hours could be expanded to serve even more students.
- Many students who need tutoring may find it easier to take advantage of this service if tutoring for that course takes place in the same location as the class. Many may not take the time to find the central tutoring location on campus.
- To respond to AB 705 and AB 1705, students are going to need tutoring services more than ever.
- Moving the Writing Center into a shared space on the third floor in the library that has recently experienced dysfunctional management conflicts and a hostile work environment is not conducive to a good writing center. Studinka said that these problems occurred due to a lack of leadership and they are being addressed now.
- More feedback from students is needed before any changes occur. It was also noted that a student tutoring survey is in the works.
- The library needs to expand evening and weekend hours as well.

Studinka said these tutoring conversations will continue before any action is taken.

F. Student Success Teams Pilot – Tabled.

G. DEI Curriculum Framework – Tabled.

REPORTS

ASG (De La Cruz)

I apologize for the late notice of my absence for today's meeting. My academics and ASG duties have been stretching me a bit too thin as of late, and today the stars aligned with a cancellation of both my Monday classes, allowing me to finally catch a break. I hope you all are well yourselves. I will not be on campus but can still be reached via email. I have attached my report for someone to read on my behalf. The flyer will give you more information from my first bullet point. I hope to see you all again next week!

ASG will be holding our Candidate Forum on April 28, 2023, from 2:30 - 3:30 p.m. I have attached a flyer with the information. Unfortunately, we only had two (2) qualifying candidates who will be running for their respective positions,

to be on ASG next year. Interested students can still be sworn in or fill out an interest form at the beginning of next semester. We still encourage everyone to join us at the Candidate Forum inside the Student Union, and during Elections Week. Please get the word out to your students, if possible. More information can be found on our Instagram: @palomarcollge.asg

As always, for any questions regarding ASG, my own opinion on certain matters, or for a request to bring any presented topic at hand back to the ASG for a more amplified student voice, please contact me via email: kdelacruz@palomar.edu

On Friday, we had our Vice President of Events resign from her position and a new VP of Events was appointed. He is fairly new to ASG but his genuine desire to get involved is appreciated. He has my support and I trust that he will have yours as well. Our Comet Hours, as of now, will remain the same until the end of the semester.

Please continue attending our ASG meetings on Fridays, they start at 11:15 a.m. and average about 2 hours. Even if you can attend only for a portion, your presence is very much welcomed. Thank you for continuing to consider our Student Voice.

Finally, our upcoming events go as followed:

- Next Comet Hour: April 27th, 9-10 a.m. on the Student Union balcony. This is where we give free food to those who have their Student Activity Card. The fee to purchase one is often covered by other services, like EOPS. Otherwise, it's \$15 per semester.
- Today, ASG was at the Environmental Day celebration in front of the Student Union area painting rocks and tote bags. A few ICC clubs were present as well.
- On May 2nd, we will have Congressman Scott Peters on campus from 11 a.m. to 12 p.m. in the Student Union. I believe this will be MC'd by our ASG Chair. You all are welcome to join and/or spread the word.

President (Nelson)

I attended the following meetings: Budget Committee, College Council, Governing Board and the ASCCC Spring Plenary.

ASCCC Spring Plenary – In addition to the board elections and voting for resolutions, I attended the following sessions:

- State of the Academic Senate
- Academic Freedom: Making Space for Belonging and Connection in our Classes and Campuses – after attending this session, I think the Senate should review Palomar's policy on Academic Freedom.
- Common Course Numbering – this session provided an update to the taskforce working on how the California Community Colleges will implement.
- All Authentic Faculty Voices & Lived Experiences Belong in Academic Leadership
- Area D meeting
- The Disciplines List, Minimum Qualifications, Equivalency and Assigning Courses to Disciplines

Accreditation (Versaci)

The writing team is reviewing a draft of the accreditation response report, and we are on schedule to present it to the Accreditation Steering Committee at our April 28 meeting.

Budget (Nelson)

We reviewed and discussed the ACCJC Annual Fiscal Report. We also reviewed the PRP Technology and one time requests allocation report totaling \$235,556.

College Council (Nelson)

VPSS Ellison provided a presentation on Basic Needs Services at Palomar College. The presentation led to a variety of discussions around homelessness and students facing housing insecurities. We also discussed an increase in Student Health Services Fees. Some concerns were raised about the increases and the impact on students. We briefly discussed

Board Policy 2350 and the time limit on monthly reports. Finally, we discussed the end of the year celebrations and the procedure for inviting governing board members.

Sabbatical Leave (Epstein)

Meeting Information for April 13, 2023

1. The committee approved two requests for salary credit.
2. The committee decided on three of the six sabbatical reports from Fall 2022. The remaining three will be voted on in the next meeting on 4/20/23.

ADJOURNMENT The meeting was adjourned at 4:00

Respectfully submitted,

Molly Faulkner

Molly Faulkner, Secretary