



Minutes of the
MEETING OF THE FACULTY SENATE
November 28, 2022

APPROVED

PRESENT: Melissa Bagaglio, Will Dalrymple, Alexandra Doyle Bauer, Erik Duarte (ASG), Kelly Falcone, Molly Faulkner, Jenny Fererro, Shelbi Hathaway (ZOOM), Erin Hiro, Jason Jarvinen, Leigh Marshall, Leanne Maunu, Ben Mudgett, Michael Mufson, Scott Nelson (ZOOM), Wendy Nelson, Beth Pearson, Nicole Siminski, Alyssa Vafaei, Elena Villa Fernández de Castro(ZOOM), Edwina Williams (ZOOM), Anastasia Zavodny

ABSENT: Lacey Craft, Lawrence Lawson

GUESTS: Hilda Colondres, Carmelino Cruz, Billieanne McLellan

Please note: All votes are presumed unanimous unless indicated otherwise.

CALL TO ORDER The meeting was called to order by Faculty Senate President Wendy Nelson in LRC-116 at 2:30 PM. The meeting was also streamed live on ZOOM.

PUBLIC COMMENTS – No public comments.

ANNOUNCEMENTS

Senator Michael Mufson said that *The Gods of Comedy* is coming December 2 to 9. It is an absolutely frivolous and ridiculous comedy that everyone needs right now. More information can be found here: www.Palomarperform.com

Senator Leanne Maunu said the English Department is hosting an Open House for the Little Free Library on December 7. New book stock will be available as well as refreshments. During the event, donations will be accepted for the Student Period Club which is a club to combat menstrual poverty and to raise awareness of menstrual issues.

Senator Melissa Bagaglio announced that *Tarde de Familia* is scheduled for this coming Friday, December 2 from 5:30 to 8 PM in the Student Union. The program will be in Spanish. There will be free food and entertainment and everyone is welcomed.

Senator Bagaglio also announced that her British Literature class is doing a round robin reading of books one through four of *Paradise Lost* on Friday, December 2 from 9 AM to noon. Everyone is encouraged to come read or just listen. The location is Humanities 312 and snacks will be available.

Senate Vice President Jenny Fererro said organizers are accepting proposals through February 10th for Women's History Month coming in March 2023. An email went to all faculty today with a link to submit a proposal.

VP Fererro said an email will go out today regarding updated faculty hiring procedures. President Nelson also said this information will also be shared with the faculty hiring committees. The purpose is to clarify the discussions held in Senate about this process. In addition, the email will also encourage tenured fulltime faculty to serve on those hiring committees as an "outside" faculty member or as a Compliance Officer.

Senate President Wendy Nelson announced the vote results from the recent Faculty Constitution/Bylaws documents. The items were defeated by a very close margin and the final count was 52/47. Discussion on this matter will be added as an Information Item for Senate on December 5.

AGENDA CHANGES – No agenda changes.

APPROVAL OF MINUTES

Motion 1: MSC Pearson/ Bagaglio

Faculty Senate approval of Faculty Senate meeting minutes dated November 14, 2022 (Exhibit 1).

The motion carried.

ACTION

A. Curriculum (Exhibit 2 and 3)

Motion 2: MSC Mudgett/Faulkner

Faculty Senate approval of Curriculum Committee Actions taken on November 16, 2022 (Exhibit 2).

The motion carried.

Senator and Curriculum Co-Chair Ben Mudgett shared Exhibit 3, a Governance Structure Request Form to create a new taskforce created by the Curriculum Committee. The taskforce will be called Assembly Bill 1111/928 Steering Committee Taskforce. Senator Mudgett explained the exhibit and then answered questions and provided clarification. Senator Mudgett said he would bring the Senator's questions back to the Curriculum Committee for further consideration and the document will come back to Senate in early Spring.

B. Committee on Committees – Zavodny

Motion 3: MSC Zavodny/Doyle Bauer

Faculty Senate approval to confirm the following faculty on the hiring committee (Exhibit 4):

The motion carried.

Project Director/Military Leadership Hiring Committee – **Candace Rose**, AMBA, Media Studies

Motion 4: MSC Zavodny/Faulkner

Faculty Senate approval to confirm the following faculty on their respective committees (Exhibit 5):

The motion carried.

Sabbatical Leave Committee – **Rosie Antonecchia**, Faculty, Student Services (22-25)
Academic Integrity Taskforce – **Jeff Epstein**, Faculty, SBS

Motion 5: MSC Zavodny/Faulkner

Faculty Senate approval to accept the results of the ballot (Exhibit 5):

The motion carried.

Academic Integrity Taskforce - **Stephen Crook**, Faculty, MSE

Senator and Committee on Committees Chair Anastasia Zavodny said the call for the Academic Integrity Taskforce has been open for a few weeks now with only two faculty willing to volunteer and serve. Senator Zavodny said that

normally after a few weeks, a second call goes out and if no one volunteers from a specific division, that position may be considered “at-large” which will allow other faculty from outside that specific division to be confirmed. While a second call for this taskforce has not gone out, she asked Senators to consider confirming both faculty including one as faculty, at large. Senators asked Zavodny if a more targeted call can go out to specific divisions/departments which may result in more volunteers for these positions. Zavodny answered that targeting these calls is not possible especially since there isn’t any technology available to her to make this process efficient with her available time.

President Nelson asked that Committee on Committees take a further look at options available to help fill open positions on committees.

Senator Zavodny emailed the ballot to Senators.

After announcing the ballot results, Zavodny reminded Senators that additional tenured, fulltime faculty are needed on the Sabbatical Leave Committee, and the new Academic Integrity Taskforce needs to have a Senator step up to chair that committee as soon as possible.

INFORMATION ITEMS

A. ASG Report – No report.

B. New Grants Management/Oversight (Exhibit 6) - Pauline Moros, Grants Manager

Pauline Moros introduced herself and thanked Senators for inviting her to the meeting. She began her presentation by saying that just before the Thanksgiving break, she had the opportunity to share initial recommendations about the current state of the grants program, a direction moving forward and direction of where improvements and consolidations could be made. As the Grants Manager, Moros said her primary role will be to provide leadership in planning for and securing external grant funding to advance Palomar’s mission and strategic priorities. Moros then briefly reviewed the life cycle and flow chart of the grant funding process.

Senators shared their appreciation of Moros’ leadership and expertise that can now support the grant funding program at Palomar. Senators also shared their frustrations for the lack of proper grant management in the past.

Moros is finalizing the roadmap for the grants program in early Spring and accepted an invitation to come back to Senate to provide an update.

C. Call for Upcoming Faculty Reassigned Time Positions (Exhibit 7)– W. Nelson

President Nelson presented the exhibit outlining faculty reassigned time.

Senators reviewed the document and Nelson made the updates. President Nelson will bring this back to Senate.

D. Cross-Listed Course Evaluations – Tabled.

E. Review HSI Recommendations Under Senate Purview – Tabled.

F. Educational & Facilities Vision Plan – Tabled.

REPORTS

President (Nelson)

This past week I attended the following meetings: Educational & Facilities Vision Plan planning meeting, VPI 2nd Level Hiring Committee, Organizing Governance Ad Hoc Committee, and the DEIA Curriculum Framework Workgroup.

Here are some highlights from the meetings:

1. Educational & Facilities Vision Plan
 - a. We discussed the two data sets the Taskforce would be reviewing
 - b. We talked through putting people in groups to discuss the data and make
2. Organizing Governance Ad Hoc Committee
 - a. We discussed the governance structure and reviewed all committees.
 - b. We began talking about communication and possible strategies.
3. DEIA Curriculum Framework Workgroup
 - a. We started breaking down the rubric to determine responsibility
 - b. We began discussing revenue streams for possible activities.

Equivalency (Klinger)

The Equivalency Committee is currently reviewing applications.

Faculty Service Areas (Jarvinen)

The Faculty Service Area Committee met on November 15th, 2022. The committee continued to discuss a need to clarify the role of personal FSAs in lateral transfer and reduction-in-force situations. There were a few perspectives on this point. The committee also discussed the development of a rubric or criteria for evaluating discipline FSAs.

Institutional Effectiveness, Planning, and Fiscal Stewardship (IEPFS) Council (Bongolan)

Here is the IEPFES update.

The Institutional Effectiveness, Planning, and Fiscal Stewardship Council met on 11/4/2022. Below are some highlights:

- Michelle Tucker along with Acting VPFAS Lane are the Co-Chairs. Tri-chair option no longer being considered.
- Policies reviewed include the following:
 - [AP 4235](#), Credit By Exam, was sent to EESSC for review rather than by IEPFSC. IEPFSC approved the AP as it was an action item.
 - [AP 2510](#), Participation in Local Decision Making. Made the following adjustments.
 - i. User group *feedback* vs user group *should*
 - ii. Put user groups below the Operational Committee section
 - iii. Shortened (a.) cut after work administrators.
 - iv. (h) it is suggested that . . .
- IEPFSC is continuing its work to define its goals which include the following questions and comments:
 - What are the tasks and outcomes?
 - Provide ideas and reasoning behind the ideas rather than specific actions.
 - Governance Council verbs: approve, consult, establish, monitor, recommend, and delegate. Operational side uses the verb: implement.
 - Goals need to be guiding.

Next meeting is November 18, 2022

PFF (Lawson)

The Palomar Faculty Federation (PFF) continues to support the faculty (and student) experience at Palomar College. Recently, we have reached out to campus organizers in response to resource support requests and have supported

Veterans and first-generation college students with funds earmarked for campus donations. As well, PFF has begun its annual toy drive, in collaboration with the Council of Classified Employees (CCE) and the San Diego imperial County Labor Council, with the collected toys (bring them to MD-330) headed to union families across the region. In addition, we our supporting PFF members with groceries cards to help support our own Union families as they bring friends and family together to share food during the upcoming holiday season. Lastly, in addition to grocery cards, PFF is also assisting its own Union member families that are in need of children's toys and gifts this holiday season. PFF members who can use some assistance should email palomarfacfed@gmail.com with their name, their department, and the number of children in their immediate family by Friday, December 2nd. Names will be kept completely confidential, and we will reply to you within a few days.

In other news, our three-year contract negotiations continue, and PFF appreciates and shares the interest in the collaboration and collegiality we've seen at the negotiations table.

Lastly, PFF is optimistic after the results of the Governing Board election. The incoming Trustee, Dr. Judy Patacsil, has a long history of community college leadership and equity work. We look forward to her expertise on our Board. As well, PFF looks forward to the skills Jaqueline Kaiser and Michelle Rains will bring to the Governing Board. The winning candidates represent a balance of perspectives, and we're confident we all have the same goal: a healthy, vibrant Palomar College for students, employees, and the community. We at PFF wish outgoing Trustees Miyamoto and Raju well and thank them for their service to our college, our students, and our employees. As well, we wish retiring Trustee Evilsizer a wonderful post-Palomar life and thank him for all the good he's done for our community.

Sabbatical Leave (Epstein)

Materials/Action from November 10 meeting:

1. The committee continued the review of the sabbatical leave applications for the 22'-23' academic year.
2. The Committee will continue to meet per our regular schedule to complete review of sabbatical leave applications.

Student Learning Outcomes (Bealo/Tavakkoly)

We sent out the Critical Thinking ILO assessment request to faculty teaching a course that has at least 1 SLO mapped to at least one dimension of the Critical Thinking ILO.

<https://www.palomar.edu/teachingexcellence/wp-content/uploads/sites/140/2022/09/Rubrics-for-Critical-Thinking.pdf>

LOSC is refining the dimensions of the Teamwork ILO to prepare it for assessment in Spring 2023.

We will be participating in a demo of SLO assessment integration using Curricunet's META to see if it may be a potential replacement to Nuventive.

We finally finished up Fall 2022 SLO Facilitator trainings this week.

ADJOURNMENT The meeting was adjourned at 3:55 PM.

Respectfully submitted,

Molly Faulkner

Molly Faulkner, Secretary