



Minutes of the
MEETING OF THE FACULTY SENATE
January 31, 2022

APPROVED

PRESENT: Eduardo Aguilar, Will Dalrymple, Alexandra Doyle Bauer, Molly Faulkner, Jenny Fererro, Sergio Hernandez, Erin Hiro, Jason Jarvinen, Teresa Laughlin, Lawrence Lawson, Beatrice Manneh, Leigh Marshall, Adam Meehan, Susan Miller, Ben Mudgett, Scott Nelson, Wendy Nelson, Tanessa Sanchez, Fari Towfiq, Alyssa Vafaei, Rocco Versaci, Reza Wrathall, Anastasia Zavodny

ABSENT: Lacey Craft, Roxanna Vega (ASG)

GUESTS: Dennis Astl, Mark Bealo, Barbara Hammons, Michael Mufson, Diane Studinka, Ryan Williams

Please note: All votes are presumed unanimous unless indicated otherwise.

CALL TO ORDER The video conference meeting was called to order by Senate President Rocco Versaci at 2:30 PM.

PUBLIC COMMENT

ANNOUNCEMENTS

Senator Will Dalrymple said the Part-Time Faculty Equity Work Group met over the Winter break to continue their work and more updates will be coming to Faculty Senate shortly.

Senator and Articulation Officer Ben Mudgett encouraged Senators to provide input to the Academic Senate survey that came out regarding AB 928 passed last fall. The bill is about streamlining transfer so that students don't choose two different ways to transfer. All transfer paths will be in the same pattern but it involves significant changes to the transfer GE. Senator Mudgett said he will go into more detail regarding this change during Curriculum on Wednesday and invited everyone to attend. The ASCCC link is: <https://asccc.org/content/submit-input-ab-928>

Senator and Committee on Committees Chair Anastasia Zavodny reminded everyone that CALM still has significant funding available to fund grants for faculty to CALM their classes. CALM grant request: <https://docs.google.com/forms/d/e/1FAIpQLScrgKyatRrW4Zht0gnmfrN90l-Q-ttDlnPgrzzOIBnkTWMs6Q/viewform>

Senator Alyssa Vafaei shared that Haben Girma, currently the biggest name in disability rights in the US, will be speaking in the Howard Brubeck Theatre on March 14. Her presentation will also be streaming LIVE. More event information will be released by DRC shortly.

Senator Susan Miller reminded Senators of Black History Month in February. Palomar's Black Faculty & Staff Association are sponsoring workshops throughout the month. Additional information can be found here: <https://www.palomar.edu/pbfsa/black-history-month-2022/>

AGENDA CHANGES – No agenda changes.

APPROVAL OF MINUTES

Motion 1 MSC: Towfiq/Faulkner

Faculty Senate approval of meeting minutes dated December 13, 2021 (see Exhibit 1).

The motion carried.

Motion 2 MSC: W. Nelson/Laughlin

Faculty Senate approval of special meeting minutes dated December 17, 2021 (see Exhibit 2).

Abstentions: Lawrence Lawson, Alyssa Vafaei

The motion carried.

ACTION

A. **Curriculum** – No action taken.

Senator and Curriculum Co-Chair Wendy Nelson said to be on the lookout for curriculum PD training opportunities beginning this spring.

B. **Committee Appointments** – No action taken.

Senator Anastasia Zavodny said Committee on Committees is continuing to update the master committee listings with an expectation that new faculty members will be needed to fill spots shortly. A replacement for Versaci, as the designated seat for the Senate President on Budget Committee will need to fill since Versaci has a Spring 2022 class conflict during that meeting time on Tuesdays.

INFORMATION ITEMS

A. Election of Faculty Senate President

President Versaci said the election for Faculty Senate President-elect will take place at the next Senate meeting. Senators were asked to consider running for this seat as Versaci will not be running again. The President-elect will likely do some shadowing over this semester with Versaci.

B. Request for Faculty Input on new Fallbrook Center Building

Ryan Williams, Fallbrook’s Education Center Director addressed the Senators. Williams is looking for faculty volunteers who can provide input about the instructional spaces as well as faculty offices and workrooms in the new permanent building going up in Fallbrook. The time commitment is small, probably just one meeting and will most likely occur the week of February 14. Williams said that faculty from cinema or science (labs) would be helpful but any full-time and part-time faculty are welcomed. Senators Zavodny, Towfiq, Dalrymple and Hiro volunteered as well as Barbara Hammons. Williams will get meeting invites to the volunteers shortly.

C. Department Chair Training

Interim Dean, Diane Studinka said the current manual for chairs and directors needs to be updated. Currently, the manual really is just a list of resources and doesn’t include other information that could be useful. Dean Studinka is interested in creating three 5 minutes videos to be used as a training tool for chairs. The videos can present “real-life”

tasks, issues or situations. PD Coordinators Luis Guerrero and Matt Grills support the idea and are willing to help make this happen.

Dean Studinka asked if any Senators would be interested in assisting with this project. Senator Zavodny suggested reaching out to PFF who have ombuds who are familiar with this work and have experience in this particular area. Zavodny, Bill Jahnel and Tammy Weintraub are the ombuds for PFF. Senators Wendy Nelson, Jenny Fererro, Teresa Laughlin, Alyssa Vafaei and Ben Mudgett volunteered to provide their perspectives.

D. Equity in SLOs Task Force Proposal (see Exhibit 3)

Michael Mufson shared the proposed ad hoc task force. It was brought to Educators for Equity Diversity and Cultural Consciousness (EEDCC) committee by VPI Jack Kahn. VP Kahn approached SLO Co-Coordinators separately and then brought all of them together. A consensus was met that the ad hoc work group can gain insight about the equity experience of the students through a particularly focused SLO lens through DEI. This task force will act as an exploratory committee to look into that possibility which may produce positive results including best practices, a White Paper or some kind of guidance. The intention is to apply a DEI lens and depth to the SLO process so it has meaning for the pedagogy for the students and not just satisfying a bureaucratic obligation.

Several Senators shared input that included removing specific names from the form and replacing those with titles or roles. Adding an end date, a meeting time and the reporting relationship (maybe Curriculum ?) should be added to the form. In addition, Senators shared pros and cons of student participation and asked for this to be a consideration.

Versaci asked Mufson to bring these changes back to EEDCC and then Faculty Senate could vote on this proposal next week.

E. Chancellor's Suspension of Graded-Related Regulations (see Exhibit 4)

Senator Ben Mudgett shared the exhibit and explained the Chancellor has extended the order of suspension of section 55022(a)(2) of Title 5 relating to grades, now in play through the end of this academic year. This suspension allows students to choose P/NP up until the last teaching day of the semester instead of three weeks into the semester. Faculty Senate previously approved this suspension that expired December 31, 2021.

Senator Mudgett said the CSU and UC systems haven't changed their policy on grading options and will now look for a letter grade if the course is a major prep course. It's important for students to know this before requesting a P/NP and be aware that the class will not help satisfy a major requirement. The concern remains that Palomar students need this information to make sound decisions regarding the grades and hope Student Services is getting the messaging out to the students. Versaci will follow up with Director Kendyl Magnuson on the messaging.

F. Canvas and Part-time Instructor Class Cancellation/Reassignments

Senator Zavodny shared that this issue came up in recent discussions with the Part-Time Faculty Equity Workgroup. When faculty lose a class, their Canvas access ends immediately. This happens quickly and for part-time faculty in particular, who are usually impacted by this, they may have spent a very large amount of time building the shell for the class and may not have been given much warning before their Canvas access is removed. It can be a hassle for part-time faculty to recover their work in Canvas.

Secondly, Zavodny said when courses are reassigned from part-time faculty to full-time faculty to make load, if the part-time faculty has built out the entire class in Canvas, the class material is accessible to the full-time faculty now assigned to teach the class.

Senator Tanessa Sanchez added that she has had courses canceled and then removed from her dashboard without any or little warning to allow her an opportunity to back up or download sometimes hundreds of hours of work and material

that was prepared. Sanchez said she had a course reassigned to another part-time faculty due to some transitions happening in Child Development. This part-time faculty reached out to Sanchez and asked if she could use some of the information and techniques that Sanchez had already created and prepared and found on the Canvas shell. Sanchez then realized that her course was handed over to someone else, and she wasn't notified that her Canvas shell was going to be removed from her dashboard. She knew that there was going to be that transition, however, she was not allotted any time to back up that information. Sanchez said she was expecting that her access would be removed but assumed that the new faculty would get an empty shell to upload or create their own materials and information. Sanchez was not aware that the new faculty assigned to the course would also get all shell content. She was extremely shocked that this is the current practice at Palomar.

Several Senators voiced their own concern and were troubled that faculty's intellectual property rights are being violated with this practice. This loophole needs to be closed and should be included in PFF bargaining, and it seems that this issue came up some time ago as well. Senator and DE Coordinator said this may be an oversight by ATRC. The process can be reviewed and a policy can be written to prevent this from occurring in the future especially without the knowledge and approval of the faculty who originally prepared for the course. Senator Hiro will contact ATRC immediately.

Senator Beatrice Manneh said in her department, this often happens with her and other faculty who teach German. She said it's occurred for many, many semesters now. These faculty actually use it to their advantage to share materials, but obviously with consent.

VP Jenny Fererro said PFF will be following up with this and report back to Senate.

G. Release Time for CPL Coordinator & SLO Co-Coordinators

Senate VP Jenny Fererro said negotiations took place during the winter break which produced two MOUs involving release time positions. The first MOU states the District will cover the 40% release time or an equivalent stipend for CPL leadership which is a move towards institutionalization of that work. The transition begins now and ends at the end of Spring 2023. Before this expires, PFF will negotiate Appendix F and make it more permanent.

VP Fererro then said the second MOU was brought forward by the District to cover release time for SLO coordinators in the event that Faculty Senate reallocates the existing release time. This is not permanent and the District only agreed to cover this release time beginning Fall 2022 through Spring 2023. It is unknown if the District will continue to cover this release time after Spring 2023. President Versaci said Council will review the allotted Senate release time, make plans for any shifts and report back to Senate.

REPORTS

ASG (Mouawad) - No report.

President (Versaci)

I would like to welcome everyone back to the Spring Semester. As you may have heard, in the wake of the Omicron variant, the District had decided to delay full opening of campus until February 22nd, so faculty who were scheduled to teach face-to-face lecture classes will conduct the first three weeks of class online. Senate Vice President Jenny Fererro and I met with President Rivera-Lacey over the break to discuss this issue as well as some others, including the ongoing proposed changes to the Faculty Hiring Procedures. The latest iteration of the plan, which is pending, is to remove all procedures regarding faculty hiring from AP7120 and replace them with a statement referring the reader to the Faculty Hiring Procedures. Once this plan is finalized, Faculty Senate will need to make some adjustments to those

procedures (and, possibly, to the Senate Constitution). Star expressed to both Jenny and me that getting this taken care of is a top priority, as the Senate has been working on this for quite some time.

College Council (Versaci) - No report. The College Council next meets on Friday, February 11.

Equity, Education, & Student Success (EESS) Council (Versaci) - No report. The EESSC next meets on Friday, February 4.

Institutional Effectiveness, Planning, and Fiscal Stewardship (IEPFS) Council (Bongolan) – No report.

Employees, Community, & Communications (ECC) Council (Ferrerro) - No report.

Infrastructure & Sustainability (IS) Council (Lucindo) – No report.

PFF (Laughlin) - No report.

Educators for Equity, Diversity, and Cultural Consciousness – EEDCC (Aguilar/Sadat Ahadi) – No report.

Accreditation (Meehan)

Our peer review visit, which is an essential part of the accreditation process, will be held virtually from February 28 through March 3. In preparation for the visit, it would be great for everyone to engage in a refresher of our higher-level processes. The best way to do this is by attending the [All Campus Forum](#) on Wednesday, February 9, from 3-4 p.m. Please also look out for the upcoming Accreditation Newsletter, which will expand on this information.

Distance Education (Hiro) – No report.

Guided Pathways (Nelson) – No report.

Budget (Ferrerro) - No report.

TERB (Lawson) – No report.

Professional Development (Guerrero) – No report.

AB705 Subcommittee (Anfinson)

On December 9, 2021, The AB705 SSC reviewed items 5, 6, and 6 on Pages 7-8, Part A of the Equitable Placement and Completion: English and Math Validation of Practices and Improvement Plans and made the recommendations listed below. (Note: we did not go over Part B as we do not yet know if the College will select Option 2, Option 3a, or Option 3b. Once that decision is made, if Option 3a or Option 3b is selected, we will give input on Part B.

Our recommendations are listed in detail [in this document](#).

Recommendations of special note to the Faculty Senate:

- The CCCCO is suggesting that colleges develop or expand Quantitative Reasoning (QR) options for students. We recommend that the Departments involved be contacted, including the Business Department (BUS 110 and 204), Psychology and Sociology (Psych/Soc 205), and Industrial Technology (IT 108) to discuss corequisite or enhanced options for their QR courses.
- The AB705 SSC strongly recommends we expand our academic support including tutoring and other support labs and incentivizes student participation in these support services.

- The AB705 SSC strongly recommends we integrate basic resources listed by the CCCCCO into gateway courses. Can the new Basic Needs allocation be used to support this work?
- The AB705 SSC strongly recommends that we continue and expand PD focused on high challenge, high support equity-minded teaching practices.
- The CCCCCO suggests we invest in communities of practice for instructors teaching gateway courses. The Math, English, and ESL Departments are already doing this. We support additional funds being made available to continue with this work. The funds will be used (not a complete list) to pay our faculty to attend, to bring in outside speakers and/or training, to provide necessary materials, and to send departmental members to the CAP (California Acceleration Project) conference.

We submitted the recommendations to EESSC on December 10, 2021 for consideration.

Sabbatical Leave (Lawson) – No report.

Equivalency (Towfiq)

During Winter Break, the Equivalency Committee continued reviewing Equivalency Applications.

Student Learning Outcomes (Bealo/Tavakkoly) – No report.

Faculty Service Areas (Mudgett) - No report. The FSA Committee next meets on February 1, 2022.

Credit for Prior Learning (Rose)

No Credit by Exam fees for students in spring 2022

- This spring 2022 semester, students will no longer be charged a fee for Credit by Exam. This pilot program by the District will assess the impact on the college and benefit to our students to determine if removing this fee, that equates to the cost of taking the course, will become a permanent policy.
- Per title 5 55050, students cannot be charged a fee for CPL credits earned through all other methods of CPL assessment, such as portfolio review, industry certification or military transcripts.

Palomar College is now one of 52 CA community colleges chosen to be a part of the 2022 MAP (Military Articulation Platform) cohort.

- Beginning in February 2022, Cohort colleges will start using the platform to match their college courses with credit recommendations from ACE and other credit recommending bodies. Once approved by discipline faculty, articulated course credits may be awarded and transcribed.
- The mission of the Cohort is to increase equitable access and completion by making it normal and expected for all military (and other) students to receive all the credit they deserve so they can achieve all their educational goals with existing military (or financial aid) benefits.

Palomar College is leading the way with a SDICCCA Regional Credit for Prior Learning Consortium.

- Consortium Leads:
 - Nichol Roe - Palomar College Associate Dean of Workforce Development and Extended Studies
 - Ben Gamboa - MiraCosta College Associate Dean, Career Education
 - Candace Rose - Palomar College CPL Coordinator
- The purpose of this Consortium is to:
 - Develop regional support for local CPL development

- Identify resources for colleges implementing CPL
- Provide professional development for CPL
- Create a Train-the-Trainer series in collaboration with the Vision Resource Center to help CPL leads implement CPL on their campuses
- Work with the CCCCCO and ASCCC to assist college with CPL and make it accessible to all students

Faculty interested in expanding their CPL course offerings or learning more about this opportunity that will help close the equity gap for our students, can contact the CPL Coordinator, Candace Rose, at cpl@palomar.edu

Funds are available to pay faculty for their time to make their courses Credit for Prior Learning eligible.

ADJOURNMENT: The meeting was adjourned at 3:26 PM.

Respectfully submitted,

Molly Faulkner

Molly Faulkner, Secretary