



Minutes of the
MEETING OF THE FACULTY SENATE
October 4, 2021

APPROVED

PRESENT: Eduardo Aguilar, Lacey Craft, Will Dalrymple, Alexandra Doyle Bauer, Molly Faulkner, Jenny Fererro, Sergio Hernandez, Erin Hiro, Jason Jarvinen, Teresa Laughlin, Lawrence Lawson, Beatrice Manneh, Leigh Marshall, Adam Meehan, Ben Mudgett, Scott Nelson, Wendy Nelson, Tina-Marie Parker, Candace Rose, Elizabeth Stephens, Fari Towfiq, Rocco Versaci, Reza Wrathall, Roxanna Vega (ASG), Anastasia Zavodny

ABSENT: Susan Miller

GUESTS: Barbara Hammons, Tanessa Sanchez, Alyssa Vafaei

Please note: All votes are presumed unanimous unless indicated otherwise.

CALL TO ORDER The video conference meeting was called to order by Senate President Rocco Versaci at 2:30 PM.

PUBLIC COMMENTS

Senate VP Jenny Fererro reminded faculty to submit their prove of COVID-19 vaccination to HR as soon as possible. PFF will be following up with faculty who haven't met the deadline of October 11. Faculty who aren't coming to campus should still submit documentation to HR.

Alyssa Vafaei from the Disability Resource Center (DRC) announced October is National Disability Employment Awareness month and it's being celebrated at DRC with several events. A calendar of these events will be emailed campus wide later this week. The most important event takes place on Friday, October 22 with a Student Perspectives Panel. During this panel, we will hear about the good, the bad and the ugly of navigating at Palomar. She encouraged all Senators and faculty to attend. Register in the PD Portal for Faculty Hour in DRC.

ANNOUNCEMENTS

Senate Secretary Molly Faulkner announced that Neil Simon's *Fool, A Comic Fable* starts on October 7, live and in person on campus in the courtyard. Tickets can be purchased here www.palomarperforms.com

AGENDA CHANGES – No agenda changes.

APPROVAL OF MINUTES

Motion 1 MSC: Towfiq/Laughlin

Faculty Senate approval of meeting minutes dated September 27, 2021 (see Exhibit 1).

The motion carried.

ACTION

A. Curriculum

Senator and Curriculum Co-Chair Wendy Nelson shared that a ton of curriculum came in to meet the October 1 deadline. She encouraged faculty to submit any last-minute curriculum over the next few days and Curriculum will try to get it submitted for December approval. She asked faculty to monitor email for questions that may come as their curriculum makes its way through the approval process.

B. Committee Appointments

Motion 2 MSC: Zavodny/Towfiq

Faculty Senate approval of the following committee appointments (see Exhibit 2):

AB 705 – **Daniel Straub**, Faculty, DRC

Academic Grade Review Panel – **Beth Pearson**, Biology, Faculty Alternate

Comets Affordable Learning Materials (CALM) – **Michael Wright**, Faculty, CTE (21-23)

Scholarship Committee – **Susan Russell**, Faculty, at-Large (20-22)

The motion carried.

Motion 3 MSC: Zavodny/Faulkner

Faculty Senate approval of the results of the ballot for the Behavioral Health and Campus Wellness committee member selection (see Exhibit 2):

Behavioral Health and Campus Wellness – **Lori Meyers**, Faculty, Counselor, (21-23)

The motion carried.

Senator and Chair of Committee on Committees Anastasia Zavodny emailed the ballot to Senators.

INFORMATION ITEMS

A. Area D Meeting on October 16

Senate President Rocco Versaci announced the Area D meeting is a virtual meeting this year with no attendance fee required. Versaci encouraged faculty to attend if interested. More information can be found here:

<https://asccc.org/content/area-d-meeting>

B. Update on Faculty Hiring Procedures/AP 7120

President Versaci said he along with VP Fererro met with Dr. Rivera-Lacey, VP Kahn and VP Montoya to discuss the changes made to the Faculty Hiring Procedures and AP 7120. Dr. Rivera-Lacey asked for clarification on who makes the final decision for the hire. Versaci responded by saying Faculty Senate clarified the language so that a final hire decision would be reached by consensus within the second level committee and failing that, then a majority vote. The previous language gave the final authority to the College President. President Rivera-Lacey said she wasn't comfortable with the

change mainly because she felt this is a “big” change. Versaci and Fererro explained the language has been interpreted differently by recent College Presidents based largely on their own personalities. This change is an attempt to codify the language in a way that works best. President Rivera-Lacey felt the College President should have the power to call an end to the search. Versaci and Fererro will be meeting again with the College President and her executive team to finesse the language that will satisfy both parties.

VP Jenny Fererro said the meeting was collegial with everyone showing respect to each other’s opinions. Fererro believes a good compromise will be met. She added that there wasn’t any sort of intent on the part of the administration to wrestle all control away from faculty. It was more a reluctance to create a process that could be potentially negative for somebody down the road. President Rivera-Lacey and both VPs seemed appreciative of the work that Faculty Senate has done and all seemed very eager to move forward.

C. Update on Enrollment Barriers

President Versaci delivered the document to the President and her executive cabinet. She responded right away saying she would review and get back to Faculty Senate. Versaci will also provide to the Governing Board during the October 5 meeting a recap of the recent actions taken by Faculty Senate and to the documents. Versaci will update Senate as responses come back.

D. Formation of a Constitutional “Cleanup” Workgroup

President Versaci asked for volunteers to form a “cleanup” workgroup. Because of all the recent governance changes, it is necessary to make those changes reflected in the Faculty Constitution. The workgroup will not be tasked with an overhaul or any major edits to the Constitution as was recently done in 2019/2020. VP Fererro and Senator Zavodny volunteered to assist President Versaci with this work.

E. Setting Senate Goals for ’21-’22

President Versaci asked Senators to share ideas for setting Senate goals. Suggestions included:

- Engage in a conversation about whether Faculty Senate should become involved in the Program Review & Planning (PRP) process
- Make additional progress to complete action steps identified in the Part-Time Faculty Equity Initiatives.
- Create a Senate calendar (not date specific) that would facilitate internal planning.
- Create an informative video, document, or ? explaining who Faculty Senate is and what does Faculty Senate do. Maybe include a brief history of Palomar’s Senate...the 10+1.
- Create a training tool for Faculty Senate representatives who may be leading or serving on various groups or committees. Explain the expectations of the role this person plays.
- Reevaluate Faculty Senate release time positions.
- Work with the PFF to clarify and improve the NOHE process.
- Create an onboarding process or an info packet for new Senators covering things such as general expectations, Brown Act info, Robert’s Rules of Order, or any other information that helps explain the role of a Senator.
- Improve communication with faculty
- Review Faculty Senate Committees
- Invite Governing Board Members to Faculty Senate meetings

F. Brown Act, Remote Meetings, and AB 361 (see Exhibit 3)

President Versaci summarized AB 361, which allows for legislative bodies to not be held strictly accountable to the Brown Act during the Covid state of emergency (this includes holding remote meetings via Zoom or some similar format), provided that certain conditions are met. Governor Newsom signed an executive order that temporarily suspended

some of the requirements of AB 361, but that order expired at midnight on September 29. With the expiration of that order, legislative bodies subject to the Brown Act need to take further steps to continue to meet remotely. Specifically, these bodies must pass a resolution affirming that the state of emergency still exists and that it remains unsafe for people to gather fully in person to conduct business. In addition, these bodies must reaffirm these findings every 30 days. Versaci researched other academic senate actions taken to meet these new guidelines. Some area faculty senates are passing such resolutions, and the exhibit for today's meeting was modified from the resolution passed by Grossmont College. Palomar's Governing Board will be discussing and presumably passing its own resolution at their October 5 meeting. The wording of this resolution affirms that it remains unsafe for large gatherings and that all legislative bodies of the Palomar Community College District may continue to meet remotely. Versaci asked VP Montoya if "all legislative bodies" was meant to include the Faculty Senate and its subcommittees, and he indicated that it did. Versaci also asked that he affirm that in open session at the October 5 meeting, and VP Montoya said that he would.

The options therefore facing the Faculty Senate are to either 1) do nothing as VP Montoya indicated that Faculty Senate falls under the resolution coming from the Governing Board but Faculty Senate will then be obligated to follow their decisions made about future meetings (in-person or remote), or 2) pass its own resolution.

Several Senators expressed opinions about the options and consensus was to follow the guidance of the ASCCC and VP Montoya and take no action at this time.

REPORTS:

ASG

Roxanne Vega provided her report during the meeting and said that ASG is currently working on creating their committees and goals for this academic year.

CALM

Senator Anastasia Zavodny reminded Senators this is the season for textbook adoptions which are due by the end of the month. She asked that any faculty using a CALMed course to please complete the CALM form. Zavodny also added that a survey will be going out to faculty about experiences with the bookstore and textbook adoptions.

President (Versaci)

Senate VP Jenny Ferrero and I met with President Rivera-Lacey, VP Kahn, and VP Montoya on Tuesday, September 28 to discuss the changes to the faculty hiring procedures. We will be providing a more detailed update at this week's Senate meeting, but Executive Administration expressed some concerns about who had the final decision-making responsibility in faculty hires. Our revisions created a consensus model, which spread the responsibility/authority to the 2nd Level Committee as a whole, while President Rivera-Lacey was reluctant to agree to such a shift so early in her tenure as president. It was a productive conversation, and we think that we can craft/alter the language so that both sides have their concerns met. In terms of timing, the general feeling in the group was that faculty hiring could proceed with some of the new provisions used (i.e., the two-step as opposed to the three-step interview process) while we finalize the rest. Once we meet again with Star, Jack, and David, we will bring the proposed compromises to Senate for discussion.

College Council (Versaci) – No report. The College Council next meets on Friday, October 8.

Equity, Education, & Student Success (EESS) Council (Versaci) – No report.

The EESSC met on Friday, October 1 (before the Senate meeting but after this week's reports were due).

Institutional Effectiveness (IE) Council (Bongolan) – No report.

Employees, Community, & Communications (ECC) Council (Ferro) – No report. The ECC next meets on Friday, October 1.

Infrastructure & Sustainability (IS) Council (Lucindo) – No report.

PFF (Laughlin) - No report.

EEDCC – Educators for Equity, Diversity, and Cultural Consciousness (Aguilar/Sadat Ahadi)

- We are working on the Social Justice Convening proposal forms and flyer, and we will share both with the campus in mid-October.
- We now have a website destination on the Faculty Senate website.
- Our next meeting is scheduled on 10/8/21 12:30--2:00 p.m.

Accreditation (Meehan) - No report.

Distance Education (Hiro)

The next Distance Education Committee meeting is scheduled for Wednesday, Oct. 6 at 2:30 p.m. Zoom ID 919 9930 3997 Passcode 974173.

We will be discussing proctoring options and recommendations that we will bring to the Senate in mid-October. Everyone is invited to come and share in the discussion.

We will also be looking at ways to update TERB evaluations forms to reflect new distances education formats. The DE Committee plans to send those recommendations to the TERB committee for review. All feedback is welcome.

For more information, contact Distance Education Coordinator Erin Hiro at ehiro@palomar.edu

Guided Pathways (Nelson)

Pillar 1 Clarify the Path

A. Summer Activities

1. Developed [logos](#) for Palomar Pathways
2. Developed [scripts](#) for Palomar Pathway videos
3. Helped with redesign of [Palomar Fact Sheet](#)
4. Reviewed Onboarding Orientation
5. Reviewed Steps to Enroll on website

B. Goals for 2021-2022

1. Goal 1 Marketing Pathways
 - Include videos, logos and other materials to website
 - Incorporate GP in organization of College Catalog
2. Goal 2 CSUSM Pathways
 - Promote CSUSM 4-year pathways to our students
 - Work with CSUSM on joint promotion
 - Work to with CSUSM to add more maps
3. Goal 3 Student Success Teams
 - Leading from the Middle Team will work on this project
4. Goal 4 Common Courses within Pathway – 1st year
 - Develop course taking patterns for each pathway

Pillar 2 Enter the Path

Goal 1: “Gateway” Courses

- Define “Gateway” Courses
- Determine STEM “Gateway” Courses
- Identify data metrics - connect with IRP

Goal 2: Underserved Students

- Determine innovative support for underserved students
- Develop a plan for supporting immigrant and undocumented Students
- Develop a strategic plan on how to increase intensive support for underserved students

Goal 3: Ambassador Program

- Develop the Guided Pathway Ambassador Program to support community outreach and In-reach
- Summer Interviews completed

Goal 4: Close the Loop

- E3 Career Continuum – where are we?
- AB-705 Committee and Subgroup – Continue to support Guided Pathways goals and objectives
- Integrated Tutorial Services – where are we?

Pillar 3 Stay on the Path

Goal 1: Technology

- High Point: Expands functionality of PeopleSoft
 - Degree planner, schedule builder, course auditor, message center, SIS automation for onboarding processes
 - Early Success Initiative in Comet Connect, aka Early Alert in Starfish
 - Virtual Resources for Student Success
 -

Goal 2: Career Planning before Education Planning

- Major selection confidence - Counseling to integrate software program
- Career Planning (before ed planning) - Type Focus career tool

Goal 3: Success Teams

Success Teams by Career and Transfer Pathways, aka Meta-majors - Pillar 1, 2, 3 joint goals

Goal 4: Degrees When Due

- Out of 900 students, 90 with Associate Degrees not filed.
- Reaching out to students close to a degree

Pillar 4 - Ensure Learning

Major Goals

1) Develop Palomar Excellence in Teaching and Learning Canvas Course - PETAL

- Course will incorporate universal design, assessment, portfolios, active & experiential learning, equity, service and work-based learning, career, decolonizing the syllabus, implicit bias & more.
- Available in Spring 2022

2) Expanding Employment Opportunities

3) CCSSE

4) Other projects

- Service Learning Project
- Decolonizing the Syllabus
- @One DE Learning Courses
- Equity & Curriculum summer workgroup

Budget (Ferrerro) – No report. The Budget meeting scheduled for Tuesday, September 28, was cancelled.

TERB (Lawson) – No Report.

Professional Development (Guerrero) – No report.

AB705 Subcommittee (Anfinson) - No report. Next meeting date for the AB705 SSC is October 14.

Sabbatical Leave (Lawson) – No report.

Equivalency (Towfiq) – No report.

Student Learning Outcomes (Bealo/Tavakkoly)

The SLO Coordinators are meeting Tuesday, 9/28 and Wednesday, 9/29 with Facilitators and focused on getting program assessments up to date. We meet Thursday, 9/30 with the VPI to coordinate SLO efforts and try to move things forward. The system (Nuventive not tied to META and things having to be manually input and updated) is fairly archaic and broken, so we are trying to come up with some better solutions for the long run.

Faculty Service Areas (Mudgett) - No report. The next FSA meeting is Tuesday, October 5.

Credit for Prior Learning (Rose) - No report.

ADJOURNMENT: The meeting was adjourned at 3:25 PM.

Respectfully submitted,

Molly Faulkner

Molly Faulkner, Secretary