



Minutes of the
MEETING OF THE FACULTY SENATE
August 30, 2021

APPROVED

PRESENT: Eduardo Aguilar, Lacey Craft, Will Dalrymple, Alexandra Doyle Bauer, Molly Faulkner, Jenny Fererro, Sergio Hernandez, Erin Hiro, Jason Jarvinen, Teresa Laughlin, Lawrence Lawson, Beatrice Manneh, Leigh Marshall, Adam Meehan, Susan Miller, Ben Mudgett, Scott Nelson, Wendy Nelson, Tina-Marie Parker, Candace Rose, Elizabeth Stephens, Fari Towfiq, Rocco Versaci, Reza Wrathall, Anastasia Zavodny

ABSENT: Sabrina Santiago

GUESTS: Kelly Falcone, Barbara Hammons, Kendyl Magnuson, Tanessa Sanchez, Jon Walker

Please note: All votes are presumed unanimous unless indicated otherwise.

CALL TO ORDER The video conference meeting was called to order by Senate President Rocco Versaci at 2:30 PM.

PUBLIC COMMENTS - No public comments.

ANNOUNCEMENTS

Senate President Rocco Versaci announced Faculty Senate Council will not meet Wednesday, September 1 due to the Labor Day holiday on September 6. Council will meet again on Wednesday, September 8 at 1 PM.

Versaci announced the DEI Coordinator position discussion is not coming to Senate today. President Versaci and Senate VP Fererro haven't had the opportunity to discuss proposed changes with President Rivera-Lacey and Vice President Kahn. He asked that Senators continue to email edits to him so those can be included in the document and subsequent conversation.

AGENDA CHANGES – No agenda changes.

APPROVAL OF MINUTES

Motion 1 MSC: Laughlin/Faulkner

Faculty Senate approval of meeting minutes dated 08/23/21 as amended (see Exhibit 1).

The motion carried.

ACTION

A. Curriculum

Senator and Curriculum Co-Chair Wendy Nelson announced no curriculum actions required. She added that an email is going out to faculty tomorrow with important curriculum information including deadlines and some videos that should assist with completing the curriculum work.

B. Committee Appointments

Senator and Committee on Committees Chair Anastasia Zavodny presented the exhibits. She announced she was pulling the Academic Review Committee confirmations for today from the exhibit which will be confirmed at a later Senate meeting.

Motion 2 MSC: Zavodny/Laughlin Faculty Senate approval to confirm the following committee appointments (see Exhibit 2).

Committee on Service Learning – **Heather Hosaka**, Faculty, L&L
Committee on Service Learning – **Kathleen Grove**, Faculty, SBS
Distance Education Committee – **Crystal Velasco**, Faculty, Student Services
International Education Advisory Committee – **Heather Hosaka**, Faculty, ESL
Title V Steering Committee – **Kimberly Velasquez**, Faculty, Life Sciences
Transfer Advisory Committee – **Jessica Newman**, Faculty, at-large (21-23)

The motion carried.

Motion 3 MSC: Zavodny/Faulkner Faculty Senate approval to accept the voting results of the ballot for committee selections (see Exhibit 2).

Behavioral Health and Campus Wellness – **Monique Lineback**, Faculty, Instructional (21-23)

Career Education Committee – **Scott Richison**, Faculty, CTE (21-23)

The motion carried.

C. New Elections Chair

President Versaci asked for a volunteer to fill the Senate Elections Chair position. Versaci nominated Senator Beatrice Manneh who accepted the nomination.

Motion 4 MSC: Zavodny/Faulkner Faculty Senate approval to accept the voting result for the Election Chair.

Elections Chair – **Senator Beatrice Manneh**

The motion carried.

D. Recommended Changes to Faculty Hiring Procedures

Regarding a motion to approve the Faculty Hiring Procedures, President Versaci began by explaining there are a few instances in the document text that are TBD. There is language excerpted from AP7120 that's going to be changed. When that language changes in AP7120, the Faculty Hiring Procedure document must also be updated. In addition, the compliance officer references in AP7120 will be changed and subsequently changed in this document. He asked that the motion allow for these changes. Versaci shared the updated exhibit.

Motion 5 MSC: Fererro/Towfiq

Faculty Senate approval of the changes to the Faculty Hiring Procedures, and to accept and incorporate text changes resulting from AP 7120 updates (see Exhibit 3).

The motion carried.

E. Recommended Changes to Faculty Sections of AP7120

President Versaci reviewed some of the changes made, including the College President's role on the committee. President Rivera-Lacey agreed with the changes noted in the exhibit. After Senate approval, the document will be forwarded to HR. Versaci closed the discussion by thanking Senators and other groups on campus who contributed to this process for over a year now. Versaci said a list of recommendations that fall outside of faculty purview regarding diversity hiring will be prepared and discussed at Faculty Senate on September 13.

Motion 6 MSC: Faulkner/Fererro

Faculty Senate approval of the changes to the faculty sections of AP7120 (see Exhibit 4).

The motion carried.

INFORMATION ITEMS

A. Census Roster & Financial Aid Fraud

Senior Director Kendyl Magnuson explained that beginning in June, it became apparent that Palomar College was recently affected by financial aid fraud. It was determined that Palomar received fraudulent financial aid applications in both spring and summer 2021. The fraud occurred when those persons who had no intention of taking the online class received Pell Grant money. Stolen student information is being used on the applications so the data is real. The fraud is being caught by the feds when they conduct their FAFSA reviews. Palomar is responsible for returning any fraudulent funds to the federal government.

Census certification also affected the fraud. Magnuson said that it has become more important to do census certification on time and accurately. Late certifications potentially make it possible for the student to get a second and possible a third Pell disbursement, getting the District further indebted into this situation. Being that so many of the classes are online now, it's important to understand that census certification for online classes involves the instructor showing that the student has done some type of substantive work. Simply seeing that a student has logged into class is not considered substantive work.

Magnuson closed saying that even though Palomar is implementing a much more stringent review process when the applications come in, accurate and timely submission of census certification has become even more important. He asked that if faculty are in doubt at census if the student is a no show, because of this fraud, Magnuson prefers that faculty drop the student as a no show at the census date. If the student is dropped in error, the student can always be reinstated.

President Versaci and Director Magnuson agreed to work together on a joint statement to faculty regarding this matter.

B. HEERF Funding (Covid-related) Proposals for Faculty

Senator Teresa Laughlin reported Palomar currently has \$23 million in HEERF Funding (CARES) available that can back fill costs for the District in terms of COVID. The funds must be used within a year. Currently, funds are being used for technology and updating HVAC systems. One-half of the funding must be used directly to help students. If anyone has ideas for helping students, Laughlin said to go to your Dean and share the ideas. If your idea isn't appropriate to share

with a Dean, contact Rocco Versaci, Barbara Baer or Teresa Laughlin directly who serve as faculty representatives on HEERF.

Some initial Senator suggestions included faculty compensation for student recruitment for small programs at Palomar. Another, use funds for CALM as many other community colleges across the state are doing this. Compensating faculty for their CALM work and helping faculty CALM their courses since this program is very beneficial to the students was added. Improving the registration process would be suitable for these funds as well.

It was noted that so far, applying for these funds is not easy since Palomar does not have a set process in place or someone in charge to ensure ideas and actions move forward. Palomar has these funds available and has an opportunity to help students in real ways. It is hopeful that any funding is not left on the table.

C. Guided Pathways Task Force Governance Change

Motion 7 MSC: Towfiq/Lawson Faculty Senate approval to move meeting back into Action.

The motion carried.

Motion 8 MSC: W. Nelson/Laughlin Faculty Senate approval of the changes to the Guided Pathways Task Force Governance (see Exhibit 5).

The motion carried.

D. PT Equity (see Exhibit 6)

Senator Anastasia Zavodny presented an updated version of the exhibit that last discussed on the June 1, 2021, special meeting of Faculty Senate. Zavodny shared some background on this effort and said that this part time equity work began last year. It began with sending a survey to faculty and the results of the survey were developed into a Summary of Findings by a Senate work group. That Summary of Findings, Equity and Inclusion for Part-time Faculty was adopted in December 2020 by Faculty Senate. From that document, it became apparent where areas of work were working well for part-time faculty and areas that could be improved. The resolution to create a paper on part-time was taken to Academic Senate for California Community Colleges (ASCCC) during their plenary session. Zavodny and Versaci presented a resolution to create a paper on part-time faculty equity. The resolution was accepted with some modifications and that work will begin soon.

Zavodny added that the Senate work group along with other faculty met for a naming convention to come up with a proposal for adjunct faculty. The discussions resulted in the recommendations on the exhibit. Part-time faculty could use these titles in their signature lines and on letters of recommendation, just as full-time faculty do.

Regarding the other recommendations on the exhibit, Zavodny summarized the recommendations for a mentoring program, recognition of service and participation in shared governance.

Zavodny will make the suggested changes to the exhibit and this item will be brought back to Action on September 13.

CONTINUATION of Committee Appointments

Motion 9 MSC: Zavodny/Towfiq

Faculty Senate approval to confirm the following committee appointment (see Exhibit 7).

Search Committee for the Director of Telecommunications Grants - **Benjamin Adams**, Faculty Volunteer

The motion carried.

REPORTS:

ASG (Mouawad) – No report.

President (Versaci)

I attended the Special Meeting of the Governing Board on Tuesday, August 24. There was one item on the agenda, and that was to discuss the replacement of Trustee Brian Olsen, who resigned due to moving out of his district. The remaining trustees, in accordance with board policy, are opting to appoint a replacement instead of holding a special election (which would cost approximately \$1M). They will advertise the opening in District 4, collect and screen applications, interview finalists, and select a replacement. They decided that, in the event of a 2-2 split, that the names of the finalists would be drawn from a hat.

Senate VP Ferrero and I met with President Rivera-Lacey, VP Kahn, VP Lakhani, VP Montoya, Christine Winterle, and Monique Dumbrique to discuss the hiring plans and what needs to be in place to move forward. Jenny and I explained that we would in all likelihood pass the revisions to the Faculty Hiring Procedures and the faculty portions of AP 7120 on Monday, 8/30, and then we would be able to forward those documents to HR (AP 7120 needs to go through various other shared governance bodies before it reaches the Governing Board). We also discussed the prioritization list and the affected departments. I have reached out to the chairs of those departments to confirm that they are still interested in hiring. Regarding the list, there was some discussion as to how counselors and/or librarians might be integrated into the list of hires. Based on the current procedures surrounding prioritization for those two groups (a procedure that hasn't been updated since 2005), it is possible that there may be a counselor and librarian hire. Star is conferring with Michelle Barton on the data referenced in the 2005 document.

College Council (Versaci) - The College Council will meet on Friday, September 10.

Equity, Education, & Student Success (EESS) Council (Versaci) - The EESS Council will meet on Friday, September 3.

Institutional Effectiveness (IE) Council (Bongolan) - No report.

Employees, Community, & Communications (ECC) Council (Ferrerro) – No report.

Infrastructure & Sustainability (IS) Council (Lucindo) – No report.

PFF (Laughlin)

What a wild ride this summer has been! We did not stop working all summer. Between that darn Delta variant putting a wrench in our works, drafting MOUs for COVID related things, and welcoming a new President we have been busy!! The newest development is that the FDA finally approved the Pfizer vaccine. According to our MOU this triggers the vaccine mandate if one goes on campus. There are the usual legal exemptions including religious and medical exemptions, but if you are working on campus, you will have to be fully vaccinated by October 4th. We don't know exactly how this is going to be rolled out by the District. Stay tuned.

We continue to advocate for Faculty at all shared governance and Governing board meetings.

Happy fall semester!

DEqCC – Diversity, Equity, and Cultural Competence (Aguilar/Sadat Ahadi)

DEqCC will host its first official meeting for the Fall Semester on Friday, September 10 from 12:30-2 PM on Zoom. We will be discussing the possibility of changing the name of the subcommittee to be more reflective of our work. We will continue to plan and soon promote our Social Justice Convening which is to take place in Spring 2021.

Accreditation (Meehan) - No report.

Distance Education (Hiro) - No report.

Guided Pathways (Nelson) - No report.

Budget (Ferrerro) - No report.

TERB (Lawson) – No report.

Professional Development (Guerrero) - No report.

AB705 Subcommittee (Anfinson) - The AB705 Subcommittee next meets on Thursday, September 9.

Sabbatical Leave (Lawson) – No report.

Equivalency (Towfiq) - No report.

Faculty Service Areas (Mudgett) - No report.

Credit for Prior Learning (Rose) – No report.

ADJOURNMENT: The meeting was adjourned at 3:50 PM.

Respectfully submitted,



Molly Faulkner, Secretary