



Minutes of the  
MEETING OF THE FACULTY SENATE  
April 5, 2021

APPROVED

**PRESENT:** Eduardo Aguilar, Lacey Craft, Alexandra Doyle Bauer, Katy Farrell, Molly Faulkner, Jenny Fererro, Erin Hiro, Jason Jarvinen, Teresa Laughlin, Lawrence Lawson, Beatrice Manneh, Leigh Marshall, Jackie Martin, Adam Meehan, Susan Miller, Kateri Mouawad (ASG), Ben Mudgett, Scott Nelson, Wendy Nelson, Sabrina Santiago, Elizabeth Stephens, Fari Towfiq, Rocco Versaci, Reza Wrathall, Anastasia Zavodny

**ABSENT:** Natalie Lopez

**GUESTS:** Summer Aguirre, Amy Fulgium, Leanne Maunu, Tina Parker, Hossna Sadat Ahadi

**Please note: All votes are presumed unanimous unless indicated otherwise.**

**CALL TO ORDER** The video conference meeting was called to order by Senate President Rocco Versaci, at 2:30 PM.

**PUBLIC COMMENTS**

Hossna Sadat Ahadi announced the deadline to nominate any student, staff or faculty for the regional award for the San Diego Chapter American Association for Women in Community Colleges is noon, April 6, 2021.

Sadat Ahadi also reminded faculty that the Empowered Women and Affinity Group at Palomar College will have an inaugural Empowered Women of the Year Award. An email with additional information will be going out soon.

Sadat Ahadi invited everyone to attend a NCHCA event called *Hearing and Healing Women of Color Narratives* on April 29 from 5 to 6 PM. Please share this link with faculty, staff and students.

<https://www2.palomar.edu/pages/calendar/event/hearing-and-healing-women-of-color-narratives-2/>

**ANNOUNCEMENTS**

Senator Susan Miller announced a fast-track stats class started April 5. The class is designed to reach out to students who have had bad math experiences or who may have anxiety about math.

Senate President Rocco Versaci announced that we received six nominations for the Senate's Scholarly and Professional Achievement Award and the nomination period is now closed. Nominees have until April 16 to get materials submitted. Senators will be needed to review the materials and to select a winner.

Versaci also shared that he extended the nomination period to April 16 for the Faculty Service Award.

Senator and Articulation Officer Ben Mudgett shared that there is a new piece of legislation that is trying to push forward efforts to align the California Community College course numbering. Senate VP Jenny Fererro added that this

particular legislation was mentioned at Area D but unless there is funding behind it, we aren't anticipating that it will go anywhere.

**AGENDA CHANGES** Information Item B will precede Information Item A.

**APPROVAL OF MINUTES**

**Motion 1** MSC: Towfiq/Laughlin

Faculty Senate approval of meeting minutes dated March 22, 2021 as amended (see Exhibit 1).

**Abstention:** Kateri Mouawad (Advisory)

The motion carried.

**ACTION**

**A. Curriculum** – No action required.

Senator and Curriculum Chair Wendy Nelson announced that a list will be sent out this week that includes all of the courses that need to be reviewed before October. She asked everyone to keep an eye out for that list.

Senator Nelson also mentioned the work group is getting close to completing the mapping project for transfer degrees with CSUSM. A meeting is scheduled for Friday, April 9 at 2:30 and department chairs and faculty are invited to attend.

**B. Committee Appointments**

Senator and Committee on Committees Chair Anastasia Zavodny stated the new proposed questions to be asked of committee volunteers (see Exhibit 2) will be revised and brought back to Faculty Senate at a later date for approval.

**Motion 2** MSC: Zavodny/Fererro

Faculty Senate approval to accept Abbie Cory as the Pride Center faculty representative for the Equity, Education and Student Success Council.

Equity, Education and Student Success Council - **Abbie Cory**, Faculty, Pride Center

The motion carried.

**Motion 3** MSC: Zavodny/Laughlin

Faculty Senate approval to accept Cynthia Cordova as the Puente faculty representative for the Equity, Education and Student Success Council.

Equity, Education and Student Success Council – **Cynthia Cordova**, Faculty, Puente

The motion carried.

**Motion 4** MSC: Zavodny/Laughlin

Faculty Senate approval to accept Joseph Lucido as the faculty representative for the Infrastructure and Sustainability Council (see Exhibit 3).

Infrastructure and Sustainability Council – **Joseph Lucido**, Faculty

The motion carried.

Senator Zavodny reminded Senators during the last Senate meeting, Senate wasn't able to complete the vote for the three faculty representatives to serve on the Equity, Education and Student Success Council. At that meeting, four rounds of voting took place but the last round was rolled back for procedural reasons. The ballot Zavodny presented today reflected the results at the conclusion of the third round. Only Senators who voted in round three during the last meeting were eligible to vote in today's fourth round. Senators Miller and Martin are ineligible to vote today. Zavodny emailed the current ballot to Senators.

**Motion 5** MSC: Zavodny/Laughlin

Faculty Senate approval to accept the results of the ballot for the three faculty positions serving on the Equity, Education and Student Success Council (see Exhibit 4).

Equity, Education and Student Success Council - **Leanne Maunu**, Faculty  
Equity, Education and Student Success Council - **Jose Briceno**, Faculty  
Equity, Education and Student Success Council - **Alexandra Doyle Bauer**, Faculty

The motion carried.

### **INFORMATION ITEMS**

#### **A. Approve PD Coordinator Announcement (see Exhibit 5)**

Senators discussed Exhibit 5 and made suggested edits. Senator Wendy Nelson stated Senate might consider sending a single call out listing all possible positions giving faculty an opportunity to see what positions may be currently available or positions that will become available soon.

President Versaci will make the suggested edits and provide a final version for Action next week.

#### **B. "Equity & Culturally Responsive Online Teaching" Class Update**

Leanne Maunu began by saying she found the @ONE month-long class extremely informative, useful and enjoyable. Tina Parker added the class focused on the syllabus and teaching practices specifically designed for online teaching. Mauna stated their final project was to create a liquid syllabus that is cell phone friendly for students and can be sent to students before the class begins. Along with creating the welcoming liquid syllabus, Maunu took part in discussion boards, activities and other assignments which required about 10 hours of work each week.

Senator and Professional Development Coordinator Kelly Falcone announced @ONE is scheduling this same class hopefully in June. Currently PD has funding from Guided Pathways to enroll five faculty. Additional funding for 20 more faculty has been requested as well. Senator Falcone added @ONE offers some no cost, self-paced courses and many other guided courses with costs ranging from \$35 up to \$255. Falcone hopes more funding can be made available from other sources to help facilitate more opportunities for faculty to have fees covered.

Senate Vice President Jenny Fererro shared she has taken several of the @ONE classes and they have all been well worth the time and money. She found it helpful in terms of reframing how she teaches online and appreciated the fact that her "classmates" were fellow community college faculty. Fererro also recommended taking the *Humanizing Online Teaching & Learning* course.

Tina Parker shared her concern in regard to communicating with her students, many of them don't know how to access their Palomar email account or even don't know they have a Palomar email. Senator Wendy Nelson added Palomar is

beginning to use Admithub to text students but doesn't know to what extent. ASG President Kateri Mouawad agreed many students do not realize they have a Palomar email account nor do they know they have access to Office. Senator Falcone added Admithub has yet to be integrated into PeopleSoft or Canvas so it's not available to faculty at this point. Falcone added Remind, another texting app which is currently available to faculty and can be integrated with Canvas, has an annual cost of about \$18,000. Currently, the DE Committee is identifying all the various platforms or tools Palomar pays for that assists with student communications and determining which tools are the most useful.

Senator Falcone stated the students don't understand Outlook and they don't use it but they do understand Gmail. Students at CSUM are all on Google so they use Gmail. Our students have been using Gmail as part of the Google Apps for their k-12 education so they are very familiar with it. Falcone would like to see Palomar step back and look at what the students prefer to use to communicate.

Senator Jackie Martin addressed ASG's concerns about students using the free version of Office 365 and do students know that when they log in to eservices, they can change their preferred email provider for future communications. Mouawad responded by saying these matters, along with texting communications are being discussed with VP Lakhani. And, if students don't know they have a Palomar email account, changing it to a preferred provider is moot. Mouawad supports the idea of using Gmail as a more effective way to communicate with students.

For further consideration, President Versaci suggested student email and texting communications be added to a future Senate meeting agenda.

### **C. Proposed Process for Grant-Funded Faculty Appointments** (see Exhibit 6)

President Versaci shared he and VP Fererro met with President Kahn, three VPs and representatives from the State Senate and the Community College League to review the document. Both the ASCCC president and the CEO of the Community College League confirmed there are no official guidelines for how this process works and both the Senates and the districts have authority over the matter. They are looking to our document and/or process as a model for other schools to use moving forward.

VP Fererro added she felt like the document was pretty self-explanatory. The goal was to create a system where Faculty Senate had a strong voice in selecting faculty for these sorts of positions, while recognizing the district is providing the compensation, release time or the stipend through the grant. There is a joint interest in ensuring the job gets done. We needed to have a process by which, if somebody has a position and wasn't doing anything, how that would be handled and reach mutual consensus.

Senator Ben Mudgett shared his support that Senate is interested in providing some oversight of grants making sure they're successful and making sure their academic and professional matters are paramount and protected. He is concerned that timing, primarily delays, may become a bigger issue. Mudgett hopes the framework is designed to support the grant for success and to further support innovation. President Versaci recognized Senator Mudgett's comments and went on to add there is a systemic problem requiring Senate to act retro-actively. The Grant Oversight Committee was created in hopes of learning about potential grants earlier on, to reduce delays and to become more proactive in the entire process.

Senator and Credit for Prior Learning (CPL) Coordinator Candace Rose asked that CPL be removed from the document since that grant is ending.

Senators asked and received clarification within the document. One important matter is when a faculty lead must be identified in the application process and whether that lead needs to be approved before the grant is actually awarded. In this scenario, the lead would be identified and approved prior to receiving the grant. Fererro added this proposal

covers matters once a grant has been obtained and there is release time faculty positions associated with it. The Senate's interest is to have a faculty voice in appointing faculty to these positions. There may be situations where a faculty member is heavily invested in applying for a particular grant and once its awarded, applies for the lead position with release time and may not be selected for that release time position. Senator Candace Rose stated this is somewhat of a change and faculty should be made aware of this prior to applying for the grant. Senator Rose also cautioned there may be times Senate Council (the approving body) may need to meet during the summer to approve the lead who will receive release time.

Senator Jackie Martin mentioned there are many small grants coming through, especially for Career Tech Ed that are initiated by the chancellor's office. Often times, smaller grants include multi-disciplines as well where faculty receive small stipends. The application period may be a matter of a few weeks. To include these types of grants into this approval process may cause unforeseen issues and delays.

Senator Falcone stated the language needs to be carefully written to be more specific of what types of positions this will apply to. This process is really just for faculty positions with contract load ramifications.

VP Fererro asked Senators to send any additional concrete language edits to President Versaci so they can be incorporated into the document and then brought back to Action next week.

#### **D. Structural Student Dissatisfaction with Asynchronous Courses**

ASG President Kateri Mouawad reported this matter was not approved by ASG during their meeting today so this will be brought back to Faculty Senate next week.

#### **E. Update on Area D Meeting**

President Versaci reported the Senate's Resolution relating to part-time faculty equity was presented to ASCCC. They were aware of this issue and stated a previous attempt to update turned out to be problematic because there was a lot of things in that original paper that crosses over into union concerns. What they determined in 2013 is that updating the paper would really drain it of its most meaningful parts. It was suggested that writing a new paper may be better. This will require a longer timeline. Two individuals were interested in assisting with this project and Versaci put them in touch with Senator Zavodny to try to put something together before April 9 which is the deadline to bring a resolution to the spring plenary.

Senator Zavodny reported the updated resolution is almost complete and will keep President Versaci informed. VP Fererro reported the fall plenary will also be virtual this year.

### **REPORTS**

#### **ASG (Mouawad)**

- 1) ASG discussed AP 3415 Immigration Enforcement Activities at our last meeting (04/22).
- 2) We continue to approve our first and second readings of our bylaws and constitution amendments.
- 3) On Friday, March 26, we held a student Q&A, were we had most questions about reopening in the Fall, especially how professors and faculty would adapt. We will have a follow up Q&A regarding the vaccine and COVID-19 related issues.

#### **President (Versaci)**

Jenny Fererro and I attended the ASCCC Area D meeting on Saturday, March 27. Various issues were covered, including the Fall '21 Area D meeting and Plenary (likely still online), overviews of several different bills under consideration, and

information on elections & voting for the upcoming Spring Plenary. Jenny requested that there be some place where all of the CCCs' plans for Fall '21 be posted (online vs. face-to-face). I asked that such info also include each schools' enrollment dates for Fall '21. We also presented our Part-time Equity resolution to the group. Some questions came up about the resolution, most having to do with previous attempts to update this paper. Specifically, earlier attempts to update the paper ran into problems. ASCCC President Dolores Davison said that there was a similar resolution in 2013, and it was determined that rewriting the paper would result in removing all of the areas of union overlap and would weaken the conclusions in the paper. At that point, the ASCCC had committed to a series of articles in the *Rostrum*. It was suggested that rather than "update," the resolution would be better as a call for a new paper/study. There was consensus that this was an important topic, and two other individuals—David Morse (Long Beach City College) and Michael Gladych (College of the Desert) wanted to work with Anastasia to get this resolution into better shape to move forward for Spring Plenary. We made sure that everyone had each other's email addresses.

Also, we have six nominees for the Scholarly & Professional Achievement Award, and I will be contacting them the week of 4/5 to submit their supporting materials. We will also need to form a committee to select a winner. We have received no nominations for the Faculty Service Award, so I will send out another call this week, extending the 4/2 deadline.

SSEC/SEA (Versaci) - SSEC/SEA next meets on Friday, April 9.

SPC (Versaci) - SPC next meets on Tuesday, April 6.

IPC Report (Versaci)

IPC met on Wednesday, March 24. Kendyl Magnuson and John Lewis presented a new plan for waitlists and permission codes that gives faculty more control/responsibility over the process. If faculty members are interested in testing it out in their summer classes, they should email John at [jlewis1@palomar.edu](mailto:jlewis1@palomar.edu). I will ask if they can present at a future Senate meeting.

SSPC – No report.

HRPC – No report.

FASPC (Antonecchia) - No report.

PFF (Laughlin)

I have been actively involved in the shared governance and union meetings including:

- Governing Board Meetings:
  - We have had a couple of special board meetings. Nothing earth shattering
  - The next Board Meeting is 4/6/21
- Campus shared governance meetings:
  - Budget meeting: Concerned about the “cliff.” At the eBoard meeting on 3/25, some were concerned that the District is making decisions based on the worst-case scenario rather than something more realistic. In addition, there is concern about the endless cutting of classes and programs. One member reported that even high enrolled classes in small programs are being cut to the point that the programs will have trouble continuing.
  - Faculty Senate
  - SPC
  - Benefits
  - TERB
- Negotiations are up and running.

- Interaction with members: I have had with several meetings with members regarding various concerns about hiring practices, working conditions, and contract interpretation. I attended a department meeting to help mediate.
- Interaction with our CCE colleagues: We stay in close communication with our brothers and sisters in the CCE. We stand shoulder to shoulder.
- Meetings with Board members: We have regularly scheduled meetings with Governing Board members monthly.
- The March 20 Food Distribution served 406 cars. The next Food Distribution is April 17<sup>th</sup>. After that, we may have to regroup. The SDICLC is pulling back somewhat, but the Feeding San Diego group still wants to participate.
- The CFT convention was virtual and not nearly as good as the face-to-face conventions of the past, but we had many great speakers including Khalil Gibran Muhammad, Kamala Harris, and Alex Padilla.

If you have concerns about these or any other issues, please email me at [tlainelaughlin@gmail.com](mailto:tlainelaughlin@gmail.com).

DEqCC – Diversity, Equity, and Cultural Competence (Aguilar/Sadat Ahadi)

DEqCC met on Friday, March 26, and the subcommittee reviewed the Faculty Hiring Procedures which will be presented to Faculty Senate by Dr. Rocco Versaci. The subcommittee is also reviewing DEI language being incorporated in the volunteer committee/subcommittee/council questions and this will also be shared with Anastasia Zavodny when completed.

Accreditation (Meehan) - No report.

Distance Education (Hiro) – No report.

Guided Pathways (Nelson) – No report.

Policies and Procedures (Frank & Fererro for Lawson) – No report.

Budget (Ferro)

Budget committee has been meeting regularly under our new VPAS, Ambur Borth. At the meeting on 3/23, budget assumptions were presented again, showing an anticipated deficit that increases in 2024/25 when the hold harmless ends. The enhanced revenue masks the structural deficit until that cliff year. Palomar has been allocated \$17.2 million in HEERF II (Higher Education Emergency Relief Fund) and \$30.4 million in HEERF III, with about \$1.3 million in other COVID-19 allocations available. The committee also reviewed \$200K in potential one-time requests to come from the restricted lottery funds. Requests were primarily for equipment for instructional programs.

TERB (Lawson) – No report.

Professional Development (Falcone) – No report.

AB705 Subcommittee (Anfinson) – No report.

Sabbatical Leave (Lawson) – No report.

Equivalency (Towfig) – No report.

Faculty Service Areas (Mudgett) – No report.

Credit for Prior Learning (Rose)

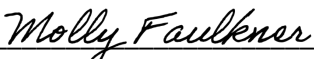
The new Credit for Prior Learning electronic petition form is now available and will replace the old, paper credit by exam form and process. This form walks students, faculty and staff through the entire petition process for all four methods of CPL assessment: credit by exam, portfolio review, industry certification and military transcripts.

Students can access this form by going to the Credit for Prior Learning website, under the heading, "How do I apply for CPL using the CPL Petition Form?": <https://www2.palomar.edu/pages/cpl/>

All students must meet with our CPL Counselor, Tina Barlolong, when they start this petition process. This ensures that the students are making an informed decision regarding CPL credits, that they have an education plan on file, and that the form is filled out accurately. Students, staff and faculty will also be guided through this new process by the Credit for Prior Learning Coordinator. PD workshops and tutorial videos for students, staff and faculty will also be available soon on the CPL website.

**ADJOURNMENT:** The meeting was adjourned at 3:50 PM.

Respectfully submitted,

  
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Molly Faulkner, Secretary