



Minutes of the
MEETING OF THE FACULTY SENATE
February 22, 2021

APPROVED

PRESENT: Eduardo Aguilar, Lacey Craft, William Dalrymple, Alexandra Doyle Bauer, Katy Farrell, Molly Faulkner, Jenny Fererro, Erin Hiro, Jason Jarvinen, Teresa Laughlin, Lawrence Lawson, Beatrice Manneh, Jackie Martin, Adam Meehan, Susan Miller, Kateri Mouawad (ASG), Ben Mudgett, Scott Nelson, Wendy Nelson, Sabrina Santiago, Elizabeth Stephens, Fari Towfiq, Rocco Versaci, Reza Wrathall, Anastasia Zavodny

ABSENT:

GUESTS: Vikash Lakhani, Leigh Marshall, Patrick O'Brien, Tanessa Sanchez, Shayla Sivert, Jon Walker

Please note: All votes are presumed unanimous unless indicated otherwise.

CALL TO ORDER The video conference meeting was called to order by Senate President Rocco Versaci, at 2:30 PM.

PUBLIC COMMENTS

Senator Scott Nelson thanked Senators for their recent suggestions and comments regarding the World Languages requisite challenge process. Administration has now agreed to work with the department on this issue.

Senator Teresa Laughlin thanked Senators who supported the recent food distribution event that served 351 families. Another event is scheduled for March 20, and the third Saturday of every month.

ANNOUNCEMENTS

Senator and TERB Coordinator Lawrence Lawson reminded Senators to give feedback on any policy and procedure update being discussed on Friday, March 5. The link: <http://bit.ly/PandP21>

AGENDA CHANGES - None

APPROVAL OF MINUTES

Motion 1 MSC: Laughlin/Towfiq

Faculty Senate approval of meeting minutes dated February 8, 2021 as amended (see Exhibit 1).

The motion carried.

ACTION

A. Curriculum

Motion 2 MSC: W. Nelson/Laughlin

Faculty Senate approval of Curriculum actions taken on February 17, 2021 (see Exhibit 2).

The motion carried.

Senator and Curriculum Chair Wendy Nelson announced that a course review push for spring with the expectation of reviewing over 1,000 courses is expected. These are not course changes rather just reviews.

B. Committee Appointments

Motion 3 MSC: Zavodny/ Laughlin

Faculty Senate approval to confirm the following committee appointment (see Exhibit 3):

Curriculum Committee – Natalie Lopez, Faculty MSE (18-21)

The motion carried.

Senator and Committee on Committees Chair Anastasia Zavodny announced that Mary Cassoni stepped down as the Business Administration Dept. faculty representative serving on the Tutoring Committee. Michael Gilkey will be replacing Mary.

C. PT Equity/Department By-Laws Template

Motion 4 MSC: Dalrymple/Fererro

Faculty Senate approval to confirm the part-time equity bylaws template (see Exhibit 4):

The motion carried.

Senator Will Dalrymple thanked the Senators who worked on the part-time equity documents and especially recognized full-time faculty member Senator Kelly Falcone for her contribution to the bylaw template document. Senate President Rocco Versaci added that he, along with Senator Dalrymple will work on the email communication that will be sent to the departments along with the template.

D. New Governance Council Appointment Process

Motion 5 MSC: Faulkner/Laughlin

Faculty Senate approval of the faculty appointment process for Councils (see Exhibit 5).

Abstentions: Ben Mudgett, Anastasia Zavodny
Nay: Kelly Falcone

The motion carried.

Senate President Versaci stated the exhibit was updated to reflect inaccuracies, mainly adding a part-time advisory position on each of the Councils. PFF approved the document on February 11.

INFORMATION ITEMS

A. Area D Meeting & PT Equity Report

Senate President Versaci announced that the Area D meeting is on March 27. Recently, the Senate discussed creating a resolution to present at Area D for our part-time equity report and then to present it during spring plenary in April. Senate has up until 48 hours prior to the Area D meeting to submit a resolution. Versaci asked for volunteers to serve on a work group that would draft the resolution to bring back to Senate for approval. Senators Dalrymple, Zavodny, Aguilar, Miller and Kateri Mouawad volunteered to serve.

B. Tutoring Co-Location Update

Senate President Versaci reminded Senators that the Tutoring Committee, Faculty Senate and ASG all endorsed an option that was not selected by administration. Administration plans to put all tutoring in one place. Spaces being considered include the library (current STAR location), the Reading department and the English department writing area. Versaci will provide an update once the decision has been made.

C. Senate Elections Update

Senator and Elections Chair Alex Doyle Bauer shared that two Senate seats are now available. Two faculty accepted a nomination and one other faculty member self-nominated. In the past, Senate has allowed nominations coming from departments without chairs such as Athletics, DRC and EOP&S. There is not anything expressed in the constitution that prohibits a faculty member to serve on Senate that teaches in a discipline that does not fall under a “department.” One of the nominees is from Athletics and Athletics has a faculty member currently serving on Senate.

Senate Vice President Jenny Ferrero stated that the intention of the constitution is to make sure that there is not an overabundance of participation from any one department. This however raises a bigger question for us to figure out such as how Senate handles faculty who straddle departments or who work in departments that do not have chairs. Some departments have directors instead of chairs who practice the oversight.

Senator Anastasia Zavodny shared that if we are trying to say that since we are looking just at departments and Athletics is not a department only because they do not have a chair, this does not make since.

Senator Lacey Craft, who is currently the only Athletics representative serving on Senate stated that Senator Kelly Falcone represents Health/Kinesiology. Craft also stated that Athletics and Health/Kinesiology are viewed and function as two separate departments.

Senators informally agreed that an additional faculty member teaching in Athletics is eligible for a Senate seat at this time.

Senator Doyle Bauer closed the discussion by saying that there is a total of three candidates; one nominee to fill the 2021 seat, one nominee to serve as the 2023 seat and one nominee who would serve in either capacity. Senator Doyle Bauer will get clarification from the third nominee to see which seat she prefers to compete for and then get the ballot out to all faculty. The results will be shared with Faculty Senate on Monday, March 1.

D. Preferred Name Change Process (see Exhibit 6)

VP Ferrero shared an HR document that allows employees and to either add or change a preferred name. The issue comes into play when using Canvas and Palomar’s Outlook email. Both Canvas and Outlook displays the legal name of faculty found on the employee record. There are faculty who go by an entirely different name other than what their

legal name reflects on employee records. This form is now available so employees can display a preferred name and/or a name that students are expecting to see when using Canvas.

https://www2.palomar.edu/pages/hr/files/2021/02/AddressNameChangeForm_Fillable.pdf

ASG President Kateri Mouawad asked Fererro about the name pronunciation software, Fererro answered that the option of using Name Coach (a pronunciation module for Canvas) has been discussed but consensus has not been reached yet.

Senator and Articulation Officer Ben Mudgett asked what could be done about getting Canvas rosters to reflect the students' preferred name. Some students have their preferred name listed in Canvas' grade book, but the Canvas roster does not use it. This helps with self-efficacy and should also be addressed. Fererro responded that this is most likely an enrollment services issue that should be addressed to Kendyl Magnuson.

Senator Jackie Martin asked for clarification of how the preferred name would or could be reflected in the class schedule. Fererro will investigate the matter.

Senator and Professional Development Coordinator Kelly Falcone added that one of the projects the technology team has had on their list is to integrate Outlook and PeopleSoft. Right now, there are two totally separate systems that are both manually updated separately. Employees can submit the one form but its two different people who make the updates. That is why you will find that there's discrepancies between what is in Outlook and what is in PeopleSoft. The PD portal gets a feed from one of them.

E. Fall 2021 Face-to-Face Scheduling Plan

Vice President of Instruction Shayla Sivert began her presentation of a proposed instructional return to campus plan for fall 2021 by stating that if the COVID19 situation continues to improve and we are in the orange tier, some classes will come back F2F in fall 2021. VP Sivert said she is bringing this proposal to Faculty Senate to get input from Senators and that this is an opportunity to explain the data that will be used to determine the return to campus for employees and to determine which classes should return to F2F as well.

The first data identified will be the current tier system already in place at the county level.

Next, the guidance will come from California Industry Guidance for Institutions of Higher Education COVID Plan.

Regarding vaccinations, the statement from the District encourages everyone to get the vaccine and is exploring the possibility of requiring faculty who are teaching F2F in fall 21, to complete both doses of the COVID19 vaccine. Negotiations between PFF and the District regarding working conditions, logistics and discipline related to this requirement will take place before this could happen. Currently, distribution of the vaccine for educators is unclear.

Another consideration will be building flow such as classroom locations, accessible restrooms and entry and exit access all hoping to keep students away from each other as much as possible (social distancing).

VP Sivert said prioritization for F2F courses is necessary and she has talked with deans regarding prioritizing classes that need to be back on campus. Deans should have had discussions with chairs by now to create priority based on labs that cannot be offered online, looking at numbers of students who are one to four courses away from completion and looking at high demand courses with a plan to give some priority within those parameters.

Utilizing a flex use plan where two or three different classrooms are set up with a camera so faculty can live stream using the ZOOM environment for offsite viewing to half of the class while the other students are there in the classroom receiving F2F instruction. At the next class meeting, the students would switch out or rotate the instruction method.

Other important facility considerations include, room capacity, building capacity, restroom availability, scheduling blocks, CRAT activity level and cleaning time.

Based on guidelines from California Industry Guidance for Institutions of Higher Education COVID Plan, Sivert explained what to expect while in each tier.

Purple tier – CURRENT (widespread COVID):

- lectures and labs are prohibited except for Public Health & Safety and Microbiology Labs
- positivity rates are higher than 8%
- no or limited vaccine distribution
- Palomar's safety plan in affect
- internal CRAT activity is manageable
- very limited essential workforce
- F2F instruction allowed for Public Health & Safety and Microbiology Labs

Red Tier (substantial COVID):

- lectures are permitted but must be limited to 25% capacity or 100 people, whichever is fewer, with modifications
- positivity rate is between 5 to 8%, adjusted case rate is between 4 to 7%
- vaccine distribution has begun
- Palomar's safety plan in affect
- internal CRAT activity is manageable
- F2F lectures and labs are prohibited except for Public Health & Safety and Microbiology Labs
- increased limited essential workforce

Orange Tier (moderate COVID):

- lectures are permitted but must be limited to 50% capacity or 200 people, whichever is fewer, with modifications
- positivity rate is 2 to 4.9%, adjusted case rate is 1 to 3.9%
- vaccine distribution increases
- Palomar's safety plan in affect
- internal CRAT activity is manageable
- F2F instruction allowed: red tier + additional labs that must be on campus, K-12 Hybrid Model (flex use explained above) for high demand lectures and completion
- capacity determined by building and scheduling alternate blocks
- attend class then leave – access to faculty office must be included in department safety plan, no office hours.
- limited return for Centers

Yellow Tier (minimal COVID):

- lectures are permitted but must be limited to 50% capacity, with modifications
- positivity rate is below 2%, adjusted case rate is less than 1%
- vaccine distribution trending consistently upward
- Palomar's safety plan in affect
- internal CRAT activity is lessening
- F2F instruction allowed: orange tier + additional labs that must be on campus (hard to be offered online)
- increased K-12 Hybrid Model lectures determined by building and scheduling limited blocks (increase flexibility by adding Fast Track Two F2F while paying attention to FTEF and FTES)
- increased offerings at Centers
- attend class then leave – access to faculty office must be included in your department's safety plan, no office hours

Blue Tier (final transition)

- lectures and labs permitted
- trending beyond yellow tier
- 70% county is vaccinated
- Palomar's safety plan?
- internal CRAT activity is non-existent
- F2F instruction allowed: labs & lectures with K-12 hybrid model lectures determined by building and increased scheduling blocks
- return of Centers

Currently, this proposed plan is just looking at instruction for fall 2021. Student service discussions and what that plan looks like is forthcoming once the instruction plan is formalized.

Sivert added that if the state of emergency continues, the District is still focused on the health and safety for our students' staff and faculty and that the district reserves the right to pull back to a more to a fully online schedule, essentially, the more online schedule.

Once the deans have an opportunity to further discuss this plan later this week, VP Sivert will make the document available to the public but reminded everyone that it is a work in progress. The plan needs to be finalized by May 1. Sivert went on to say that over the following months, there could still be a dramatic change in terms of what is happening out there in the world beyond us and we just must be patient and flexible with that transition.

Senators made the following comments or asked the following questions:

Regarding limiting lectures to 50% capacity, would that mean that departments would be given additional sections to account for the lack of filled seats? Sivert answered that they are hoping the "flex use" plan would deal with this issue and negate the need of reducing the class max. She is currently checking to see how quickly these flex use classes can be set up and the overall cost.

Right now, should faculty members be actively discussing with chairs the priority classes that should be considered for F2F? Sivert explained that the deans and chairs should have started these conversations last week. Faculty can be contacting department chairs now to voice their opinions on prioritization.

Will we be able to skip a tier should these COVID rates improve more dramatically than expected? Sivert stated that it will depend on what is happening in the county and we will keep pace with the county.

If we start the semester in the orange tier (same as county) but the county improves to the yellow or white tier later in the semester, will Palomar move into that tier at the same time as well? Sivert said that the schedule cannot be changed at that point, we will stay in the orange tier for the duration of the semester, but we could add more F2F Fast Track 2, all depending on FTEF and FTES.

It was suggested that Palomar look at a flex plan used by other institutions called the High Flex Model. There are articles and research out about how it is used, and it may include some pedagogical implications that faculty need to know if they are teaching that way. Sivert will be in touch with Senator Erin Hiro, the DE Coordinator to help faculty with this set up and help to determine if the Flex Use or High Flex Model is a good fit for them. Both Senator Falcone, and Senator Hiro shared concern of this potential workload. Sivert explained that Palomar does already have two or three classes set up like this now.

A comment was made regarding the lack of office hours stating that safety may be increased for a student and faculty member in an office setting over sitting in a classroom with up to 50 more students. There is a higher touch rate inside a classroom than in an office space. Sivert responded by saying that office hours may be included in a department's safety plan which may become acceptable. Also, by keeping students in the same space (entry, exits, bathrooms) and an exposure occurs, we know where that student has been. We are trying to limit people from wandering around the campus so if necessary, we can contain the exposure. We are now discussing a back up plan should a certain area have an exposure. If it is a classroom setting, instruction stops in that room for that class for two weeks. That class goes online for two weeks. Other classes that use that same space cannot enter for two days. Where will classes meet if that room becomes unavailable.

It was mentioned that there does not seem to be a strategy for using outdoor classrooms. There are many labs and courses already scheduled for outdoor spaces which would dramatically reduce the risk factors and provides greater opportunity for classes. Traditional indoor classroom spaces can be converted to outdoors which is being done successfully now by other colleges. Sivert stated that this will be part of the conversation for returning athletics back to campus.

Regarding a return of F2F group meetings, Sivert stated that this is not being considered at this point in the planning but will become part of a discussion down the road.

It was noted that there is now and will be more successful facility use and COVID planning models out there that can be looked at and utilized here at Palomar.

Sivert commented that the planning for spring 2022 should be completed by the end July.

VP Sivert confirmed that the Math Center and STEM Center will remain online for fall 2021.

F. BP/AP 4025 Revisions (see Exhibit 7) – Tabled.

REPORTS

President (Versaci)

I attended the ASCCC informational webinar on their Diversity, Equity, and Inclusion (DEI) survey, which Senate Presidents are tasked with completing by mid-March. Those running the webinar stressed that completing the survey will require enlisting others, and I know of over a half dozen fellow faculty members who also attended one of the three offered webinars. My plan is to set up a meeting with those who attended and/or are interested in working on it, and my target for that meeting is the week of 2/22. I will also be attending the ASCCC's "hands on" webinar on Tuesday, 2/16, for additional instruction/advice in completing the survey.

Jenny and I met with Jack on Wednesday, 2/10. He gave us a brief overview of the fall 2021 plan, which VP Sivert will present more fully in Senate on 2/22.

I attended the DEqCC meeting on Friday, 2/12, to present and discuss information regarding diversity in faculty hiring. Two members of the committee—Lawrence Lawson and Hossna Sadat Ahadi—volunteered to join me in forming a working group to plan the next steps (e.g., drafting a "best practices" memo for Department Chairs, reviewing existing hiring policy, meeting with representatives from HR to discuss other possible solutions, etc.), complete those steps, bring materials to Senate for approval, and coordinate our efforts regarding faculty hiring with those wider efforts of the college.

The Governing Board had its special meeting on Tuesday, February 16. They discussed two items regarding the presidential search—the use of a search firm and a readjustment to the timeline. Regarding the search firm, the Board was presented with a set of "a la carte" options from PPL consulting (\$6K for recruitment/outreach and \$8K for background/reference checks). There was some pushback on the use of PPL from Trustee Evilsizer, largely based on prior experiences with this particular firm. Trustee Miyamoto expressed concern about not knowing the hourly rate of the costs or how much work would be done for those prices. After a few failed motions, the trustees asked HR to obtain more details about costs while agreeing in principle—and without a specific search firm attached—to make limited use of a consultant. The trustees also approved an adjustment to the timeline that allowed for the job posting to be active for an additional three weeks.

SSEC (Versaci) - SSEC next meets on Friday, February 26.

SPC (Versaci) - SPC met on Tuesday, February 16. Discussion at this meeting included:

- First reading on various BP/AP proposed revisions. Those proposals can be found [HERE](#).
- We reviewed the proposal for an "Integrated Planning Process" and approved it as a general premise (i.e., not an overly detailed procedure).
- VP Lakhani provided an update on the "call campaign," where a little over 5100 students were identified and a little over 1400 were successfully "reached" in some way.
- ASG President Kateri Mouawad presented the results of the recent student survey (these were already shared in Faculty Senate).
- Dr. Hossna Sadat Ahadi presented an overview of Black Minds Matter.

IPC Report (Versaci) - IPC met on Wednesday, February 10. Discussions at this meeting included:

- Funding prioritization for requests made through the PRP process. Councilmembers were given a list of 46 funding items requested by various departments and were asked to rank these according to a 5-part rubric that would evaluate each request in terms of the respective department's PRP. VPI Sivert requested that this be done in the next two weeks (in time for the next IPC meeting). Some pushback and discussion ensued, including a description of how these rankings were previously done (Deans and Chairs would confer, the Deans would offer a proposed

- ranking of projects, and these would be brought back to the Council). VP Sivert agreed to further discuss the process with the Deans and come back to the Council to discuss a plan.
- We reviewed the proposed operational subcommittees that would cover IPC's work under the new Equity, Education, and Student Success Council. These subcommittees include Program Review, Faculty Prioritization & Hiring, and Program Development, Revitalization, and Discontinuance.
- Cindy Anfinson, Nancy Browne, and Olga Diaz provided an overview of the progress on Starfish and Early Alert. Some discussion ensued about the "data sharing" aspect of Starfish. I expressed my concern that the faculty as a body had yet to weigh in/be invited into discussions of this aspect of Starfish, which would provide access to others (most likely Retention Team members) to attendance, grades, and other student information located in instructors' Canvas materials. It was confirmed that this feature had not yet been "turned on" (but the capability was in place), and VP Sivert stated that "conversations would happen" with faculty about that. As a reminder, this issue appeared on Senate agendas in fall 2020, but a full discussion never took place, mainly because new leadership in Student Services was getting up to speed on the issue.

SSPC – No report.

HRPC No report.

FASPC (Antonecchia) – No report.

PFF (Laughlin)

Still in Zoomland...I have been actively involved in the shared governance and union meetings including:

- CFT Community College Committee meeting on 1/30/21. There was much discussion about the budget and other legislative initiatives on the horizon. The Community Colleges are in much better shape than was previously thought.
- Governing Board Meetings:
 - o The regular Governing Board Meeting was on 2/2/2021, and like Groundhog's day, seemed very much the same as it ever was. The main topic of conversation was the [FCMAT report](#) and [follow up letter](#) to the Chancellor's office. One troubling aspect of the presentation was that Michelle Giacomini started the presentation admitting that the first FCMAT report was overstated and presented a dire and inaccurate picture of the College's fiscal situation. Moreover, she insisted that Palomar College has a Board Policy (BP) stating the ending fund balance (EFB) should be 15%. This is incorrect the BP calls for a 7% EFB. This does not engender much confidence regarding FCMAT's competence.
 - o There was a special Governing Board Meeting on 2/16/21. The main topics of conversation was the Presidential search and Brown Act training
- Campus shared governance meetings:
 - o Budget meetings: VP Ambur Borth led the meeting explaining the quarterly fiscal report, budget assumptions, and CARES funding.
 - o The weekly update on the COVID19 situation
 - o Faculty Senate
 - o SPC
- The negotiations team met with the new VP of HR David Montoya and is restarting negotiations 2/18.
- Interaction with members: I have had with several meetings with members regarding various concerns about hiring practices, working conditions, and contract interpretation.
- Interaction with our CCE colleagues: We stay in close communication with our brothers and sisters in the CCE. We stand shoulder to shoulder.
- Meetings with Administration: Barbara and I have met with Ambur Borth, and Jack Kahn and discussed a range of issues.
- Food Distribution was February 20, 2021, the next one is March 20,2021

There is great concern in several academic departments about deep cuts to classes for the fall. The PFF is researching these management cuts to see how widespread they are. If you have concerns about this or any other issues, please email me at tlainelaughlin@gmail.com.

DEqCC – Diversity, Equity, and Cultural Competence (Aguilar/Sadat Ahadi)

DEqCC met on Friday, February 12, for the second time. At this meeting, Dr. Hossna Sadat Ahadi was voted co-chair of DEqCC. We discussed the adoption of points of unity for our meetings. Both Lawrence Lawson and Hossna Sadat Ahadi will be meeting with Rocco Versaci to discuss diversity and equity for faculty hiring. DEqCC members have attended the ASCCC webinars to support Faculty Senate with responding to our DEI survey.

Accreditation (Meehan)

The Accreditation Writing Leadership Team (AWLT) now has a full draft of the 2022 Institutional Self-Evaluation Report (ISER). AWLT is meeting with writing teams to make a final round of revisions to the draft throughout the month of February, in preparation for presenting the document to shared governance councils in March and April.

Distance Education (Hiro)

The DE Committee met Feb. 17 and discussed the following issues:

- A professor came to the meeting to request a Proctorio Policy that could be placed on a syllabus and would give faculty and students pertinent information on using the proctoring program. The committee decided to create one at the next meeting that would be approved by the DE Committee before going to the Faculty Senate for review.
- A member of the Tutoring Committee attended the meeting and requested the DE Committee approve putting a link to a tutoring website on the Canvas navigation bar. There were concerns that the DE Committee is allowing too many links on the navigation bar, which will be confusing for students. However, the committee voted to approve the request, saying the link will help students succeed in online learning.
- The head of the DRC sent an email asking the DE Committee to advise them on whether they should create a Governing Board Policy on technology accessibility. Committee members were confused as to why the DE Committee was being asked about a Board Policy and why there wasn't already one since there was an AP on the subject. They directed the DE Coordinator to get more information.
- The DE Coordinator brought faculty and student concerns about optional or required Zoom meetings that are not part of the class schedule. Members expressed frustration that multiple emails on the subject have not eliminated this problem. The solution is for Department Chairs to make sure their faculty know they cannot require Zoom meetings outside of any printed class meeting times.
- The DE Committee also agreed to create a student feedback process at its next meeting to help students in online learning.
- The DE Coordinator told the committee that other colleges are reporting an uptick in Zoom bombings. The Committee plan to add some information to help faculty avoid this.

Guided Pathways (Nelson) – No report.

Policies and Procedures (Lawson)

No meeting, but please view this link to review policies (include policy on District interfacing with Immigration Authorities and Antiracism): <http://bit.ly/PandP21>. We would appreciate feedback by the end of the month.

Budget (Ferro)

The Budget Committee met on 2/9 and were introduced to the new VPFAS, Ambur Borth. We were given a recap of the 20/21 2nd Quarter Financial Status 311 Report which shows a projected surplus and increasing reserves. We were also given an overview of the 21/22 Governor's budget proposal which may change our financial outlook even more positively through potential one-time funding sources that Palomar could benefit from. In the CARES Update, we

learned that there is currently over \$14 million to spend over the next year plus, with \$730K in proposals for that money coming in between 11/1/20 and 1/31/21. Over \$4.6 million has been distributed to students through student grants.

TERB (Lawson)

We are discussing and approving Improvement Plans currently. We are tightening up the process so that there are clearer guidelines for Departments, TECs, and evaluatees in regard to process and documentation to ensure equity for all full-time faculty (probationary or tenured). We welcomed Beth Pearson as our newest member.

Professional Development (Falcone)

Here is our impressive spring plenary data. NOTE: This data is not complete, we are still waiting on two rosters to be submitted to be counted in the data and also this data only includes training that is in a "Completed" status and does not include training that is "Pending Evaluation". Thus, although this data is already very impressive, it will increase when we pull another report in the coming months.

- SPRING 2021 PLENARY ATTENDEES: For the first time ever, we had more people attend spring plenary than attended the Friday of Fall plenary. Historically, the Friday of Fall plenary has had much larger attendance than our spring plenary event.
 - o Spring 2021= 632 attendees
 - Friday Fall 2020 Plenary= 619 attendees
 - o Spring 2021= 264 FT Faculty and 169 PT Faculty
 - Friday Fall 2020 Plenary= 263 FT Faculty and 191 PT Faculty
 - Thursday Spring 2020 Plenary= 181 FT Faculty and 159 PT Faculty
- SPRING 2021 PLENARY COMPLETED HOURS: The total hours of training that were completed at spring 2021 was a little less than the amount of completed hours on Friday of Fall plenary, but greater than the total completed hours on Thursday of fall plenary.
 - o Spring 2021= 1,445 hours
 - o Friday Fall plenary= 1,603 hours, Thursday of Fall plenary= 1,307 hours
- SPRING 2021 PLENARY NUMBER OF COMPLETED WORKSHOPS: The number of completed workshops was a little lower than Fall plenary, however we offered less sessions with longer session time, which accounts for some of the reduction. In spring 2021 plenary there were 6 session times and on Friday of fall plenary there were 8 session times.
 - o Spring 2021= 1,428 workshops completed
 - o Friday Fall plenary= 1,943 completed workshops, Thursday of Fall plenary= 1,535 completed trainings

Overall takeaway.... Although we know many people would prefer to meet face-to-face, we are seeing that a virtual option has increased plenary participation.

AB705 Subcommittee (Anfinson)

The AB705 Support Subcommittee met on Thursday, Feb. 11, 2021. One of their tasks, requested by the AB705 Workgroup, was to create a working definition of "gateway courses" at Palomar College. This was the result:

- The term "gateway courses" at Palomar refers to the first transfer-level courses that meet English/freshman composition GE requirements and the first transfer-level mathematics or quantitative reasoning courses that meet the mathematics/quantitative reasoning GE requirements of a four-year institution. At Palomar this also includes first-level courses in any selected degree/certificate/pathway when successful completion of those specific courses is required to begin on that pathway. This may include common courses that are mandatory.

- Gateway classes welcome students to learn foundational general education skills and first-level courses to succeed in their college careers.

The subcommittee also read and discussed the RP Group's Statewide Covid-19 Impact Survey of Students and Employees. There is a lot of concern how the pandemic is hurting our most vulnerable students to not be on campus. The subcommittee came up with two recommendations:

- That some AB-705 related classes meet on campus F2F in fall 2021.
- That a survey be given to students this spring to ask if they want to return to campus in fall 2021.

Sabbatical Leave (Lawson)

We met and discussed/approved sabbatical applications for the March Board Meeting. Ongoing discussion about the requirement of a bond for sabbatical leaves (as noted in District/PFF contract) occurred as well.

Faculty Service Areas (Mudgett) – No report.

ASG (Mouawad)

- President Mouawad presented the student survey summary of findings at SPC on February 16, where ASG intends to move forward with the document and present it at TERB
- ASG's AD-hoc bylaws committee intends to bring forward a draft of the ASG bylaws that will include compensation for Vice-presidents and above
- ASG will hold their spring retreat on February 22, and confirmed for March 05
- Vice-president of Communications, Carissa Anderson, is addressing student dissatisfaction regarding the ASG funded discount app. The communications committee additionally started their podcast, called "Comets Talk," where they discuss career opportunities among faculty and staff
- Vice-president of Club Affairs, Taylor Bergeson, is planning for a virtual club rush, and is working on establishing an online club presence

ADJOURNMENT: The meeting was adjourned at 4 PM.

Respectfully submitted,

Molly Faulkner

Molly Faulkner, Secretary