



Minutes of the
MEETING OF THE FACULTY SENATE
February 1, 2021

APPROVED

PRESENT: Eduardo Aguilar, Lacey Craft, William Dalrymple, Alexandra Doyle Bauer, Katy Farrell, Molly Faulkner, Jenny Fererro, Erin Hiro, Jason Jarvinen, Teresa Laughlin, Lawrence Lawson, Beatrice Manneh, Jackie Martin, Adam Meehan, Susan Miller, Kateri Mouawad (ASG), Ben Mudgett, Scott Nelson, Wendy Nelson, Sabrina Santiago, Elizabeth Stephens, Fari Towfiq, Rocco Versaci, Reza Wrathall, Anastasia Zavodny

ABSENT:

GUESTS: Rachel Alazar, Adriana Guillen, Barbara Hammons, Leigh Marshall, Adam Navarro, Leslie Salas, Jon Walker

Please note: All votes are presumed unanimous unless indicated otherwise.

CALL TO ORDER The video conference meeting was called to order by Senate President Rocco Versaci, at 2:30 PM.

PUBLIC COMMENTS None

ANNOUNCEMENTS

Senate President Rocco Versaci announced that Patrick O'Brien and Ellen Weller have both resigned from the Senate.

Versaci also stated that the Council meeting scheduled for Wednesday, February 3 will end by 1:30 due to a meeting schedule conflict.

Senate Secretary Molly Faulkner announced open auditions for *A Wrinkle in Time* and encouraged Senators to audition. https://docs.google.com/forms/d/1rllfOYhn72djj0_4I8_CwfmXXiJEHL6ZUWVuBhGr7Go/edit

AGENDA CHANGES INFORMATION Item A will be moved forward on the agenda before ACTION.

APPROVAL OF MINUTES

Motion 1 MSC: Towfiq/Faulkner

Faculty Senate approval of meeting minutes dated December 14, 2020 as amended (see Exhibit 1).

The motion carried.

Motion 2 MSC: Faulkner/Fererro

Faculty Senate approval of special meeting minutes dated December 18, 2020 as amended (see Exhibit 2).

The motion carried.

INFORMATION ITEM A

Degrees When Due Programs (see Exhibit 3)

Dean Leslie Salas shared that Degrees When Due (DWD) is part of a California based cohort that comes from the Institute of Higher Education Policy. Palomar recently signed up for a one-year agreement with the Policy Institute. DWD will provide free coaches and a community of practice that will help Palomar look at adult reengagement. The work group is looking for students who completed 45 units at Palomar but who didn't complete a certificate and students who completed 60 units, but never were awarded a degree. Palomar is also looking for reverse transfer students who may have transferred to CSUSM but could have received an AA degree with Palomar before transferring. Currently, the work group consists of Dean Salas, VP Lakhani, Michelle Barton and Kendall Magnuson. Salas intends to expand the team and requested representation from Faculty Senate and counseling (faculty). Michelle Barton is pulling data from five years ago and forward to see numbers. Once completed, an action plan will be created.

Salas responded to questions by Senators and stated that Palomar will be looking for those students who met degree and certificate requirements but who didn't apply. There may be an opportunity to automatically award these certificates and degrees. Salas added that other institutions have gone through this process with practices now in place. Palomar hopes to understand why these students didn't apply and figure out what Palomar can do in the future to help students get these certificates and degrees that they've earned.

Senator and Professional Development Coordinator Kelly Falcone shared that Guided Pathways has been discussing this issue for years and working on the process or at least the infrastructure, for reverse transfer degrees at CSUSM. Falcone recommended that student representation on this work group be considered since ASCCC found that a challenge to auto awarding can come into play with students with financial aid. The team will need to create a communication plan so students can help with educating other students when deciding to say yes to a degree and when you shouldn't say yes due to financial aid implications.

Salas added that Palomar has a one-year commitment to this community of practice. Senator Candace Rose, Credit for Prior Learning Coordinator, inquired about the commitment of time for work group participation and asked to be kept posted once the workload is determined. Also, Palomar just completed the degree audit in PeopleSoft and that most likely will help the team move forward faster.

Senator Jackie Martin also asked Dean Salas to keep her posted on the action plan so she can decide if her schedule will allow her to participate on the team.

Senator and Articulation Office Ben Mudgett shared his interest with Dean Salas to participate on this work group.

Motion 3 MSC: Zavodny/Towfiq

Faculty Senate approval to move to ACTION.

The motion carried.

ACTION

A. Curriculum – No action required.

B. Committee Appointments

Senator and Chair of Committee on Committees Anastasia Zavodny announced that there are calls open for regular committee appointments and no action for those calls is required today.

Zavodny announced that Senate representation is needed to chair the Academic Standards & Practices Committee and for SSPC. SSPS is just a semester commitment since Palomar is transitioning away from the existing Council structure at the end of this spring and moving into fall with the new Council structure.

President Versaci asked Zavodny to send a reminder to Senators this week with the expectation that someone will step up to fill these seats at the next meeting.

Zavodny closed her report by saying that Committee on Committees is continuing their work with reviewing Faculty Senate's committee structure and will be making recommendations later this semester.

C. PT Equity/Department By-Laws Template – Tabled until February 8, 2021

D. Cameras On Policy

Motion 4 MSC: Towfiq/Lawson Faculty Senate approval of the Cameras On Policy (see Exhibit 4).

Abstention: Kateri Mouawad (ASG Advisory)

The motion carried.

Senator and Distance Education Coordinator Erin Hiro shared she met with ASG prior to this meeting and there is much concern in that body that any kind of camera requirement right now is an unfair burden to place on students. They cited the student study that showed camera requirements was one of the biggest problems for students. During that meeting, Hiro shared some of the challenges for faculty particularly with proctoring programs that require cameras on as well as classes that would not work without some sort of visual. While ASG understood that, they felt that proctoring programs are problematic for many reasons. The students who already have test anxiety in a regular non-COVID situation, the Proctorio system or any kind of proctoring with cameras on while taking a test makes it worse. ASG members stated that there's got to be better ways to test students online.

Hiro went on to explain that this Cameras On Policy does a lot to protect students but it does give faculty the ability to request cameras. The policy encourages faculty to only require cameras on when absolutely necessary and to explain why the cameras are on.

Hiro has heard anecdotal evidence of faculty who aren't following this practice right now. Hiro asked for Senate's feedback of how to fix this and how to balance faculty's needs and students' needs.

Senate Vice President Jenny Ferrero stated she recognizes the concerns of the students, but also feels those concerns can be addressed on an individual basis with a student rather than making blanket policies that prevent teachers from being able to do things that are pedagogically appropriate. There is often very good reasons for cameras that maybe the students aren't recognizing. Also the district just received funding for purchasing hundreds of webcams to distribute to

students this month. She hopes that there are ways to handle those individual student issues and needs while still allowing for faculty to design curriculum in ways that is effective.

ASG representative Kateri Mouawad added students were more concerned about a camera being required to be on in order to gain any form of participation points or to take an exam. More favorable would be a way to incentivize cameras to be turned on rather than it being required. More leniency would be appreciated.

Both Senators Lacey Craft and Anastasia Zavodny shared situations of when teachers are reassigned or shifted right before the class begins and the new teacher does not follow what's been listed in the class notes regarding camera requirements. This causes issues for students. Zavodny also suggested that communication to faculty may be helpful to remind them that they should follow what's been written in their class notes.

INFORMATION ITEMS

A. Degrees When Due Programs (see page 2)

B. Senate Resignations/Seat Openings (see exhibit 5)

Senator and Elections Chair Alex Doyle Bauer announced that a call for Senate nominations will go out this evening to full time faculty with a submission deadline of February 12th. This timetable will give Senate a week to confirm the nominations and if needed, Senator Doyle Bauer can send out ballots on February 22 and the ballots would close the 26th. Senate can seat the new Senators at the March 1 meeting.

C. Past President Appointee (see exhibit 6)

Motion 5 MSC: Fererro/Towfiq

Faculty Senate approval to suspend rules and move back to ACTION.

The motion carried.

Versaci asked for nominations for past president appointee with the term ending June 2022. Senator Adam Meehan nominated Senator Fari Towfiq who accepted the nomination. Senator Eduardo Aguilar nominated Senator Lawrence Lawson who declined the nomination.

Motion 6 MSC: Fererro/Laughlin

Faculty Senate approval to appoint Senator Fari Towfiq as past president designee with her term ending June 2022.

The motion carried.

Motion 7 MSC: Fererro/Towfiq

Faculty Senate approval to move back into INFORMATION of the meeting.

The motion carried.

D. Emeritus Status (see below Item E).

E. Course Prerequisites Enforcement/Challenge Procedure (see exhibit 7)

Senator Scott Nelson reported that starting in fall 2021 for all World Languages courses, the prerequisites will be enforced. The concern is there's currently no process in place for students to easily or efficiently challenge this process when appropriate. While faculty recognize the importance of prerequisites and course requisites, an issue in World Languages has always been that students tend to want to place lower than what their level is so faculty want to encourage them to place higher. At this point, enforcing the course requisites is going to encourage students to continue that process of placing lower than where they should be. While faculty recognize the work of Dean Chauderlot and VP Sivert have done to address this issue, World Languages doesn't have an acceptable process in place. The goal is to get some sort of online process that starts at the point of registration or when the students go to the class if they weren't allowed to enroll online.

Nelson's reason for bringing this to Faculty Senate is to find out what other departments are doing in terms of course requisite enforcement. World Languages has many high school students or students who are fresh out of high school who have classes that count towards placement. Some of these students wouldn't be able to appropriately place based on their high school experience. There are also many students that arrive at Palomar with some previous experience using the language and that means maybe an entry level course wouldn't be appropriate for them but they don't have official coursework. One of the department's main concerns is with fast track classes. All of the courses are sequential= and offer a level one and level two in the same semester fast track. Students currently would not be able to sign up for both classes at the same time.

Senator Candace Rose mentioned that a petition through Credit for Prior Learning may be an option for those students. The students can actually take an exam and get the credit for it and possibly be placed into a higher level course. Nelson stated that they do offer a credit by exam opportunity but those are offered at the end of the semesters and can delay enrollment.

Senator Jenny Ferrero stated that this is a great example that Palomar has processes in place that make things unnecessarily difficult and arduous for students to get into classes. Palomar uses processes that are outdated and should consider doing what other successful schools are doing to eliminate enrollment related issues. Ferrero added that it's aggravating for World Languages that students can self-place into math and English, but they can't self-place into where they should be for languages.

Senator and Curriculum Chair Wendy Nelson shared that Palomar does have a form to complete for students to challenge a prerequisite. The problem is getting all the signatures completed and this becomes a barrier. The College is currently looking into document signing software. Another issue was determining who would be the ultimate approver... the faculty member or should it be the department chair. The problem with it being faculty is that these forms would most likely come in during summer when most faculty are not checking their emails.

Senator Beatrice Manneh added that this enforcement will affect a huge number of students. Palomar needs something that students can prepare themselves and communicate electronically. Manneh added that the department has been working with Deans on improving this process since 2014 but with no success.

Senator Nelson closed the discussion by stating that he hopes the Senate can show support and the critical need of improving this process. Nelson was asked to prepare a document showing actions and processes that need to occur and to present it to Faculty Senate. Faculty Senate can then show formal support and present it to administration.

Senator Candace Rose mentioned that a Gideon Taylor electronic form might be created and utilized to mitigate this issue. Credit for Prior Learning now has a survey and electronic form. Senator Rose volunteered to discuss this option further with Senator Nelson.

D. Emeritus Status

Motion 8 MSC: Towfiq/Laughlin Faculty Senate approval to extend the meeting and move back into ACTION.

Nay: Anastasia Zavodny

The motion carried.

Motion 9 MSC: Towfiq/Laughlin Faculty Senate approval to grant Emeritus status to Craig Thompson.

Abstention: Kateri Mouawad (Advisory Vote)

Nay: Anastasia Zavodny

The motion carried.

REPORTS

President (Versaci)

Welcome back! I hope that everyone has had a chance to “recharge their batteries” over the break in anticipation of the spring semester. There is a lot to be done this semester, including preparing for the transition to the new governance structure next fall. This item will be prominent on most Councils’ agendas this semester, and Senate will likewise need to focus on the work that needs to be done—not just through the many committee appointments/changes, but also through the examination of our own committees moving forward.

Another important issue this semester will be the search for our new Superintendent/President. On Tuesday, January 19, the Governing Board approved the specific composition of this committee. It will be co-chaired by Vice President Vikash Lakhani and Professor Leanne Maunu. Michael Arce was confirmed as the faculty co-chair alternate.

This Wednesday, 2/3, Senate Vice President Jenny Fererro and I will be meeting with Jack Kahn, Vikash Lakhani, the new VPHR, and the presidents of the ASCCC and the CCLC to discuss how Senate and Administration can work together on developing a process to appoint and evaluate faculty members into grant-funded leadership positions.

Beginning on Monday, February 1, the District will open the second floor of the parking garage for Wi-Fi access to students. The hours will be M-Th 7:30am – 8:00pm and F 7:30am – 4:00pm. Jenny and I had lobbied the Emergency Operations Center on behalf of Senate, PFF, and students for this, and it looks like our efforts were successful. Please share this news with your students.

The application to nominate Dr. Hossna Sadat Ahadi for the Stanback-Stroud Diversity Award is nearly complete and will be submitted to the ASCCC by the deadline of 2/8/21.

SSEC (Versaci) - SSEC next meets on Friday, February 26.

SPC (Versaci) - SPC next meets on Tuesday, February 2.

IPC Report (Versaci) -IPC next meets on Wednesday, February 10.

SSPC – No report.

HRPC - No report.

FASPC (Antonecchia) – No report.

PFF (Laughlin) - No report.

DEqCC – Diversity, Equity, and Cultural Competence (Aguilar) - The DEqCC Committee met on Friday, 1/29.

Distance Education (Hiro) - No report.

Guided Pathways (Nelson) – No report.

Policies and Procedures (Lawson) – No report.

Budget (Ferreiro) - The Budget Committee next meets on Tuesday, February 9.

TERB (Lawson) - No report.

Professional Development (Falcone) – No report.

AB705 Subcommittee (Anfinson) - No report.

Sabbatical Leave (Lawson) – No report.

Faculty Service Areas (Mudgett)

The FSA committee approved a new discipline FSA and personal FSA form available on the FSA website. The FSA website has been streamlined to include a step by step process for discipline and personal FSA requests. The FSA committee continues to collaborate with faculty designees to complete outstanding discipline FSAs.

The Board of Trustees approved the following discipline FSAs on January 5, 2021:

- Alcohol and Other Drug Studies/Social Work and Human Services
- Architecture
- Computer Science
- Computer Science – Web Technology
- Dental Assisting
- English
- Humanities
- Office Technologies
- Psychology
- Reading

ASG (Mouawad)

- ASG held two meetings during the winter intersession, January 04 and 19
- ASG will be moving forward with compensation for ASG board members
- President Mouawad, Executive VP Hussain, and Senator Vega participated in advocating to Assembly members Garcia, Vopel, and Senator Brieno for funds to support mental health and housing insecurity during the pandemic
- Plans for renovations are being made to ASG offices on campus
- ASG moved forward with support for the summary of findings regarding PT Equity

ADJOURNMENT: The meeting was adjourned at 4 PM.

Respectfully submitted,

Margaret Faulkner

Molly Faulkner, Secretary