



Minutes of the  
MEETING OF THE FACULTY SENATE  
August 24, 2020

APPROVED

**PRESENT:** Eduardo Aguilar, Lacey Craft, William Dalrymple, Alexandra Doyle Bauer, Kelly Falcone, Katy Farrell, Molly Faulkner, Jenny Fererro, Erin Hiro, Jason Jarvinen, Teresa Laughlin, Lawrence Lawson, Beatrice Manneh, Jackie Martin, Susan Miller, Ben Mudgett, Scott Nelson, Wendy Nelson, Patrick O'Brien, Candace Rose, Elizabeth Stephens, Craig Thompson, Fari Towfiq, Rocco Versaci, Ellen Weller, Anastasia Zavodny

**ABSENT:** Jose Briceno, Adam Meehan

**GUESTS:** Rachel Alazar, Sierra Lovelace, Karl Seiler, Jon Walker

**Please note: All votes are presumed unanimous unless indicated otherwise.**

**CALL TO ORDER:** The video conference meeting was called to order by Senate President Rocco Versaci, at 2:30 PM.

**PUBLIC COMMENT:** None

**ANNOUNCEMENTS:** Senate Vice President Jenny Fererro announced that she just added the letters VM (voting member) before each Senator's screen name today to allow for easier identification when voting takes place. Senate President Rocco Versaci announced that he disabled the Chat feature today to curtail "side discussions" that can take place during these meetings. Senator Lawrence Lawson announced that a new group has formed called White Allies for Antiracism at Palomar College. This group is open to and inclusive of all employees of Palomar College. This group's focus is listening, learning, collaborating, and acting in support of BIPOC colleagues at Palomar College. The group's first meeting will be Friday, August 28, from 9am-10am via Zoom. To register for the meeting, please click here: <https://bit.ly/WAAPC>.

**AGENDA CHANGES:** None

**APPROVAL OF MINUTES**

**Motion 1** MSC: Thompson/Towfiq Faculty Senate approval of minutes dated May 18, 2020 as amended (see Exhibit I).

The motion carried.

**Motion 2** MSC: Thompson/Towfiq Faculty Senate approval of minutes dated May 22, 2020 (see Exhibit II).  
Abstentions: Ellen Weller, Patrick O'Brien, Fari Towfiq

The motion carried.

**Motion 3** MSC: Fererro/Thompson Faculty Senate approval of minutes dated June 4, 2020 (see Exhibit III).  
Abstentions: Will Dalrymple, Ellen Weller

The motion carried.

## ACTION

- A. Curriculum – No action required.
- B. Committee Appointments

**Motion 4 MSC:** Zavodny/Towfiq Faculty Senate approval to confirm the following committee appointments (see Exhibit IV).

Comets Affordable Learning Materials (CALM) – **Duy Nguyen**, MSE, MSE (20-22)  
Committee on Service Learning – **Luz Carrillo**, MSE, Faculty MSE (20-22)  
Committee on Service Learning – **Ladylyn Dominguez**, Student Services, Faculty Student Services (19-21)  
Curriculum Committee – **Duy Nguyen**, MSE, MSE (20-23)  
Distance Education – **Linda Morrow**, SBS, Faculty Library (20-22)  
Equal Employment Opportunity Advisory Committee – **Tucker Grimshaw**, MSE, Part time (20-22)  
Equivalency Committee – **Scott Klinger**, AMBA, Faculty Full time AMBA (19-21)  
Instructional Planning Council – **Duy Nguyen**, MSE, Faculty member subcommittee (20-22)  
Title V Steering Committee – **Lisa Yon**, MSE, Faculty Earth, Space & Environmental Sciences (20-22)

The motion carried.

**Motion 5 MSC:** Zavodny/Fererro Faculty Senate approval to accept the results of the ballot for committees (see Exhibit V).

Senator and Chair of Committee on Committees Anastasia Zavodny led the discussion and once it was completed, she sent the electronic voting email to all Senators. During the discussion, Senators shared ideas to improve the selection process and to make it more equitable for all candidates. A committee is being formed to review policies and procedures, explore new Ideas and address any concerns.

Comets Affordable Learning Materials (CALM) – **William Carrasco**, L&L, Faculty at-large (20-22)  
Distinguished Faculty Award – **Ladylyn Dominguez**, Student Services, Faculty Full time (20-22)  
Elections – **Jenny Fererro**, SBS, Faculty determined by Elections Chair (20-22)  
Evaluations Appeals – **Dan Clegg**, MSE, Faculty (tenured) at-large (20-22) alternate  
Faculty Service Area Review – **Tina-Marie Parker**, L&L, Faculty Full time L&L (19-21)  
Oversight Committee Grant Funded Programs – **Natarajan Geetha**, MSE, Faculty at-large (20-22)  
Sabbatical Leave – **Craig Forney**, SBS, Faculty at-large (20-23)

The motion carried.

## INFORMATION ITEMS

- A. **EW & P/NP Deadlines for Fall '20** (see Exhibit VI) – Senate President Rocco Versaci began the discussion regarding extending the EW and Pass/No Pass deadline due to the Covid-19 Pandemic for fall 2020. Versaci presented a proposal prepared by Kendyl Magnuson, Senior Director of Enrollment. The proposal as it reads now extends the deadline to a 50% point in the semester. Several Senators brought up concerns centered primarily on the length of time of this extension. In addition, Senators would like to know “numbers” for the extension of time approved from spring and summer semesters. Versaci asked Senators to bring these questions and any others to the Faculty Senate meeting next week when this item will be up for action. Versaci will contact Magnuson and invite him to the meeting next week to answer questions and provide clarity before a vote is taken.

I.C.1.

- B. **Emeritus Status for Recent Retirees** (see Exhibit VII) – Versaci presented the list of faculty retirees who

submitted retirement paperwork after Faculty Senate approved Emeritus status for retirees in May 2020. This item was originally scheduled to be an action item on August 31, 2020.

**Motion 6 MSC:** Thompson/Fererro Faculty Senate approval to move back into the action segment of this meeting.

The motion carried.

**Motion 7 MSC:** Thompson/Fererro Faculty Senate approval to grant Emeritus status to the following retirees.  
Abstentions: Eduardo Aguilar, Anastasia Zavodny

Hugh Gerhardt	Athletics
Sherry L. Goldsmith	Disability Resource Center
Brent Gowan	English
Barbara Neault Kelber	English
Shannon Lienhart	Math
Dennis Lutz	Drafting Technology
Robert Sasse	Child Development

The motion carried.

C. **Credit for Prior Learning Coordinator Position** (see Exhibits VIII-XI) – Senator Candace Rose presented information for the Credit for Prior Learning (CPL) initiative launched for the state and Palomar College. Rose provided a scope of work showing implementation duties as well as ongoing duties that could be performed by a CPL coordinator. Rose indicated that this position is equal to a 40% workload or release time. There will be Faculty Senate 20% release time available for the next four years due to the NCHEA lead position rotation. Other sources of funding are being researched. Rose is asking Faculty Senate to allocate this 20% release time towards a CPL Coordinator position. Since this CPL work is now required by the Chancellor’s Office as well as by accreditation, the position does need to eventually be institutionalized by Palomar College. Currently, the College has shut down granting additional faculty release time. Some Senators expressed concerns of the District dragging their feet if they see that Faculty Senate has release time available. Rose added that even if Faculty Senate covers 20% of this release time, an additional 20% needs to be found elsewhere.

II.A.2., II.A.7

D. **Professional Development Governance Structure Change** (see Exhibit 12) – Senator and Co-Chair of Professional Development, Kelly Falcone presented an outline of three changes to the structure of that committee. None of the proposed changes impact faculty representation or policy.

I.C.8.

**Motion 8 MSC:** O’Brien/Towfiq Faculty Senate approval to move back into the action segment of this meeting.  
Nays: Craig Thompson

The motion carried.

**Motion 9 MSC:** Falcone/Zavodny Faculty Senate approval to support the proposed governance changes to the Professional Development Committee as presented.

The motion carried.

- E. **TERB** –To improve consultation between TERB and Faculty Senate regarding evaluation forms and processes, Senator and TERB Coordinator Lawrence Lawson stated that he will regularly bring TERB items to Faculty Senate. He then shared an issue with the term collegiality that TERB is currently looking at. His initial concern was item 13 of the evaluation report for probationary faculty is not included on reports for counseling or library faculty. The form currently reads, “As a current member the professor maintains a collegial approach to the requirements of the full time faculty position. Contributing to the success of the department or program that’s for the review report for teaching faculty.” He had originally planned to add that language to all probationary forms. In the wake of recent events, it has become somewhat clear that on occasion, the idea of collegiality may sometimes be interpreted as white academic collegiality or white academic culture, and TERB is going to take a look at the language and see if there’s a way they can get to what the intent of the term “collegiality” is and revise those forms accordingly. Lawson also reported that, for faculty under evaluation who do not have classes to teach, matrices will be created to cover projects they are completing to cover load – and those matrices will be used in lieu of student evaluations for their semester.  
I.B.9., II.A.2.
- F. **Starfish/Canvas Integration** (see Exhibit 13) – Senate President Versaci shared a document prepared by Olga Diaz, Acting Dean of Counseling Services regarding integration of Starfish and Canvas. Starfish has the capability to connect directly with Canvas. Currently, data in Canvas is only available to faculty and students. Sharing this information with Palomar’s retention team through integrating Starfish may make retention work more effective. This integration would give grade access to the retention team and the idea is not popular with some faculty. This integration may assist the retention team in being proactive by identifying students sooner that need help. Some Senators believe it is the responsibility of faculty to maintain this relationship with the student and to provide the intervention when needed. Senator Falcone suggested that we invite Olga Diaz to Faculty Senate to provide a complete presentation of how this integration would work and what information would be available to retention team. Versaci will invite Diaz to the next Faculty Senate meeting.  
1.B.9., III.C.1.
- G. **Committee on Committees** (see Exhibit 14) – Senator Zavodny presented a narrative of the current state of policies and procedures, proposed improvements and duties and responsibilities of the Committee on Committees that were originally introduced in spring 2020. President Versaci wants to move this issue to Action next week. It was pointed out that this is a true committee but currently has no members other than the Chair, Anastasia Zavodny. Senators were asked to volunteer to serve on this committee and to notify Versaci of their commitment to serve no later than Sunday, August 30.  
1.B.7.
- H. **Canvas Access Issue** (see Exhibit 15) – Senator Lawson shared an overview of the current process for adding or deleting non-student users to Canvas classes. The process is cumbersome and needs to be improved by giving faculty the ability to add observers or other users. In terms of evaluations, under the current process was created when only 10% of our classes were online; now that 100% of classes are online, processing access to all who need it now may be insurmountable. This item will be brought back next week as an informational item for further discussion  
1.B.9

## REPORTS

- A. **Senate President** – President Versaci announced that he is moving to a new reporting format asking those responsible for giving committee reports to Faculty Senate to provide a written report to him by Wednesday at noon (See Exhibit 16).
- B. **Planning Council Reports** (SSEC, SPC, IPC, SSPC, HRPC, FASPC) - (See Exhibit 16)

- C. **Palomar Faculty Federation** – No report.
- D. **Distance Education Committee** – No report.
- E. **Guided Pathways** – No report.
- F. **Policies and Procedures** – No report.
  
- G. **Budget Committee** (See Exhibit 16)
- H. **Senate Committees** – No report.
- I. **ASG** – No report.
- J. **Other Reports** – No reports.

**ADJOURNMENT:**

The meeting was adjourned at 4:03 PM.

Respectfully submitted,

Molly Faulkner

Molly Faulkner, Secretary