



Minutes of the
SPECIAL MEETING OF THE FACULTY SENATE
May 22, 2020

APPROVED

PRESENT: Eduardo Aguilar, Lacey Craft, William Dalrymple, Alexandra Doyle Bauer, Kelly Falcone, Katy Farrell, Molly Faulkner, Jenny Ferrero, Erin Hiro, Jason Jarvinen, Teresa Laughlin, Lawrence Lawson, Beatrice Manneh, Jackie Martin, Ben Mudgett, Scott Nelson, Wendy Nelson, Candace Rose, Elizabeth Stephens, Craig Thompson, Rocco Versaci, Jon Walker (ASG), Anastasia Zavodny

ABSENT: Jose Briceno, Adam Meehan, Susan Miller, Patrick O'Brien, Fari Towfiq, Ellen Weller

GUESTS: Lisa Cecere (Faculty), Leigh Marshall (Faculty)

Please note: All votes are presumed unanimous unless indicated otherwise.

CALL TO ORDER: The video conference meeting was called to order by Senate President Craig Thompson, at 11:08 am.

PUBLIC COMMENT: None.

ACTION:

A. Curriculum

Motion 1 **MSC:** Lawson/Laughlin Faculty Senate approval of actions taken by Curriculum on May 20, 2020 (Exhibit I).

Senator Wendy Nelson shared actions taken at Curriculum on May 20, 2020. Nelson noted that Nursing followed accreditation suggestions to update and reorganize their classes/curriculum including reducing clinical hours so the students impacted by Covid could finish. It was critical that these changes get into the catalog, get to the chancellor's office and get approval by Faculty Senate and the Governing Board. Although this is not reflected on the GE Changes exhibit shared today, dance courses now meet the health and fitness activity requirement for GE beginning in fall 2020 and will be included on an addendum this summer. Senator Rocco Versaci questioned why English 100 was noted as prerequisite for quite a few other English classes when it really is only a prerequisite for English 202, 203 and 205. Discussion ensued about AB 705 making all students eligible for English 100 reducing the number of prerequisites Nelson stated she would look into this matter and ask Cheryl to make the changes. Thompson asked Nelson who is responsible for initiating GE changes. Nelson said that a new GE workgroup was formed through curriculum. This workgroup is responsible for drafting a formal process to be used in the future. This workgroup will report back to Faculty Senate.

The motion carried.

B. Certification for Online Teaching:

Motion 2 MSC: Hiro/Nelson, W. Faculty Senate approval of the following policy regarding online teaching preparation.

Online training of faculty is essential to the success of our students. As such, we strongly encourage all faculty members to acquire such training this summer in anticipation of the Fall 2020 online schedule.

While Palomar is not enforcing faculty certification requirements for Fall 2020, as of Spring 2021, any faculty member assigned to an online class must be certified to teach online.

Per [AP 4105](#), in order to be considered for assignment to teach a Distance Education (DE) course, a faculty member will be required to be certified for teaching DE in at least one of the following ways:

1. Evidence of successful completion of Faculty Senate-approved distance education pedagogy workshops (e.g. POET);
2. Evidence of coursework, certificates, and/or degrees that focus on online teaching, which were completed at other accredited higher education institutions;
3. Evidence of a successful course design and facilitation as demonstrated by alignment with the criteria approved by the Faculty Senate. (e.g. [CVC-OEI Course Design Rubric](#));

Furthermore, with respect to the PFF/District 2019-22 contract, Article 20.14 states that all faculty, including full-time, and Y-rated or emeritus faculty, may only be assigned distance education courses if they meet the requirement for distance education teaching as outlined in AP 4105.

To this end, POET is a self-paced course that can be completed at any time to meet one of the three requirements listed previously.

Senators wordsmithed the policy and discussed the importance of getting this finalized and out to all faculty as soon as possible.

C. Granting of EW Grade Through End of Semester:

Motion 3 MSC: Laughlin/Zavodny Faculty Senate approval of the following policy regarding the automatic granting of EWs through August 15, 2020.

“The Faculty Senate directs the administration to approve all EW petitions on the guidance of and on behalf of the faculty for all EW petitions filed for spring term through August 15, 2020.”

President Thompson presented a proposal recommended by Kendyl Magnuson. Senators supported the recommendation and suggested that this new deadline announcement get out to the students via Canvas. The process has been streamlined so that students only need to send an email to Admissions asking for the withdrawal citing COVID issues. Instructors do not issue the EW grade. Thompson will send an email to all faculty clarifying this process.

The motion carried.

ADJOURNMENT:

The meeting was adjourned at 11:50 AM.

Respectfully submitted,

Molly Faulkner

Molly Faulkner (Aug 25, 2020 09:03 PDT)

Molly Faulkner, Secretary






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Final Audit Report

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