



Minutes of the
MEETING OF THE FACULTY SENATE
May 18, 2020

APPROVED

PRESENT: Jose Briceno, Lacey Craft, William Dalrymple, Alexandra Doyle Bauer, Katy Farrell, Molly Faulkner, Jenny Fererro, Erin Hiro, Jason Jarvinen, Teresa Laughlin, Lawrence Lawson, Beatrice Manneh, Jackie Martin, Adam Meehan, Susan Miller, Ben Mudgett, Scott Nelson, Wendy Nelson, Patrick O'Brien, Candace Rose, Elizabeth Stephens, Craig Thompson, Fari Towfiq, Rocco Versaci, Jon Walker (ASG), Ellen Weller, Anastasia Zavodny

ABSENT: Eduardo Aguilar

GUESTS: Ben Adams (Faculty), Rachel Alazar (Student), Leigh Marshall (Faculty), Julia Robinson (Faculty), Hossna Sadat Ahadi (Faculty), Linus Smith (ASG)

Please note: All votes are presumed unanimous unless indicated otherwise.

CALL TO ORDER: The video conference meeting was called to order by Senate President Craig Thompson, at 2:30 pm.

PUBLIC COMMENT:

Hossna Sadat Ahadi announced that she, along with Luis Guerrero, will be facilitating a professional development ZOOM presentation on Friday, May 22, at 2 p.m. called Decolonizing Your Course Syllabus.

ANNOUNCEMENTS:

Senator Alexandra Doyle Bauer, Elections Committee Chair, announced that Hossna Sadat Ahadi was awarded the 2020 Faculty Service Award.

Senator Molly Faulkner announced that the Performing Arts Department will have a ZOOM live dance concert on Wednesday, May 20, at 7 p.m. Information can be found at <http://www.palomarperforms.com/>

Senator Ellen Weller announced that the Performing Arts Department will also have its annual Honors Recital on Thursday, May 21, at 1 p.m. More information can also be found at <http://www.palomarperforms.com/>

Jon Walker, ASG representative, thanked Senators for their efforts this year.

Senator Wendy Nelson stated that an emergency Faculty Senate meeting is needed to approve Distance Education curriculum items being presented this Wednesday, May 20, 2020. The emergency Faculty Senate meeting will take place this Friday, May 22, 2020 at 11 a.m. Fourteen Senators must be present for the quorum requirement.

Senator Lawrence Lawson noted that he did not see an HR item on the agenda today. Acting VP Linda Beam stated she would provide AP7120 feedback during today's Faculty Senate meeting.

Senator Lawson also reported that Policies and Procedures is going through a health fee revision addressing exemptions for students who are exclusively online. Right now, AP5030 reads that students don't have to pay health fees if they are taking a class online. This will be a problem since most classes will be online only in the Fall 2020 semester. Currently, students who are taking classes credit or non-credit at a site that doesn't have health services, don't pay the fees either. The committee will consider this area as well.

Senator Rocco Versaci announced that the Scholarly & Professional Achievement Award committee has four nominees and the award announcement will be forthcoming.

Senator Teresa Laughlin announced that PFF has recommended that Lawrence Lawson remain TERB Coordinator for another term.

Senate President Thompson acknowledged and welcomed new Senators.

AGENDA CHANGES: New Senator confirmations will be first under ACTION.

APPROVAL OF MINUTES:

Motion 1 MSC: Laughlin/Nelson Faculty Senate approval of minutes dated May 11, 2020 as amended (Exhibit I).

Abstentions: Elizabeth Stephens, Jason Jarvinen, Ellen Weller, Scott Nelson, Jenny Fererro, Ben Mudgett, Beatrice Manneh, Molly Faulkner, Candace Rose, Katy Farrell, Kelly Falcone, Susan Miller

The motion carried.

ACTION:

A. New Senator Confirmations

Motion 2 MSC: Versaci/Fererro Faculty Senate approval to accept the results of the vote to elect Will Dalrymple as Senator.

The motion carried.

Motion 3 MSC: Lawson/Versaci Faculty Senate approval to accept the results of the vote to elect Lacey Craft as Senator.

The motion carried.

B. Elections for VP, Secretary, Random Council Member:

Motion 4 MSC: Towfiq/Laughlin Faculty Senate approval to accept nominations for Vice President and to accept the results of the vote.

Senator Ben Mudgett nominated Senator Jenny Fererro who accepted the nomination. Senator Kelly Falcone nominated Senator Ben Mudgett who declined the nomination. Senator Anastasia Zavodny nominated Senator Lawrence Lawson who declined the nomination. Senator Kelly Falcone nominated Senator Wendy Nelson who declined the nomination.

Jenny Fererro – Faculty Senate Vice President

The motion carried.

Motion 5 MSC: Towfiq/Laughlin Faculty Senate approval to accept nominations for Secretary and to accept the results of the vote.

Senator Lawrence Lawson nominated Senator Erin Hiro who declined the nomination. Senator Teresa Laughlin nominated Senator Wendy Nelson who declined the nomination. Senator Jenny Fererro nominated Senator Katy Farrell who declined the nomination. Senator Rocco Versaci nominated Senator Molly Faulkner who accepted the nomination. Senator Kelly Falcone nominated Senator Will Dalrymple who declined the nomination.

Molly Faulkner – Faculty Senate Secretary

The motion carried.

Motion 6 MSC: Fererro/Towfiq Faculty Senate approval to accept nominations for Random Council Member and to accept the results of the vote (EXHIBIT II).

Senator Jenny Fererro nominated Senator Lawrence Lawson who accepted the nomination. Senator Anastasia Zavodny nominated Senator Kelly Falcone who accepted the nomination.

Lawrence Lawson – Faculty Senate Random Council Member

The motion carried.

C. Committee Appointments/Elections:

a. Confirmations

Motion 7 MSC: Zavodny/Laughlin Faculty Senate approval to accept and approve committee confirmations (Exhibit III).

Bret Bandick – HR Services Planning Council – CTE, Faculty (20-22)

Andrew Page – Professional Development – CTE, Faculty, CTE (18-20)

Cynthia Cordova – Professional Development – Student Services, Faculty, Student Services (20-22)

Seth San Juan – Strategic Planning Council – SBS, Faculty, at-large (20-22)

Nicole Siminski – Student Success & Equity Council – L&L, Faculty, ESL (20-22)

Lindsay Sperling – Team Life – MSE, Faculty, at-large (20-22)

Mark Anthony Raymundo – Title V Steering – MSE, Faculty, Chemistry (20-22)

The motion carried.

b. Elections

Motion 8 MSC: Zavodny/Mudgett Faculty Senate approval to accept the results of the ballots for committee elections (Exhibit IV).

Committee on Committees Chair Anastasia Zavodny and Elections Chair Alex Doyle Bauer co-presented a list of candidates vying for committee seats. It was noted that the District Policies & Procedures Committee allows for two representatives from Faculty Senate. Zavodny reported that a call will go out at the beginning of next semester to fill vacant positions and she added that there was a good response to the committee surveys that went out recently. The Google form for electronic voting was immediately made available to Senators who then cast their votes. Votes were monitored live and verified by Zavodny and Doyle Bauer. A vote recap was presented to show results. The results are as follows:

Cynthia Cordova – Academic Review Committee – Student Services, Faculty, Counseling (20-22)

Jeffrey Epstein – Academic Standards & Practices – SBS, Faculty, at-large (20-22)
Alan Lechusza Aquallo – Academic Standards & Practices – SBS, Faculty, at-large (20-22)
Gina Wilson – Curriculum – SBS, Faculty, SBS (20-23)
Leigh Marshall – Curriculum – SBS, Faculty, SBS (20-23)
John O’Loughlin – Disability Resource Center Advisory – L&L, Faculty, at-large (20-22)
Amy Caterina – Distance Education – AMBA, Faculty, at-large (20-22)
Steve Perry – Distance Education – MSE, Faculty, at-large (20-22)
Kelly Falcone – Distance Education – SBS, Faculty, at-large (20-22)
Lawrence Lawson – District Policy & Procedures – L&L, Faculty, at-large (Senate appointed) (20-22)
Jenny Fererro – District Policy & Procedures – SBS, Faculty (Designated Alternate) (20-22)
Adriana Guillen – International Education Advisory – L&L, Faculty, at-large (20-22)
Mark Anthony Raymundo – PC Committee to Combat Hate (PC3H) – MSE, Faculty, at-large (19-21)
Yuan-Lin (Annie) Lee – Professional Development – MSE, Faculty, MSE (20-22)
Mona Ellis – Registration – MSE, Faculty, at-large (20-22)
Karmi Minor-Flores – Scholarship – Student Services, Faculty, at-large (20-22)
Jennifer Herrera – Scholarship – SBS, Faculty, at-large (20-22)
Vicki Mellos – Scholarship – L&L, Faculty, at-large (20-22)
Natalie Lopez – Scholarship – SBS, Faculty, at-large (20-22)
Erin Hiro – Tenure & Evaluations Review Board – AMBA, Faculty, at-large (Senate appointed) (20-22)
Kelly Falcone – Tenure & Evaluations Review Board – SBS, Faculty, at-large (Senate appointed) (20-22)
Annette Squires – Title V Steering – MSE, Faculty, Mathematics (20-22)
Jacob Shiba – Workforce & Community Development Advisory Group – CTE, Faculty, at-large (20-22)

The motion carried.

Motion 9 MSC: Laughlin/Versaci Faculty Senate approval to designate one member and one alternate to serve on the District Policies & Procedures Committee.

Senator Jenny Fererro, a candidate for the District Policies & Procedures committee volunteered to take the alternate position.

The motion carried.

D. FSA Chair Election:

Motion 10 MSC: Towfiq/Fererro Faculty Senate approval to accept the voting results for Faculty Service Area (FSA) Chair.

Senator Jenny Fererro nominated Senator Ben Mudgett who accepted the nomination.

Ben Mudgett – Faculty Service Area Chair

The motion carried.

I.A.1, I.A.2, I.B.1, I.B.2

E. Curriculum:

Senator Wendy Nelson reported that Curriculum is completing the emergency DE addendum for the state chancellor’s office. The committee is adding a new emergency DE option into Meta that will not require the whole curriculum course review process. It should make curriculum approval easier. It will include a check box that says something like “can only be changed if there is an emergency.” Senators questioned whether changing their courses to DE would mean they would have to teach the course online after the pandemic. Senator Nelson said the

DE designation could be changed back in the same curriculum process. Nelson asked that faculty work on these changes in Meta over the summer to avoid a backlog in the fall. Senator Ellen Weller asked that the term “emergency” be further defined and clarified. Both Nelson and President Thompson are meeting with VP Sivert today and will bring up this concern.

F. Fall Online Teaching Certification:

Motion 11 MSC: Laughlin/Towfiq Faculty Senate approval to endorse the Chancellor’s Office’s decision of waiving online teaching requirements for summer and fall 2020.

“The Palomar Faculty Senate endorses the Chancellor’s Office’s decision to both waive online teaching certification requirements for faculty teaching online classes in the summer and fall along with its request that, despite this waiver, faculty make every effort to receive such certification before teaching online.”

Senate President Thompson shared a draft endorsement that indicates Faculty Senate’s support of waiving the online teaching requirements for faculty for summer and fall 2020. Thompson added that despite this waiver, faculty should make every effort to complete the certification process for teaching online as soon as possible. Erin Hiro, Senator and incoming DE Coordinator, said what is best for Palomar students is for faculty to complete the training in the summer so that they are ready to teach online this fall. ASG representative Jon Walker agreed with Hiro and encouraged faculty to obtain the POET training and online teaching certification during the summer to correct teaching issues he said students are currently experiencing in their online classrooms. Hiro, Thompson and Senator Wendy Nelson will be discussing this issue with VPI Shayla Sivert and said they will bring more information to the Senate’s emergency meeting Friday.

The motion was tabled until May 22, 2020.

I.A.1, I.A.2, I.B.1, I.B.2

Motion 12 MSC: Laughlin/Towfiq Faculty Senate approval to extend the meeting.

The motion carried.

G. Granting Emeritus Status:

Motion 13 MSC: Versaci/Lawson Faculty Senate approval to extend emeritus status to the following faculty:
Abstentions: Anastasia Zavodny

Senate President Thompson reported that he received a list of spring 2020 retirees from HR and included here all full-time faculty who served at Palomar College for at least 20 years. Second, based on new criteria in the latest Constitution, Thompson added additional faculty who meet that criteria. He added that more faculty may need to be considered in fall.

Alba Armistead	Business Administration Dept.
Andrea Bell	English
Melinda Carrillo	Reading Services
Jose Esteban	Econ, History, and Political Science
Grace Fowler	Graphic Communications
Gladys Gomez	World Languages
Christopher Johnson	Econ, History, and Political Science
Michael Lockett	Behavioral Sciences
Chantal Maher	World Languages
Pamela McDonough	English
Chuong Nguyen	Mathematics
Jay Schultz	Art

Carlton Smith	English
Richard Stegman	CSIS
Carla Thomson	Reading Services
Alan Trujillo	ESES
Lori Waite	DRC Counselor
Jay Wiestling	Mathematics

The motion carried.
I.A.1, I.A.2, I.B.1, I.B.2

INFORMATION ITEMS:

- A. TERB: Senator Lawrence Lawson reported that for probationary faculty moving forward, the VPI and VPSS are no longer on the TEC committees by default. The TEC members have the option to invite them, if needed. Lawson also told the Senate that he has noticed inconsistencies between the evaluations forms of faculty versus librarians and counselors. He said next fall he will propose adding contract and collegiality questions to counselor and library evaluation forms to make them match faculty evaluations. Lawson said he will bring this to TERB and to Faculty Senate for approval.
- B. Committee on Committees Policies: The actual Committee on Committees Policies & Procedures report was tabled due to lack of time. However, Senator Anastasia Zavodny said she is working on reviewing the committee structure and encouraged Senators to join her this summer in the revision before she brings it back to Senate in fall.
- C. Constitution, Brown Act, Bylaws: Tabled.

REPORTS:

- A. Senate President: Tabled.
- B. Planning Council Reports: Tabled.
- C. Palomar Faculty Federation: Tabled.
- D. ASG: Tabled.
- E. Guided Pathways: Tabled.
- F. Policies and Procedures: Tabled.
- G. Budget Committee: Tabled.
- H. Senate Committee Reports: Tabled.
- I. Other Reports: Tabled.

ADJOURNMENT:

The meeting was adjourned at 4:10 PM.

Respectfully submitted,


Molly Faulkner (Aug 24, 2020 21:06 PDT)

Molly Faulkner, Secretary





Approved FS Minutes 5/18/20

Final Audit Report

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