



Minutes of the  
MEETING OF THE FACULTY SENATE  
May 11, 2020

APPROVED

PRESENT: Richard Albistegui-Dubois, Jose Briceno, Melinda Carrillo, William Dalrymple, Alexandra Doyle Bauer, Erin Hiro, Teresa Laughlin, Lawrence Lawson, Jackie Martin, Adam Meehan, Wendy Nelson, Patrick O'Brien, Lillian Payn, Travis Ritt, Julia Robinson, Chris Sinnott, Craig Thompson, Fari Towfiq, Rocco Versaci, Jon Walker (ASG), Anastasia Zavodny

ABSENT: Lori Waite

GUESTS: Ben Adams (Faculty), Rachel Alazar (Student), Michelle Barton (Director), Lisa Cecere (Faculty), Lacey Craft (Faculty), Kelly Falcone (Faculty), Molly Faulkner (Faculty), Beatrice Manneh (Faculty), Leigh Marshall (Faculty), Eli Ziadé (Faculty)

**Please note: All votes are presumed unanimous unless indicated otherwise.**

**CALL TO ORDER:** The video conference meeting was called to order by Senate President Craig Thompson, at 2:30 pm.

**PUBLIC COMMENT:** None.

**ANNOUNCEMENTS:** Senator Anastasia Zavodny announced that the CALM grant closed with 21 applications. The committee will be working through the requests and get award announcements out next week.

Senator Zavodny also announced that a survey has been sent to the chairs of each committee asking for feedback that will be helpful for setting goals.

Senator Will Dalrymple stated he spoke with Faculty Senate Council just prior to this meeting regarding his election runoff for the Faculty Senate seat. Dalrymple said he hopes that a better procedure can be implemented for the next election.

Senate President Craig Thompson stated that a student Q&A was being done via ZOOM on Wednesday, May 13 at 10:30 a.m.

**AGENDA CHANGES:** The FON presentation will be moved forward on the agenda.

**APPROVAL OF MINUTES:**

**Motion 1** MSC: Towfiq/Sinnott Faculty Senate approval of minutes dated May 4, 2020 as amended (Exhibit I).

The motion carried.

**ACTION:**

A. New Senator Confirmations:

**Motion 2 MSC:** Versaci/Sinnott Faculty Senate approval of new Senators.

**Seats through May 2021:**

Susan Miller—Full-time (Behavioral Science)

Kelly Falcone—Full-time (Health)

Katy Farrell—Full-time (Reading)

**Seats through May 2022:**

Beatrice Manneh—Full-time (World Languages)

Molly Faulkner—Full-time (Performing Arts)

Candace Rose—Full-time (Media Studies)

Rocco Versaci—Full-time (English)

**Seats through May 2023:**

Elizabeth Stephens—Part-time (Counseling)

Eduardo Aguilar—Full-time (Multicultural Studies)

Jason Jarvinen—Full-time (Coop Ed)

Ellen Weller—Full-time (Performing Arts)

Erin Hiro—Full-time (Media Studies)

Lawrence Lawson—Full-time (ESL)

Scott Nelson—Full-time (World Languages)

Jenny Fererro—Full-time (Child Development)

Ben Mudgett—Full-time (Counseling)

Senate guests raised concerns about Senate department assignments. Senators noted that it sometimes appears that one department is over-represented but that is due to members serving in Senate positions beyond department representation. For example, a faculty member might be serving as Curriculum Chair and not as a discipline representative. Senators requested that in the future, more clarity is needed in this area.

The motion carried.

I.A.1, I.B.1

B. STEM Coordinator:

**Motion 3 MSC:** Towfiq/Sinnott Faculty Senate approval of the results of the election for the STEM Activity Director (Exhibit II).

Cynthia Anfinson – STEM Activity Director

The motion carried.

I.A.1, I.B.1

C. Curriculum:

**Motion 4 MSC:** Sinnott/Towfiq Faculty Senate approval of Curriculum actions taken May 6, 2020 (Exhibit III).

Senator Wendy Nelson also shared an Impacts Master report for review.

The motion carried.  
I.A.1, I.A.2 I.B.1, I.B.2

D. Committee Policies and Procedures:

**Motion 5 MSC:** Zavodny/Ritt Faculty Senate approval of the newly revised Committee on Committees Policies and Procedures (Exhibit IV).

Senators discussed the revised information and questioned several revised policies and procedures. Senators asked for more time to work through the document. Senator Anastasia Zavodny, who authored the revisions, reminded Senators that she previously asked them to review the document and to provide feedback and they were given ample time to review. She called on the Senate to vote on the revisions.

Motion was amended.  
I.A.1, I.A.2 I.B.1, I.B.2

**Motion 6 MSC:** Laughlin/Versaci Faculty Senate approval to bring Committee on Committees Policies and Procedures revise to May 18 Faculty Senate as an Information Item.

Nays: Richard Albistegui-Dubois, Travis Ritt, Chris Sinnott, Anastasia Zavodny

Senator Zavodny stated that for weeks, she has made several attempts to get this item on the floor to discuss and it was on the agenda under Information on May 4th. She shared her frustration that as chair of Committee on Committees, she has been unable to initiate change to the flaws in the committee structure. Senators acknowledged her work but said they need more time to consider the revisions. Zavodny stated that she asked for feedback via email and no one responded. Senator Wendy Nelson suggested that a group or committee be formed to work with Zavodny on the revisions over the summer.

The motion carried.  
I.A.1, I.A.2 I.B.1, I.B.2

E. Committee Appointments/Elections

a. Confirmations

**Motion 7 MSC:** Laughlin/Towfiq Faculty Senate approval to remove the confirmation of Policies and Procedures from master list (Exhibit V).

Ayes: Erin Hiro, Teresa Laughlin, Lawrence Lawson, Jackie Martin, Adam Meehan, Patrick O'Brien, Chris Sinnott, Fari Towfiq, Rocco Versaci

Senator Teresa Laughlin asked to pull the confirmation of the Policies and Procedures committee spot because she said the faculty representative on this committee is crucially important since it sets policies and is mostly administrators. Laughlin continued that she is not voting against the volunteer but feels the Senate needs a strong, experienced Senate voice to fill this seat. Others on the Senate felt that the volunteer should be allowed to serve. The Senate debated on whether the seat should be restricted to a sitting senator.

The motion failed.

**Motion 8 MSC:** Lawson/Towfiq Faculty Senate approval to extend the meeting by 5 minutes.

Nays: Travis Ritt

The motion carried.

**Motion 9 MSC:** Lawson/Towfiq Faculty Senate approval to extend the meeting by 5 minutes.

The motion carried.

**Motion 10 MSC:** Zavodny/Versaci Faculty Senate approval of committee confirmations (Exhibit V).

Erin Feld – AB705 Support – L&L, Faculty, Reading  
Catherine Gwin – Bookstore – SBS, Faculty, at-large (20-22)  
Nicole Siminski – CALM – L&L, Faculty, L&L (20-22)  
Anastasia Zavodny – CALM – AMBA, Faculty, AMBA (20-21)  
Wayne Hooper – Campus Police – CTE, Faculty, request for a counselor (20-22)  
Lisa Casas – Campus Police – SBS, Faculty, request for a counselor (20-22)  
Lillian Payn – Curriculum – AMBA, Faculty, AMBA (20-23)  
Gary Sosa – Curriculum – L&L, Faculty, L&L (20-23)  
Melissa Bagaglio – Curriculum – L&L, Faculty, L&L (19-22)  
John Harland – Distance Education – MSE, Faculty, MSE (20-22)  
Jacob Shiba – Distance Education – CTE, Faculty, CTE (20-22)  
Betsi Little – Distinguished Faculty Award – SBS, Faculty, Full-time (20-22)  
Annette Squires – Distinguished Faculty Award – MSE, Faculty, Full-time (20-22)  
W. Scott Kardel – Distinguished Faculty Award – MSE, Faculty, Full-time (20-22)  
Joshua Frank Cardenas – District Policies & Procedures – SBS, Faculty, at-large (20-22)  
Mark Clark – Elections – MSE, Faculty, determined by EC chair (20-22)  
Jose Carlos Pedroza – Elections – L&L, Faculty, determined by EC Chair (20-22)  
Yuan-Lin (Annie) Lee – Equal Employment Opportunity Advisory – MSE, Faculty, Full-time (20-22)  
Elise Lindgren - Equal Employment Opportunity Advisory – MSE, Faculty, Full-time (20-22)  
Tracy Johnston – Evaluations Appeals – MSE, Faculty (Tenured), at-large (20-21)  
Michael Deal - Evaluations Appeals – MSE, Faculty (Tenured), at-large (20-21)  
Marquesa Cook-Whearty - Evaluations Appeals – L&L, Faculty (Tenured), at-large (20-21)  
Alexander Charles – Food Services – Student Services, Faculty, at-large (20-22)  
April Cunningham – Instructional Planning Council – SBS, Faculty, Library (20-22)  
Cynthia Anfinson – Instructional Planning Council – MSE, Faculty, MSE (19-21)  
Betsi Little – Instructional Planning Council – SBS, Faculty, SBS (20-22)  
Leanne Maunu – Instructional Planning Council – L&L, Faculty, L&L (19-21)  
Alan Lechusza Aquallo – Learning Outcomes Council Subcommittee – SBS, Faculty, at-large (20-22)  
Jason Jarvinen - Learning Outcomes Council Subcommittee – CTE, Faculty, at-large (20-22)  
Mary “Liz” Mendoza - Learning Outcomes Council Subcommittee – L&L, Faculty, at-large (20-22)  
Leah Hoover – North County Higher Education Alliance (NCHEA) – AMBA, Faculty (Counseling if possible) (19-21)  
Adam Meehan – Oversight Committee Grant Funded Programs – L&L, Faculty, at-large (20-22)  
Wade Rollins - Oversight Committee Grant Funded Programs – AMBA, Faculty, at-large (20-22)  
Jennifer Anderson – Perkins Planning and Advisory – CTE, Faculty, CTE (20-22)  
Jessica Newman - Perkins Planning and Advisory – CTE, Faculty, CTE (20-22)  
Anita Talone - Perkins Planning and Advisory – CTE, Faculty, CTE (20-22)  
Anita Talone - Personnel Standards & Practices – CTE, Faculty, at-large (20-22)  
Christopher (Chris) Sinnott – Professional Development – AMBA, Faculty, AMBA (20-22)  
Erin Feld - Professional Development – L&L, Faculty, L&L (20-22)  
Maryellen Ross – Professional Procedures – MSE, Faculty, at-large (20-22)  
Mona Ellis - Professional Procedures – MSE, Faculty, at-large (20-22)  
David Miller – Safety and Security – CTE, Faculty, different divisions (20-22)  
Heather Hosaka – Strategic Planning Council (SPC) – L&L, Faculty, at-large (20-22)

Katy Farrell – Student Success and Equity Council (SSEC) – L&L, Faculty, Reading (20-22)  
Cynthia Anfinson - Student Success and Equity Council (SSEC) – MSE, Faculty, Instruction (20-22)  
Nimoll Madan – Title V Steering – L&L, Faculty, ESL (20-22)  
Matthew O’Brien - Title V Steering – SBS, Faculty, Psychology (20-22)  
Karan Huskey - Title V Steering – Student Services, Faculty, Counseling (20-22)  
Krystal Rypien - Title V Steering – MSE, Faculty, Life Sciences (20-22)  
Erin Feld - Title V Steering – L&L, Faculty, Reading (20-22)

The motion carried.

I.A.1, I.A.2 I.B.1, I.B.2

b. Elections – Tabled.

### **INFORMATION ITEMS:**

A. Library Support: Tabled.

B. TERB: Tabled.

C. FON, Accreditation, Global Pandemic: Michelle Barton presented a spreadsheet outlining Palomar’s fall 2020 Faculty Obligation Estimates (Exhibit VI). The spreadsheet compares three different FTES calculations based on 1) prior year P2/Hold Harmless, which shows a total growth adjustment of 18, 475 and 2) 2019-20 Credit FTES estimates as of February 20, 2020 **without** F-Factor which shows a total growth adjustment of 17,271 and 3) 2019-20 Credit FTES estimates as of February 20, 2020 **with** F-Factor which shows a total growth adjustment of 17,401. These February 20, 2020 estimates indicate that it is unlikely we will reach the 18,475. Next she explained how this affects our FON. When our FTES was more stable, it was easier to predict FON, but over the last few years, it’s been much more difficult. Senator Lawrence Lawson commented that the FON was overdone in the last academic year. Barton stated that there is often a difference between what the calculations are and what decisions are made. Although Barton provided calculations prior to the last hiring to PFF, Lawson requested that in the future, those FON calculations be shared with Faculty Senate as well. Senator Teresa Laughlin added that the executive administration team makes the final decision regarding how many faculty are going to be hired. Laughlin also mentioned that there are an additional seven more faculty retirees not in this calculation so we are only five over FON now.

D. DE Addendum: Tabled.

E. Adjusting Online Teaching Certification for fall: Tabled.

F. Constitution, Brown Act, Bylaws: Tabled.

### **REPORTS:**

A. Senate President: Senate President Craig Thompson sincerely thanked all of the Senators who are leaving the Senate this year.

B. Planning Council Reports: Tabled.

C. Palomar Faculty Federation: Tabled.

D. ASG: Tabled.

E. Guided Pathways: Tabled.

F. Policies and Procedures: Tabled.

G. Budget Committee: Tabled.

H. Senate Committee Reports: Tabled.

I. Other Reports: Tabled.

### **ADJOURNMENT:**

The meeting was adjourned at 4:00 PM.

Respectfully submitted,

*Erin M. Hiro*

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Erin Hiro, Secretary