



Minutes of the
MEETING OF THE FACULTY SENATE
May 4, 2020

APPROVED

PRESENT: Richard Albistegui-Dubois, Jose Briceno, Melinda Carrillo, William Dalrymple, Alexandra Doyle Bauer, Erin Hiro, Teresa Laughlin, Lawrence Lawson, Jackie Martin, Adam Meehan, Wendy Nelson, Lillian Payn, Travis Ritt, Julia Robinson, Chris Sinnott, Craig Thompson, Fari Towfiq, Rocco Versaci, Jon Walker (ASG), Anastasia Zavodny

ABSENT: Patrick O'Brien, Lori Waite

GUESTS: Lisa Cecere (Faculty), Lacey Craft (Faculty), Joe Early (Faculty), Chantal Maher (Faculty), Beatrice Manneh (Faculty), Scott Nelson (Faculty), Shayla Sivert (VP of Instruction)

Please note: All votes are presumed unanimous unless indicated otherwise.

CALL TO ORDER: The video conference meeting was called to order by Senate President Craig Thompson at 2:30 pm.

PUBLIC COMMENT: None.

ANNOUNCEMENTS:

Senator Lawrence Lawson referenced President Jack Kahn's email sent last week stating "interim appointments are not limited to two years per Title V, during the duration of the Covid 19 crisis." This is the issue brought up last semester in Faculty Senate, which led us to speak with Acting VP Linda Beam regarding the hiring of administrators with disregard to AP7120 hiring procedures. Lawson said that in the meeting with Beam, her reply was something like "there really isn't anything we can do about it now and those two administrators' terms expire shortly." Lawson noted that from Kahn's email, it seems those administrators' terms will not be expiring soon and that's why Palomar's rules should be followed.

Senator Anastasia Zavodny announced the CALM committee has an open grant call out for those faculty interested in offering low-cost or free textbooks for their classes. The committee is looking at the first round of applications this Friday and will start making decisions and sending out announcements soon. If any faculty are looking to CALM classes for deployment this summer or next fall, please contact her.

Senator Chris Sinnott announced the Performing Arts Department is having two "live-distance" theater performances before the end of the semester. A "live-distance" concert is also being produced.

Senator Wendy Nelson stated that tomorrow, the academic maps will be sent to all faculty for review.

Senate President Craig Thompson asked for a Senator to volunteer for the FSA chair.

Last week, Thompson was contacted by VPI Sivert and Kendyl Magnuson requesting Faculty Senate's approval of extending the Pass/Fail deadline from May 1 to May 15. This deadline would coincide with the recent withdrawal

deadline extension of May 15 as well. This request came after completing the meeting agenda and Thompson approved the extension. Thompson asked Senators to email feedback or concerns directly to him via email.

AGENDA CHANGES: Information items will precede Reports.

APPROVAL OF MINUTES:

Motion 1 **MSC:** Towfiq/Sinnott Faculty Senate approval of minutes dated April 27, 2020 as amended (Exhibit I). Abstentions: Julia Robinson

The motion carried.

ACTION:

- A. Committee Appointments/Elections: None.
- B. Curriculum: None.
- C. PD Coordinator:

Motion 2 **MSC:** Sinnott/Towfiq Faculty Senate approval of the ballot result.

Kelly Falcone - Professional Development Coordinator

The motion carried.

- D. Faculty Service Award: No action required. The ballot will be prepared and sent to all faculty.

I.A.1, I.A.2, I.B.1, I.B.2

REPORTS:

- A. Senate President: Tabled.
- B. Planning Council Reports: Tabled.
- C. Palomar Faculty Federation: Tabled.
- D. ASG: Tabled.
- E. Guided Pathways: Tabled.
- F. Policies and Procedures: Tabled.
- G. Budget Committee: Tabled.
- H. Senate Committee Reports: Tabled.
- I. Other Reports: Tabled.

INFORMATION ITEMS:

- A. ASG Concerns Regarding Online Teaching: ASG representative Jon Walker reported that there are student concerns about faculty ghosting classes and other instances of significant increases in student workload. Walker reported that students have connected with Sherry Titus, Director of Student Affairs, who is working with professors who were named by students. Senator Chris Sinnott said he worked with Walker on this issue and reported that through his own personal research, some of the ghosting may be attributed to technology and ZOOM software issues. A few Senators said that students should follow the prescribed complaint process by addressing concerns with the professor first and then, if needed, following up with

the department chair. If resolution is still needed, students should complain to the professor's dean. One Senator felt it was unrealistic for students to follow the traditional complaint process. Another mentioned that a student survey could be performed after the semester allowing students to share their online learning experiences. Faculty can use this feedback to improve communications and courses for potential online classes this fall semester. It was also suggested that Faculty Senate may be in a position to send a friendly-reminder email to all faculty addressing these issues.

B. Fall Teaching Format: Acting VP of Instruction Shayla Sivert's presentation (EXHIBIT II) began by providing options for fall classes with the request for Faculty Senate feedback.

Sivert gave the Senate the following options:

1. All online: Unable to offer classes that are hard to convert online
2. Mostly online
 - a. All lectures online
 - b. Labs online when possible and all ground labs have a back-up online plan
3. Mostly online with labs and hard-to-convert classes on campus as long as they have an online back-up plan
4. Mostly online with some classes offered face-to-face classes in 8-week formats with an online back-up plan
5. Mostly online with some classes offered face-to-face classes in 4-week format with an online back-up plan

After hearing these options, the Senate discussed whether Palomar officials should cancel fall classes that can't be taught online and wondered whether students will enroll in classes for fall if they are not taught face-to-face. It was also suggested that students may want to know ahead of time if their class is synchronous versus asynchronous before enrolling. It was noted that since the College chose not to print a hard copy of the fall class schedule, this will provide flexibility in when Palomar decides the fall schedule. There was overwhelming support for making the final decision soon so all departments can start planning. The Senate asked for more student input so ASG representative Jon Walker said he will send an email to ASG representatives to get their feedback on this issue. Sivert expects a decision to be made this week.

C. Committee Reporting: Senator Anastasia Zavodny reviewed the current Committee on Committee Guidelines posted on the Faculty Senate webpage. Next, she presented a draft of proposed changes to these guidelines (EXHIBIT III). In addition, she developed an improved committee reporting method that can be utilized to better communicate with the Senate. Her draft will be moved to Action next week for ratification.

D. Constitution, Brown Act, Bylaws: Tabled.

I.A.1, I.A.2, I.B.1, I.B.2

ADJOURNMENT:

The meeting was adjourned at 3:50 PM.

Respectfully submitted,

Erin M. Hiro

Erin Hiro, Secretary