



Minutes of the  
MEETING OF THE FACULTY SENATE  
November 18, 2019

APPROVED

**PRESENT:** Richard Albistegui-Dubois, José Briceño, Melinda Carrillo, Alexandra Doyle Bauer, Jenny Fererro, Erin Hiro, Teresa Laughlin, Lawrence Lawson, Jackie Martin, Adam Meehan, Wendy Nelson, Patrick O'Brien, Lillian Payn, Travis Ritt, Chris Sinnott, Craig Thompson, Fari Towfiq, Rocco Versaci, Lori Waite, Anastasia Zavodny

**ABSENT:** William Dalrymple, Julia Robinson

**GUESTS:** Susan Snow, Linus Smith (ASG) Remy Arnold (ASG) Jon Walker (ASG), Rachel Alazar (ASG)

**Please note: All votes are presumed unanimous unless indicated otherwise.**

**CALL TO ORDER:** The meeting was called to order by Senate President Craig Thompson, at 2:35 p.m. in room SU-30.

**PUBLIC COMMENT:** ASG representative Jon Walker shared that he is a member of the Shared Governance Task Force. He expressed his concern that no adjunct faculty member is on the committee and encouraged Faculty Senate to appoint an adjunct faculty member to serve so the adjunct professors' voices could be heard.

Senator Fari Towfiq shared information she received regarding short-term employee layoffs. Senator Alexandra Doyle Bauer added that this layoff affects the library since the library's hourly staff will be terminated. Library hours will be shortened, which means students will have reduced access to the library. Senator Rocco Versaci asked that this issue be placed on the next Faculty Senate meeting agenda. (Exhibit I)

Senator Chris Sinnott thanked all who spoke at the Governing Board meeting on November 12. Senator Lawrence Lawson thanked Senate President Craig Thompson for his work reading the vote of no confidence resolution and thanked CCE for their resolution presented at the board meeting as well.

**ANNOUNCEMENTS:** None

**AGENDA CHANGES:** None

**APPROVAL OF MINUTES:**

**Motion 1** MSC Hiro/Fererro: Faculty Senate approval of minutes of November 4, 2019 (Exhibit II) as amended.

The motion carried.

**ACTION:**

**A. Committee Appointments/Elections:**

**Motion 2** MSC Zavodny/Ritt: Faculty Senate approval to confirm committee appointment. EXHIBIT III

Faculty Service Area Review Committee – Marlene Forney – Faculty Full time, Library, 19-21

The motion carried.

I.A.1, I.A.2, I.B.1, I.B.2

**Motion 3** MSC Fererro/Laughlin: Faculty Senate approval to confirm Alexandra Doyle Bauer as Elections Chair for Faculty Senate beginning in Spring 2020. (Current Elections Chair, Senator Jenny Fererro will be on sabbatical in Spring 2020).

The motion carried.

President Thompson presented a handout reflecting two candidates for the Accreditation Steering Committee Tri-Chair position that begins in Spring 2020. Senator Wendy Nelson brought up concerns that the call for service did not align with the past senate vote to wait longer to put out the call. She said she felt the call was made prematurely since the appointment doesn't begin until January. She added that she isn't sure what committee tri-chairs will do since the writing teams have already begun doing the work. Thompson stated he intended to send this call out right away and added there will be work for the tri-chairs to perform this next semester so he feels the 40% release time is suitable. Senator Travis Ritt stated that Faculty Senate could consider reducing the release time to 20% and simply "bank" the remaining 20% for other purposes in Spring 2020. Senator Jenny Fererro advised senators that under the current financial climate, redistributing this "banked" 20% release time should only be a temporary plan. Senator Erin Hiro expressed concern that the reply deadline for this latest call was November 1 and some faculty may have not had enough time to make a decision to serve a three-year commitment. Senator Travis Ritt, one of the two candidates who applied to be trichair, will be taking a sabbatical in Fall 2020 but stated he applied as a "bridge-candidate" for Spring 2020 in case no others applied. Senator Alexandra Doyle Bauer reminded senators that Michelle Barton asked that this position be filled as soon as possible. Senator Anastasia Zavodny stated that the release time should be included in the call and reminded senators that we only have two more Faculty Senate meetings this semester to confirm this position. Senators agreed to vote on the position at the December 9 meeting. (EXHIBIT IV)

I.A.1, I.A.2, I.B.1, I.B.2

**Motion 4** MSC Hiro/Nelson: Faculty Senate approval to postpone Accreditation Steering Committee Tri-Chair appointment.

Nays: Alexandra Doyle Bauer, Patrick O'Brien, Lawrence Lawson, Fari Towfiq, Anastasia Zavodny, Travis Ritt, Jackie Martin

The motion carried.

**Motion 5** MSC Nelson/Sinnott: Faculty Senate approval to reduce Accreditation Steering Committee Tri-Chair release time for spring 2020 only to 20%.

Ays: Wendy Nelson, Richard Albistegui-Dubois, Jenny Fererro, Teresa Laughlin

Senator Jackie Martin said she opposes reducing the release time since the administration is moving very quickly to gobble up any unassigned release time and hasn't heard of a good plan in place to determine where this release time should go. Fererro explained that the funds can only be used in areas where Faculty Senate has control. Senator Lori Waite, former Faculty Tri-chair, said that the Accreditation Committee structure has changed significantly enough that there are many unknowns as far as assigned tasks, writing and review for this position.

The motion failed.

**B. Curriculum:**

Senator Wendy Nelson distributed curriculum actions dated November 6. She answered questions about the new MIL program. Nelson confirmed that all new programs go through IPC. President Thompson questioned whether Faculty Senate performs their role in the program processes (10+1+1 see #9). Senators questioned where the new military program will be housed. Senator Nelson said she will provide more information on the MIL program on December 2. In closing Nelson reported that the Curriculum Committee is creating a workgroup for GE to review general education courses with the goal of aligning them to college outcomes. Nelson encouraged faculty volunteers from all divisions. (EXHIBIT V)

**Motion 6** MSC Laughlin/Lawson: Faculty Senate approval to remove courses, classes and programs related to the MIL program noted in curriculum actions.

Nays: Travis Ritt, Chris Sinnott, Wendy Nelson

The motion carried.

**Motion 7** MSC Nelson/Fererro: Faculty Senate approval of curriculum actions approved November 6 except for MIL related courses and classes and programs.

The motion carried.

I.A.1, I.A.2, I.B.1, I.B.2, II.A.1

**REPORTS:**

- A. **Senate President:** President Thompson reported that he met with College President Joi Lin Blake on November 12 and attended an SPC meeting. He also met with Vice President Jack Kahn regarding administration support for Faculty Senate. All short-term, part-timers will be released at the end of the semester, including Pam Grasso, Faculty Senate support staff. Vice President Kahn suggested that Faculty Senate release time be utilized to get the work done or have Pam's work reassigned to another permanent employee in the Instruction Office. The Senate also discussed class scheduling issues. Thompson said he attended Plenary last weekend and learned more about curriculum development and Guided Pathways and program review. He suggested senators look into the possibilities of creating a new program review committee from Faculty Senate. He reported that the Budget Committee had a successful meeting. Lastly, Thompson revisited the comment made by Dr. Blake at the recent Governing Board meeting saying that she asked to come to Senate and that senators refused her request. Thompson said this is not true and had she asked to attend a Faculty Senate meeting, he would have agreed.
- B. **Planning Council Reports:**  
Senator Teresa Laughlin reported that SPC is revamping the governance structure in the hopes that improvements will be made.  
Senator Travis Ritt reported that IPC faculty members are reading comprehensive program reviews. He added that faculty is involved with the new program proposals as well. Ritt reported that the most pressing and salient point discussed at the last IPC meeting was the lack of activity taking place in the Student Success & Equity Council.
- C. **Palomar Faculty Federation:** Senator Teresa Laughlin thanked President Thompson for his excellent reading at the last Governing Board meeting. Next semester, the PFF is creating interest groups for faculty, staff, students and community members to initiate legislation, initiatives or actions as needed. The groups include

civil, human and women's rights, campus climate, justice, working conditions, student issues and part-time professor issues. She added there is the chance for more interest groups in the future.

- D. ASG: ASG Representative Remy Arnold announced that a low-cost textbook survey created by Jon Walker will go out shortly to students to measure awareness. On December 4, an event called Winterfest will take place on campus. A Hang-Out-With-ASG event is set for December 11 to encourage students to join the ASG. On December 12, the ASG members have scheduled an event called Finals Jam to help students relax during finals week.
- E. Guided Pathways: Senator Wendy Nelson reported that the committee met last week and performed a self-assessment exercise. It was noted that tasks are not being completed primarily due to tasks not being assigned. Nelson is unsure how all the work will get done.
- F. Accreditation: Tabled.
- G. Budget Committee: Tabled.
- H. Senate Committee Reports: Tabled.
- I. Other Reports: Senator Chris Sinnott reported that everyone should have received an email last week regarding a Work-Based Learning survey. Please take a moment to respond to the survey. Senator Anastasia Zavodny reported that some faculty are already having textbook problems for the Spring 2020 semester. If you are experiencing issues, please contact her so she can compile all the issues and present them to administration.

#### **INFORMATION ITEMS:**

- A. Guided Pathways: Senator Wendy Nelson provided a Guided Pathways handout with a graphic that showed the process for creating and monitoring the program. Nelson told the senate that this program affects everyone on campus and so everyone should consider getting involved. Currently, the Shared Governance Task Force is evaluating all committees and councils including Guided Pathways. President Thompson shared that the lead roles in Guided Pathways subgroups (the columns) should be filled with faculty members. Release time for these positions could come from a Guided Pathways grant. Thompson stated that at ASCCC Plenary, it was recommended that Guided Pathways be tied into the governance structure. (EXHIBIT VI)
- B. Administration Hiring Practices: Regarding a timely response on the HR letter, Senator Lawrence Lawson suggested that we follow up with an additional request to the interim vice president of Human Resources or to HR Acting Director Christine Winterle.
- C. Constitutional Review Committee: Tabled.
- D. Senate Goals: Tabled.
- E. Webpage Workgroup: Tabled.
- F. Policies and Procedures: Tabled.

#### **ADJOURNMENT:**

The meeting was adjourned at 3:50 PM.

Respectfully submitted,

  
Erin Hiro, Secretary