

Minutes of the  
MEETING OF THE FACULTY SENATE  
October 7, 2019

APPROVED

PRESENT: Richard Albistegui-Dubois, José Briceño, Melinda Carrillo, William Dalrymple, Alexandra Doyle Bauer, Jenny Fererro, Erin Hiro, Teresa Laughlin, Lawrence Lawson, Jackie Martin, Adam Meehan, Wendy Nelson, Lillian Payn, Travis Ritt, Julia Robinson, Chris Sinnott, Craig Thompson, Fari Towfiq, Rocco Versaci, Lori Waite, Anastasia Zavodny

ABSENT: Patrick O'Brien

GUESTS: Remy Arnold (ASG), Justin Enriquez (Telescope), Steve Perry (Faculty), Linus Smith (ASG), Susan Snow (Faculty), Jon Walker (ASG)

**Please note: All votes are presumed unanimous unless indicated otherwise.**

**CALL TO ORDER:** The meeting was called to order by Senate President Craig Thompson, at 2:30 p.m. in room SU-30.

**PUBLIC COMMENT:** None

**ANNOUNCEMENTS:**

- Senator Jenny Fererro, Chair of the Elections Committee, acknowledged and thanked committee members Mark Clark and Craig Chamberlin for preparing the ballots.
- Senator Teresa Laughlin reminded faculty that Political Economy Days are October 23 and 24 with a full roster of speakers. Laughlin asked faculty to attend the Governing Board meeting tomorrow evening, October 8. The meeting will be held in the Governing Board Room and encouraged everyone to wear blue. She also noted that faculty had asked the Governing Board to move the meeting to a room that would accommodate a larger crowd but the meeting is set for the same room, SSC-1. Senator Chris Sinnott stated that the Howard Brubeck Theatre was bigger and available for this meeting. The Governing Board was notified of this option.
- Senator Chris Sinnott thanked everyone who attended The Mental State this past weekend. Matinees are scheduled for the upcoming weekend as well. There is also a Jazz Band and Concert Band performance this weekend.

**AGENDA CHANGES:** None

**APPROVAL OF MINUTES:**

**Motion 1** MSC Nelson/Laughlin: Faculty Senate approval of minutes of September 30, 2019 (Exhibit I).

The motion carried.

## **ACTION:**

### **A. Committee Appointments & Elections – Anastasia Zavodny**

**Motion 2** MSC Zavodny/Ritt: Faculty Senate approval to confirm uncontested committee nominees (Exhibit II - top section). They are as follows:

AB705 Support Subcommittee – Larry Moyano (Faculty Representative from Non-Credit)  
Elections Committee – Alexandra Doyle Bauer (Faculty determined by EC Chair, 19-21)

The motion carried.

**Motion 3** MSC Zavodny/Laughlin: Faculty Senate approval to accept ballot results for the following committees (Exhibit II - bottom section). The results of the ballots are as follows:

SPC Workgroup Committee – Michael Mufson (Faculty)  
SPC Workgroup Committee – Lawrence Lawson (Faculty)

The motion carried.

Senator Anastasia Zavodny stated she received confirmation from HR that the adjunct faculty member appointed to serve on the VPHRS Hiring Committee was acceptable. However, the adjunct faculty member now has conflicts with committee meeting times. Senator Lawrence Lawson will remain as the representative on this committee.

### **B. Curriculum – Wendy Nelson**

**Motion 4** MSC Nelson/Laughlin: Faculty Senate ratification of the Palomar College Curriculum Committee Actions dated October 2, 2019 (Exhibit III).

The motion carried.

Senator Wendy Nelson reminded senators that this Friday, October 11 will be another curriculum drop in. She encouraged faculty to attend the drop in should they need assistance. The deadline date is October 15 to launch courses in META and November 1 to launch programs. Nelson closed by announcing that non-credit courses will be included in the certification process. All curriculum may be spot checked by the Chancellor's Office.

1.A.1, 1.A.2, 1.B.1, 1.B.2, 1.B.3

### **C. Distance Education – Steve Perry**

**Motion 5** MSC Laughlin/Sinnott: Faculty Senate approval of adding a permanent Library position to the Distance Education Committee (Exhibit IV).

The motion carried.

## **INFORMATION ITEMS:**

#### A. Committees – Anastasia Zavodny

Senator Zavodny directed an activity that spotlighted important FAQs regarding faculty's obligation to committee participation (EXHIBIT VI). Discussion ensued about concerns of problems in the reporting-out structure, meeting notice requirements, adherence to rules and laws, and overall faculty participation. Suggestions included being more inclusive to adjunct participation. An SPC Workgroup is currently reviewing and evaluating committee structure and governance. It was noted that other colleges don't face the same issues as Palomar because they follow a different structure for committee meetings. Most committee reporting is posted digitally and centrally located, which allows committee members to come to meetings prepared because they already read the reports online. Meetings are meant for work and to address constituent concerns.

#### B. Administrators in "Acting" Positions – Lawrence Lawson

Senator Lawrence Lawson reported that he is concerned about Palomar's reliance on a provision in Title V (CCR 53021 on Recruitment) that the District cites for allowing flexibility when hiring Acting Administrator positions. It is Lawson's understanding that the District is leaning on the following graph of 53021 to hire Acting Administrators without opening the position up to all qualified district employees via recruitment described by AP 7120: "an individual not currently employed by the district, who is specially trained, experienced, and competent to serve as an administrator, and who satisfies the minimum qualifications applicable to the position, is engaged to serve as an administrator through a professional services contract. No appointment or series of appointments pursuant to this provision may exceed a period of two years."

If Lawson's understanding is correct, he believes the District was within its rights to hire Acting VPs Ely, Shanahan, and Garcia as, per his understanding, they were not employed by the district at the time of hire. However, if Lawson's understanding is correct, he believes the in-house promotions of VP Diaz and Dean Roe are in violation of Title V CCR 53021 (as was Acting Dean Albistegui-Dubois' temporary promotion) as they were employed by the District at the time of their promotion. Lawson volunteered to write a letter to HR following this line of questioning. If the promotions were in violation of Title V, he suggests that the positions be vacated and recruitment follow either Title V CCR 53021 and/or AP 7120.

#### C. ASG - Remy Arnold

ASG Representative Remy Arnold referenced her handout (Exhibit VII) announcing Undocumented Student Action Week taking place October 14 to 18. She asked senators to personally tune in to webinars taking place during the week. The webinars can be found at <https://www.eventbrite.com/o/foundation-for-california-community-colleges-17907552497>

#### D. Small Program Viability – Craig Thompson

Thompson had hoped VPI Kahn would be able to attend the meeting but he was unable to due to a scheduling conflict. Senator Jackie Martin stated that there is great concern regarding control of who makes the decisions whether classes will be cancelled or not. She believes completions are being hindered by our efficiency initiatives. She asked, "How do we help move those students forward in their programs or degrees if the classes are cancelled?"  
1.A.1, 1.A.2, 1.B.1, 1.B.2, 1.B.3

#### E. Constitution Review Committee – Craig Thompson

President Craig Thompson ran the discussion with updates to Section 6: Officers. The Senate will continue working in this section at the next meeting on October 14. The goal is to have this revision project completed by December.

#### F. Policies and Procedures – Lawrence Lawson

Senator Lawson referenced BP3260 (Exhibit VIII), which is being brought up for a first read for revision. The concern is that this board policy reads that a subordinate, the college president, has the authority to tell the Governing Board, who has the authority to hire and fire the president, whether board members can seek legal counsel. Lawson said this BP seems odd to let an employee control an employer. It was also noted that the Superintendent/President may not have the legal background to make those types of decisions.

#### G. Webpage Workgroup – Erin Hiro

Tabled.

#### **REPORTS:**

- A. Senate President: Senate President Craig Thompson stated that SPC has been occupied with the IEPI Report. In regards to interesting facts discovered during his meetings with Dr. Blake, President Thompson added that Palomar College is working on a Middle College agreement with Vista High School. Thompson also stated that Dr. Blake agreed that none of the information shared during their meetings should be considered confidential.
- B. Planning Council Reports: Senator Travis Ritt stated that IPC recently reviewed and determined the PRP timeline for this fall. The forms will be pre-populated this time to make the process easier.
- C. Palomar Faculty Federation: Senator Teresa Laughlin reminded senators to attend the Governing Board meeting on October 8. PFF will be hosting a general membership meeting on October 30 and encouraged everyone to attend.
- D. ASG: None.
- E. Guided Pathways: None.
- F. Accreditation: Senator Lori Waite reported that the writing teams are being assembled. Writing teams will kick off with open sessions that will include writing, training and coaching.

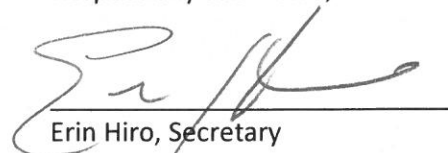
1.B.1, 1.B.2, 1.B.3

- G. Budget Committee: None.
- H. Senate Committee Reports: None.
- I. Other Reports: None.

#### **ADJOURNMENT:**

The meeting was adjourned at 3:50 PM.

Respectfully submitted,



Erin Hiro, Secretary