



Minutes of the
MEETING OF THE FACULTY SENATE
September 9, 2019

APPROVED

PRESENT: José Briceño, Melinda Carrillo, William Dalrymple, Alexandra Doyle Bauer, Jenny Ferrero, Erin Hiro, Teresa Laughlin, Lawrence Lawson, Jackie Martin, Wendy Nelson, Lillian Payn, Craig Thompson, Fari Towfiq, Anastasia Zavodny

ABSENT: Steve Perry, Travis Ritt, Lori Waite

GUESTS: Adam Meehan, Patrick O'Brien, Rocco Versaci, Ben Mudgett, Candace Rose, Amber Slivick, Lacey Craft, Linus Smith (ASG), Susan Snow

- I. CALL TO ORDER: The meeting was called to order by Senate President Craig Thompson, at 2:30 p.m. in room SU-30.

Please note: All votes are presumed unanimous unless indicated otherwise.

- II. APPROVAL OF MINUTES:

Motion 1 MSC Ferrero/Hiro: Faculty Senate approval of minutes of September 26, 2019, as amended. The motion carried. Abstentions: None

- III. PUBLIC COMMENT: Ben Mudgett and Candace Rose announced they are working on a new board policy and administrative procedure to support the Credit for Prior Learning (CPL) Initiative. This is a faculty-driven initiative where college credit is awarded for validated college-level skills and knowledge gained outside of a college classroom. They invited all faculty to the CPL Workshop to be held on October 4 in Rancho Bernardo. For more information, check out the website at <https://www2.palomar.edu/pages/cpl/>

Senator Lawrence Lawson announced that former Palomar Vice President Star Rivera-Lacey will be recognized for her service to Palomar College at the Governing Board tomorrow night. He circulated cards for interested faculty members to sign.

- IV. ANNOUNCEMENTS: Senator Teresa Laughlin reminded faculty to attend the Governing Board meeting tomorrow evening, September 10 and a meet-n-greet event with Governing Board members on September 17 from 5 to 7 pm at San Marcos Brewery. Senate President Craig Thompson urged faculty to attend the Creating Pathways for Success event on September 19 and 20. The event is sponsored by the California Coalition Dedicated to Dual Enrollment. VP Kahn will be the keynote speaker at the event as well.
- V. AGENDA CHANGES: None

VI. ACTION

A. Committee Appointments/Elections:

- a. Confirmations: Senator Jenny Fererro announced all full-time senate seats are now filled with one part-time vacancy remaining.

Motion 2 MSC Fererro/Towfiq: Faculty Senate approval of new Senators/At-Large Council members. The motion carried.

Council Member At-Large – Rocco Versaci (term expires May 2020)
Biology – Richard Albistegui-Dubois (term expires May 2020)
Nursing – Julia Robinson (term expires May 2020)
Counseling – Patrick O’Brien (term expires May 2021)
Performing Arts – Chris Sinnott (term expires May 2022)
English – Adam Meehan (term expires May 2022)

Motion 3 MSC Lawson/Towfiq: Faculty Senate approval for DRC Peer Review Committee Chair Designation for evaluatee, Lori Waite. The motion carried.

DRC Peer Review Committee Chair Designation – Sherry Goldsmith

Motion 4 MSC Zavodny/Hiro: Faculty Senate approval of committee appointments. The motion carried.

AB705 Support Subcommittee – Leanne Maunu (Faculty, English)
Campus Police Committee – Karmi Minor-Flores (Faculty, Counselor)
Committee on Service Learning – Elena Villa Fernandez de Castro (Faculty L&L, 19-21)
Distance Education – Michael Gilkey (Faculty, AMBA, 19-21)
Distance Education – Stacey Trujillo (Faculty, L&L, 19-21)
Equal Employment Opportunity Advisory Committee – Elise Lindgren (Faculty, Full-Time, 18-20)
Evaluations and Appeals – Maryellen Ross (Faculty, Tenured, At-Large, 19-20, Alternate)
Faculty Service Area Review Committee – Monique Lineback (Faculty, Full-Time, At-Large, 19-21)
Faculty Service Area Review Committee – Rosie Antonecchia (Faculty, Counseling, 19-21)
Instructional Planning Council – Sarah DeSimone (Faculty, CTE, 19-21)
Instructional Planning Council – Barb Kelber (Faculty, L&L, 19-21)
Perkins Planning and Advisory Committee – Ken Dodson (Faculty, CTE, 19-21)
Professional Development Committee – Andrew Page (Faculty, CTE)
Professional Procedures – Maryellen Ross (Faculty, At-Large, 19-21)
Sabbatical Leave Committee – Marlene Forney (Faculty, Tenured, Library)
Strategic Planning Council – Michael Deal (Faculty, At-Large, 19-21)

b. Elections:

Motion 5 MSC Zavodny/Hiro: Faculty Senate approval to accept the results of the ballot for committee elections. The motion carried. Results of elections are as follows:

AB705 Support Subcommittee – Tracy Fung (Faculty, ESL)
Distance Education – Linda Morrow (Faculty, SBS, 19-21)
Oversight Committee Grant Funded Programs – Adena Issaian (Faculty, At-Large, 19-21)
Personal Standards & Practices Committee – Marlene Forney (Faculty, At-Large, 19-21)

Motion 6 MSC Zavodny/Thompson: Faculty Senate approval of accepting the results of the ballot for hiring committee elections. The motion carried. Results of elections are as follows:

Dean of Languages & Literature – Barb Kelber (Full-Time, English)
Dean of Languages & Literature – Nimoli Madan (Full-Time, ESL)
Dean of Languages & Literature – Melinda Carrillo (Full-Time, Reading Services)
Dean of Languages & Literature – Kevin McLellan (Full-Time, Speech/ASL)
Dean of Languages & Literature – Nasako Ikenushi (Full-Time, World Languages)
Dean of MSE – Daniel Finkenthal (Full-Time, PhysEngr)
VP Human Resources – Teresa Laughlin (Full-Time, EHPS)

(I.B.6, I.B.7, I.B.8, I.B.9)

B. **Curriculum**: Senator Wendy Nelson presented the Curriculum Committee Actions report. She reminded faculty of the Curriculum Institute this Friday, September 13 from 9 to 12. Attendees must sign up at the PD Portal. The agenda includes an overview of curriculum and some time working with META.

Motion 7 MSC Nelson/Hiro: Faculty Senate approval to accept the Curriculum Committee Actions report dated September 4, 2019. The motion carried.

Palomar College

Curriculum Committee Actions

Wednesday, September 4, 2019

I. **SECOND READING - ACTION - The following curriculum changes, pending appropriate approvals, will be effective Spring 2020:**

A. **Noncredit Programs – New**

1. **Program Title: [Computer Skills for ESL](#)**

Discipline: English as a Second Language (N ESL)

Award Type: Certificate of Completion (Noncredit-Hours only; no units)

Justification: We would like to update the curriculum for the computer class we offer in the ESL department. Currently, there is only one course (NESL 983 Computer Literacy) that runs for an entire semester. The teachers have found that it is a lot of curriculum to cover in one semester. Instead, we would like to offer three focused 8-week courses:

- NESL 982 - Computer Skills 1 - Foundational Skills
- NESL 983 - Computer Skills 2 - Office Applications
- NESL 984 - Computer Skills 3 - The Digital Age

We want to create shorter courses (8 weeks instead of 16 weeks) so that there are more entry points for students. Also, none of the classes require pre-requisites, so any student can take the classes at any point. The first week of each course will include a review of computing basics and vocabulary. In addition, we created the last course (NESL 984) to include updated technology. After successfully completing all 3 courses, students can receive a non-credit certificate of completion in "Computer Skills for ESL"

Vickie Mellos

2. **Program Title: [Speaking Skills for ESL](#)**

Discipline: English as a Second Language (N ESL)

Award Type: Certificate of Completion (Noncredit-Hours only; no units)

Justification: We currently offer 3 stand-alone courses that allow students to work on their English speaking skills. These three NESL courses, two pronunciation and one academic listening/speaking course, when sequenced as a program, will equip non-native speakers with the English language speaking skills necessary to succeed in career, associate, or transfer degree programs.

II. **ACTION - TECHNICAL CORRECTION**

A. **Program Title:** [Internet: Emphasis in Graphic Communication](#) **Discipline:**

Graphic Communications – Multimedia and Web (GCMW) **Award Type:**

~~A.S. Degree Major/Cert. Achievement~~

Total Units: 12

Removing Associate Degree option since the program no longer meets the minimum 18 unit requirement due to Course Deactivations. Removal/correction will be reflected on 2019-2020 catalog addendum.

Instructional Services

B. **Program Title:** [Graphic Communications: Emphasis in Production](#)

Discipline: Graphic Communications – Imaging and Publishing (GCIP)

Award Type: ~~A.S. Degree Major/Cert. Achievement~~

Total Units: 16

Removing Associate Degree option since the program no longer meets the minimum 18 unit requirement due to Course Deactivations. Removal/correction will be reflected on 2019-2020 catalog addendum.

Instructional Services

III. **ACTION - District Articulation for CTE Transitions (AP 4050)**

(I.B.1, I.B.2)

- C. **Emeritus:** Senator Lawrence Lawson and Senator Erin Hiro presented a recommendation to grant Steve White Emeritus status. Although he didn't meet the 20 year threshold, Steve's seven (7) letters of recommendations from faculty were overwhelmingly supportive of this honor.

Motion 8 MSC Lawson/Towfiq: Faculty Senate approval to grant Steve White Emeritus status. The motion carried.

VII. **INFORMATION ITEMS:**

- A. Refreshments: President Craig Thompson reported Aramark is charging us \$70 per week for meeting beverages. We have beverages ordered for the month of September. A few options were discussed.
- B. Constitutional Review Committee: President Craig Thompson ran the discussion with updates to Section 6: Officers. The Senate will continue working in this section at the next meeting on September 16.
- C. Committees Requiring Senators: President Craig Thompson shared an exhibit showing allocated Senate seats for various committees and councils. It was noted that past Senators are serving on some of these committees as a Senate representative. The top five (5) vacancies were identified and Craig requested those seats be filled as soon as possible. He asked Senators to come to next week's meeting ready to fill those vacancies. The five vacancies are as follows:

Accreditation Steering Committee (one Senator)
Instructional Planning Council (one Senator)
Student Success & Equity Council (two Senators)
Academic Standards & Practices Committee (one Senator as chair)
Professional Procedures Committee (one Senator as chair)

Committee on Committees Chair Anastasia Zavodny requested clarification regarding Senator's attendance at committees and councils. Most committees have their own rules about attendance but all Senators are encouraged to attend the committee/council meetings they are assigned to. Senators are expected to bring back information to the Senate. Wendy Nelson volunteered to write something to refer out as best practices to committee chairs regarding attendance. Lastly, Zavodny shared concerns of

whether changes to the structures should be handled by the committees or coming through Senate. All changes within committees should come through Senate before confirmation or approval including the process of moving members to different seats within a committee. President Thompson wants those changes to come through the Senate and expects to have the vote on this matter next week.

- D. Policies and Procedures: Senator Lawrence Lawson reported out from the last P&P meeting where he inquired about the Governing Board's practice to delegate some of their authority to the President. The President nor the Governing Board members were present at the meeting. A notable policy change, BP 6450, gives the President the sole discretion whether an employee is provided with or compensated for a wireless device used for work. It was unclear whether an employee can be forced to have a district provided cellphone without an expectation of privacy. The policies presented and in question were tabled until the President and the Governing Board members were in attendance.
- E. Senate Webpage Workgroup: Senator Erin Hiro reported members are making edit suggestions and she will bring those changes to Senate. She encouraged Senators to review the website and forward user-friendly updates to her.
- F. Equivalency – Tabled.

VIII. REPORTS:

- A. Senate President: Craig Thompson was asked to conduct the 2 PM Senate Council meeting in the same location as the 2:30 Senate meeting. Some senators came to SU30 at 2 PM today to talk to Council but members were not present. Additionally, he reported that he, Jackie Martin and VP Kahn met with Dr. Blake on September 3rd. During the meeting, Dr. Blake characterized enrollments numbers as positive. Upcoming budget workshops, hard hiring freeze for classified, a possible SERP and the campus climate were all discussed. During the meeting with Dr. Blake, President Thompson shared concerns that faculty has raised regarding hiring issues including failed searches without further explanation. Dr. Blake denied this took place. Thompson specifically asked her if she felt she had the right to unilaterally end a search. Dr. Blake stated that she did. Dr. Blake commented that many of the local college presidents have the final say. She suggested Craig check with other local Senate Presidents to get their take. She commented that she thinks a majority of our faculty hiring searchers produce positive results.
- B. Planning Council Reports: Tabled
- C. Palomar Faculty Federation: Tabled
- D. ASG: Tabled.
- E. Accreditation: Tabled.
- F. Senate Committee Reports: Tabled.
- G. Other Reports: Tabled.

(I.A.1, I.A.2, I.A.3)

- IX. ADJOURNMENT: The meeting was adjourned at 3:58.

Respectfully submitted,

Erin Hiro, Secretary