



Minutes of the
MEETING OF THE FACULTY SENATE
April 8, 2019

APPROVED

PRESENT: Melinda Carrillo, April Cunningham, William Dalrymple, Kelly Falcone, Erin Hiro, Lawrence Lawson, Sierra Lovelace, Jackie Martin, Benjamin Mudgett, Wendy Nelson, Lillian Payn, Travis Ritt, Candace Rose, Seth San Juan, Craig Thompson, Fari Towfiq, Lori Waite, Anastasia Zavodny

ABSENT: Jenny Fererro, Michael Hernandez, Teresa Laughlin, Steve Perry

GUESTS: Kena Haun (ASG), Linus Smith (Telescope), Susan Snow

CALL TO ORDER: The meeting was called to order by the President, Travis Ritt, at 2:30 p.m. in the Library Conference Room (LL116).

Please note: All votes are presumed unanimous unless indicated otherwise.

Approval of Minutes:

Motion 1 MSC Thompson, Zavodny: Faculty Senate approval of the minutes of April 1, 2019, as presented. The motion carried.

Public Comment: Susan Snow provided information to Senators on transitioning faculty from non tenure-track to tenure-track positions. It is hoped that a formal process of negotiations can be created with the Palomar Faculty Federation and the district. III.A.5

Announcements: April Cunningham announced that National Library Week is being celebrated this week. On Tuesday, April 9, from 2:00 – 4:00 p.m. faculty and students are invited to stop in for coffee and muffins and a visit with the librarians. II.B.1

Wendy Nelson announced that she heard an advertisement on the radio from the California Community College Association promoting transfer degrees from community colleges.

Travis Ritt announced that Political Economy Days will be held on Wednesday, April 17, and Thursday, April 18.

Travis Ritt reminded Senators that no regular Senate meeting will be held on Monday, April 15 as the Senate will be participating in the Collegiality in Action workshop event in the Governing Board room.

Agenda Changes: Travis Ritt announced that Action Item C, Confirmation of faculty composition on Governing Board ad hoc committee, will be postponed until the April 22, meeting. III.A.1

Committee Appointments: There were no committee appointments.

Curriculum: Members of the Senate received the following Curriculum Committee items electronically:

Palomar College Curriculum Committee Actions
Wednesday, April 3, 2019

- I. **SECOND READING** – The following curriculum changes, pending appropriate approvals, will be effective **FALL 2019**:

Noncredit Course Changes

Course Number and Title: N BASC 903 Supervised Tutoring for Access Technology Short Title: Tutoring: Access Technology
Discipline: Basic Education (N BASC) Grading Basis: Pass/No Pass Only
Changed hours from 16 hours laboratory to 8-72 hours laboratory, updated grading option from “Not Graded” to “Pass/No Pass Only,” changed open entry/open exit (may be), added student learning outcomes, updated objectives, content, methods of assessment, textbook and software, added codes
Sherry Goldsmith

- II. **Technical Corrections**

Course Number and Title: LS 145 ~~Ethical Reasoning~~ Legal Ethics Short Title: Legal Ethics Discipline: Legal Studies (LS)

Course included in the following programs:

- a. Legal Support Assistant - Certificate of Proficiency
- b. Legal Studies - A.A. Degree Major Transfer Acceptability: CSU Transfer

Course Distance Learning Offering(s): Two-Way Video conferencing, One-Way Video Conferencing, Television Course, Online

Grading Basis: Grade/Pass/No Pass

Updated title, description, CB03, CB11, methods of instruction, added Online distance education, updated learning outcomes, objectives, content, required reading, suggested reading, required writing, critical thinking, outside assignments, textbooks

L. Jackie Martin

LS 145 was approved by the Curriculum Committee at the **February 20, 2019** meeting. The Business department is requesting that **LS 145** be changed back to its original title, **Legal Ethics**, in order to avoid confusion with a Philosophy core course.

The prerequisite for the following courses needs to be changed due to the initiation of AB 705: ENG 135, 136, 137, 150, 210, 211, 215, 220, 221, 225, 226, 230, 245, 250, 255, 260, 265, 270, 280 and 290. The prerequisite for these courses currently reads, “*ENG 50 or eligibility for ENG 100 as determined through the English placement process.*” The new prerequisite wording will be “*A minimum grade of ‘C’ in ENG 100, or eligibility determined through the English placement process.*”

- III. **INFORMATION**

- A. The following courses have completed the course outline review process between March 16, 2019 and March 22, 2019 and are effective Fall 2019

HIST 151 History of Latin American from Independence to the Present

Motion 2

MSC Nelson, Thompson: Faculty Senate ratification of the Curriculum Committee Actions dated April 3, 2019. The motion carried.

Wendy Nelson stated that the Curriculum Committee is conducting a review of cross-listed courses, focusing on clarifying minimum qualifications of faculty who are teaching the courses.

Nelson also stated that the New Program Proposal process is being evaluated to create a more efficient process for faculty. Department Chairs will be contacted soon with more information.

Nelson reminded all of the drop-ins scheduled on April 10 from 3:00 – 5:00 p.m., May 8 from 3:00 – 5:00 p.m., and May 14 from 2:00 – 4:00 p.m. I.B.1

ASG Syllabus Statement

Recommendation:

At the March 18 meeting, Senators received information from ASG representative Kena Haun on Basic Needs Insecurity, a major issue affecting community college students throughout the state. The ASG is asking that faculty consider including language within their syllabi directing students to available Palomar College services.

Motion 3

MSC Nelson, Rose: Faculty Senate endorsement of the following ASG Syllabus Statement recommendation:

The Office of Student Affairs ((760) 744-1150 x2594) can connect you to resources assisting with food, housing, and more, including the Anita and Stan Maag Nutrition Center and other free food events. Visit the website (<https://www2.palomar.edu/pages/studentaffairs/>) for a full list of available community resources. If you feel comfortable doing so, please communicate with your instructor about any food or housing insecurity you may be facing that may impact your performance in class.

The motion carried.

It was noted that this only is a recommendation from the Senate; instructors can modify the language if they choose. I.B.9, I.C.1

Online Tutoring for Hybrid and Evening Courses:

At last week's meeting, Katy Farrell informed Senators that members of the Tutoring Committee are bringing forward a recommendation and asked for Faculty Senate support of offering expanded online tutoring to all students enrolled in hybrid and evening courses. Currently, online tutoring services are only available to students who are enrolled in online courses as well as courses that are in remote locations where face-to-face tutoring services are not available.

At today's meeting, Farrell shared some sample Live NetTutor Sessions and there was overall support for reasons of access and equity; however, one Senator expressed concerns that departments haven't been given adequate opportunity to review NetTutoring tutoring techniques. To assist with continuous assessment, it was requested that the committee survey student satisfaction, monitor usage, and compare online tutoring to course succession rates. Lengthy discussion followed on the expansion of services for Palomar's diverse population of students.

It was also recommended that the Palomar standard Rules of Engagement be sent to all departments offering an opportunity for them to create their own standard rules. II.A.7

Motion 4

MSC Towfiq, Rose: The Faculty Senate supports the expansion of online tutoring to all students in hybrid and evening courses. The motion carried. 1 Nay: Thompson

Resolutions: Travis Ritt reminded Senators that he will be attending the Statewide Academic Senate's Spring Session on April 10 – 13. Senate members were provided with electronic copies of the Resolutions being proposed ([Resolutions tab](#)).

Several of the Resolutions were pulled and discussed, including the following:

- 9.03 S19 Documenting Open Educational Resources Options in Course Outline of Record
- 13.01 S19 Develop Recommendations for the Implementation of a No-Cost Designation in Course Schedules
- 13.02 S19 Support for Faculty Open Educational Resources Coordinators

After discussion, Senators agreed that because there is so much work to be done in this area, the district should create a Comets Affordable Learning Materials (CALM) Coordinator position with release time. It was also recommended that language be added to 9.03 urging ASCCC to work inter-segmentally with the UCs and CSUs to develop a white paper.

15.01 S19 Response to California State University Admission Restrictions Due to Impaction

There was Faculty Senate support for this Resolution.

Kelly Falcone added that faculty here at Palomar, working with North County Higher Education Alliance, are also always looking for ideas to connect with faculty from the CSUs to jointly explore options to expand student pathways. I.B.1

Constitutional Committee
Review Group:

Anastasia Zavodny indicated that the Constitutional Committee Review group continues their work on the document. She shared an update on several areas discussed by the committee last week.

At today's meeting, discussion focused on filling full and part-time vacancies, the structure of the positions of Faculty Senate President, Vice President, President Elect, and Past President, and supporting part-time faculty members serving in Faculty Council positions. This item will remain on the agenda for further discussion at the April 22 meeting.

Written Reports: The following written report was received but not discussed at today's meeting:

Senate President Report: TBWB Strategies is a bond polling firm that handled Mira Costa's bond and they will help us poll the community and plan a strategy to go out for a new bond in 2020.

The paperwork to establish the Rancho Bernardo Center as an official "center" will be sent in to the Chancellor's office mid-April.

The ACCJC midterm report was submitted.

The Accreditation office website has an easy-to-use feature which can help us all track where we are in the accreditation process.

Because of our beautiful cactus garden, Palomar College was selected by the US Postal Service for the unveiling of the new **Cactus Flowers Forever Series Postage** Stamp on April 15th at 11:30am.

April 12 is the M&O groundbreaking.

There were 337 middle schoolers and their parents at the 3rd annual STEM Conference event on March 16.

May 21st there will be a joint meeting with Poway and Palomar College to discuss a Poway Middle College.

ADJOURNMENT: The meeting was adjourned at 3:50 p.m.

Respectfully submitted,

Erin Hiro, Secretary