



Minutes of the
SPECIAL MEETING OF THE FACULTY SENATE
November 14, 2018

APPROVED

PRESENT: Melinda Carrillo, April Cunningham, William Dalrymple, Kelly Falcone, Jenny Fererro, Erin Hiro, Teresa Laughlin, Jackie Martin, Benjamin Mudgett, Wendy Nelson, Lillian Payn, Steve Perry, Travis Ritt, Craig Thompson, Fari Towfiq, Anastasia Zavodny

ABSENT: Michael Hernandez, Sierra Lovelace, Tara Roach, Candace Rose, Seth San Juan, Lori Waite

GUESTS:

CALL TO ORDER: The meeting was called to order by the President, Travis Ritt, at 2:00 p.m. in Room SU-30.

Please note: All votes are presumed unanimous unless indicated otherwise.

Approval of Minutes:

Motion 1 MSC Perry, Laughlin: Faculty Senate approval of the minutes of November 5, 2018, as amended. The motion carried.

Public Comment: There were no public comments.

Announcements: April Cunningham announced that Student Learning Outcomes (SLO) Facilitators will be receiving reports from Coordinators showing areas in need of Assessment or Outcomes with direction on how to move forward in the process. Facilitators will receive reports on the 3rd and 14th week of the semester and will reach out to faculty in their areas as needed. All this information must be gathered and compiled prior to the ACCJC Mid-Term Report in March, 2019.

Cunningham also announced that the SLO sub-committee of Curriculum is working with the Curriculum Committee to prepare for a GE/ILO Assessment in the spring semester of Civic Engagement & Ethical Reasoning. Canvas will be utilized as the instrument to collect results and share data from those assessments. (II.A.11)

Travis Ritt reminded Senators that no meeting will be held next week due to the Thanksgiving holiday break.

Ritt and Senate members acknowledged the recent tragedies of the Thousand Oaks shooting and the ongoing wildfires.

Those interested in making a donation to those affected by the California wildfires can visit the California Community College Foundation at: <https://foundationccc.org/>.

Committee
Appointments:

Motion 2 MSC Hiro, Zavodny: Faculty Senate approval of the following committee appointments:

Committee on Service Learning (17-19 at-large position)
Casey Christensen Gwin (FT), History

Human Resources Planning Council (18-20 at-large position)
Bret Bandick (PT), Public Safety

The motion carried.

Curriculum: Senators were provided with electronic copies of the following Curriculum Committee items (II.A.1):

Palomar College Curriculum Committee Actions
Wednesday, November 7, 2018

I. ACTION - SECOND READING – The following curriculum changes, pending appropriate approvals, will be effective **FALL 2019**:

A. Credit Course Changes

1. Course Number and Title: FASH 100 Fashion Industry Discipline: Fashion (FASH) Course Included in the following programs:

- a. Fashion Design, A.S. Degree Major/Cert. Achievement 18 units/more
- b. Fashion Merchandising, A.S. Degree Major/Cert. Achievement 18 units/more
- c. Fashion: Buying and Management, A.S. Degree Major/Cert. Achievement 18 units/more
- d. Visual Merchandising, A.S. Degree Major/Cert. Achievement 18 units/more

Transfer Acceptability: CSU Distance Learning Offering(s): Computer Assisted, Telecourse, Online Updated description, objectives, methods of instruction, reduced LEC hours from 3 to 2, increased LAB hours from 0 to 3 (units remain the same), content, textbooks, required reading, suggested reading, outside assignments, critical thinking, required writing and methods of assessment.

Rita Campo Griggs

2. Course Number and Title: ID 105 Materials and Resources

Discipline: Interior Design (ID)

Transfer Acceptability: CSU

Updated description, CB11, methods of instruction, objectives, SLOs, content, required reading, suggested reading, methods of assessment, textbooks. *Dennis C. Lutz*

B. New Noncredit Courses

1. Course Number and Title: N ESL 920 Academic Speaking and Listening

Short Title: Academic Speaking/Listening

Discipline: Noncredit Counseling (N ESL)

Grading Basis: No Grade

Justification: Due to repeatability and a focus on skills attainment, NESL 20 will increase the access and success of non-native adult speakers in developing stronger speaking skills in English for career purposes. *Gary Sosa (Tracy Fung)*

Distance Learning

The following courses may be offered as distance learning and meet Title 5 Regulations 55200-55210, effective Fall, 2019.

Catalog/Subject Number
FASH 100

Learning Offerings
Computer Assisted, Telecourse, Online

INFORMATION

The following courses have completed the course outline review process between September 15, 2018 and November 2, 2018, and are effective Fall 2018.

CHDV	112	Early Intervention and Inclusion
CHDV	142	Using Sign in the Early Childhood Setting
CHDV	144	Exploring the Effects of Media on Young Children
GCIP	170	Screen Printing
GCIP	172	Textile Screen Printing
GCIP	249	Page Layout and Design II
GCIP	270	Commercial Screen Printing
GCMW	102	Web Page Layout I
GCMW	106	Multimedia for Social Networking
GCMW	120	Designing for the Social Web
GCMW	177	Search Engine Optimization (SEO) for Web Design
GCMW	101	Multimedia I
GCMW	205	Digital Video for Multimedia
NURS	118	Nursing II
SPCH	100	Oral Communication
RS	104	Introduction to Buddhism
RS	105	Ritual/Symbol/Myth: Introduction to Religion
RS	108	History of Christianity

Motion 3 MSC Nelson, Fererro: Faculty Senate ratification of the Palomar College Curriculum Committee Actions dated November 7, 2018. The motion carried.

Granting of Emeritus Status:

Motion 4 MSC Towfiq, Fererro: Faculty Senate approval of granting Emeritus Status to the following faculty members:

Lihe Chen, Professor/ESL Tutor Coordinator, effective December 16, 2018. Chen has 21 years of full-time service from August 22, 1997 to December 15, 2018.

Patricia Deen, Professor, Earth, Space and Environmental Sciences, effective December 16, 2018. Deen has 32 years of full-time service from September 3, 1986 to December 15, 2018.

The motion carried.

Order of March: Travis Ritt indicated that Human Resources has asked the Senate for input on whether there is still a need to create the Order of March List. Each year during the graduation ceremonies, faculty tend to gravitate toward their general departments and overall the list is not structurally followed.

Senators discussed the list in terms of listing faculty retirees and faculty by years of service and that many faculty members may enjoy having this information. After some discussion, it was agreed that the list could be available for FACE and available for review on the district's website.

Listing of Faculty in The Catalog:

Travis Ritt also indicated that members of Human Resources have inquired on whether there is a need to list Faculty Emeritus in the catalog. Senators questioned the need for a printed catalog in any capacity; noting that many colleges are moving to a completely online catalog due to environmental issues and to cut costs. Because the list has grown exponentially over the years and will continue to do so there was agreement that the list should be available for review on the district's website. (I.C.2), (I.C.10), (II.A.10).

Senate President Report: Travis Ritt informed Senators that he shared the Senate's Resolution on AP 7120 (Hiring) at the November 13 Governing Board meeting. (III.A.1), III.A.7).

Also announced at the Governing Board meeting was that the Superintendent/President's Contract will be reopened and some of the language has been modified for clarity. The language that was modified was to state that the President's contract is a 4-year contract beginning in 2018, culminating in 2022. There was also clarification that the \$15,000 Annuity is a one-time payment.

Palomar Faculty
Federation (PFF):

Teresa Laughlin noted that faculty and PFF put some pressure on the district to do the right thing in terms of The Brown Act and are pleased that some progress has been made in relation to the Superintendent/President's contract. She said that Governing Board member Paul McNamara has requested that the issue be voted on by the new Governing Board when they are seated in December. Laughlin emphasized the importance of the community being able to see, hear, and participate in decisions made by the Board.

Faculty Senate Goals
For 2018-19:

The regular Senate meeting was adjourned so that Senators could meet in workgroups to discuss the Faculty Senate Goals for 2018-19.

ADJOURNMENT:

The meeting was adjourned at 2:35 p.m.

Respectfully submitted,

Erin Hiro, Secretary