



Minutes of the
MEETING OF THE FACULTY SENATE
October 15, 2018

APPROVED

PRESENT: Melinda Carrillo, April Cunningham, William Dalrymple, Kelly Falcone, Jenny Fererro, Teresa Laughlin, Sierra Lovelace, Jackie Martin, Ben Mudgett, Wendy Nelson, Lillian Payn, Steve Perry, Tara Roach, Seth San Juan, Travis Ritt, Candace Rose, Craig Thompson, Fari Towfiq, Lori Waite, Ellen Weller, Anastasia Zavodny

ABSENT: Erin Hiro

GUESTS: Kian Nourollahi (ASG), Linus Smith (Telescope), Susan Snow

CALL TO ORDER: The meeting was called to order by the President, Travis Ritt, at 2:30 p.m. in Room SU-30.

Please note: All votes are presumed unanimous unless indicated otherwise.

Approval of Minutes:

Motion 1 MSC Thompson, Zavodny: Faculty Senate approval of the minutes of October 8, 2018, as amended. The motion carried.

Public Comment: There were no public comments.

Announcements: Teresa Laughlin announced that Political Economy Days will be held on October 24 and 25.

Lillian Payn announced that the Culinary Institute in Las Vegas has purchased a Pepper humanoid robot. The Culinary Arts Union is protesting the loss of jobs as a result.

Jenny Fererro reminded all that on Friday, October 26, the North County Higher Education Alliance (NCHEA) will be hosting an event on Best Practices for Supporting Pregnant and Lactating Students. Lunch will be provided at 11:30 a.m. and the event will be held from 12:00 – 2:00 p.m. in MD-157. Those interested can register in the Professional Development Portal by Friday 10/19.

Kelly Falcone added that there are funds available for faculty for NCHEA Collaboration Grants. Applications are due on November 1 for the fall semester.

Kian Nourallahi announced that the ASG is holding daily events in the student quad area for Undocumented Students Week; including a Town Hall meeting on Wednesday from 1:00 – 2:00 p.m. in the Governing Board room.

Wendy Nelson announced that the first Mapping Workshop for Curriculum was held on Friday, October 12. Another is scheduled for Friday, October 19 from 9:00 – 10:30.

Travis Ritt announced that the Area D meeting, hosted by Palomar College, was held on Saturday, October 13 at the Rancho Bernardo Center. Some Senate members were able to attend, along with almost 50 colleagues from the area.

Agenda Changes: There were no agenda changes.

Committee Appointments: There were no committee appointments.

Curriculum: The next meeting of the Curriculum Committee will be held on October 17, 2018.

Wendy Nelson stated that the technical issues with META that were occurring last week have been resolved successfully.

Resolution on Faculty Hiring:

Travis Ritt shared a draft copy of a resolution on faculty hiring and AP 7120 on the overhead. This is in line with discussion over the past few weeks of the Faculty Senate Goals as well as comments received from the recent survey distributed to all faculty members.

Senators discussed the document and some recommendations were made to provide clarity. Senators Laughlin and Thompson agreed to work on bringing forward a revised copy to next week's meeting for action.

Faculty Senate Goals: Senate members viewed the draft document for the 2018-19 Senate Goals. Discussion occurred on how to move forward productively to address each task. It was agreed that Senators would discuss each goal in small groups, as follows:

Faculty Hiring: Laughlin, Roach, Thompson, Dalrymple, Fererro
Shared Governance: Falcone, Hiro, Zavodny, Ritt
Communication: Rose, Nelson, Martin, Carrillo, Lovelace, Waite
Senate Procedures: Hiro, Ritt, Payn, Mudgett, Towfiq
Guided Pathways: Ritt, Falcone, Nelson, Carrillo, Waite
Class Scheduling/Canceling Classes: Perry, San Juan, Cunningham, Nelson, Martin.

Senators will meet and discuss goals and identify tasks for a successful outcome. Ritt noted that he will be reaching out to committee chairs to request that written reports be submitted to the Senate whenever possible to include in the minutes for distribution to all faculty members.

After additional discussion, a Senator was selected to take the lead for each group.

Motion 2 MSC Thompson, Nelson: To move the Faculty Senate Goals 2018-19 to Action. The motion carried.

Motion 3 MSC Thompson, Laughlin: Faculty Senate adoption of the framework for the 2018-19 Senate Goals. The motion carried.

Each group will discuss their tasks and bring feedback to next week's meeting.

General Policies &
Procedures:

Jenny Fererro reminded Senators that an alternate may be needed for the Policies & Procedures Committee. Travis Ritt will confirm whether alternates must be sitting Senators- if not, Ellen Weller can continue as alternate.

Discussion on
Campus Survey:

Senate members discussed the recent survey that was distributed to all faculty members on the campus climate. Based on comments received, some faculty members have expressed concern with transparency of the Governing Board and administration and how business is being conducted.

Some Senate members felt that a response from the Senate should be provided to the campus community sharing the results of the survey and how the Faculty Senate is implementing those recommendations into our goals for the academic year.

Discussion occurred on how to move forward productively to improve the campus climate. It was also noted that less than 10% of faculty responded and of that percentage not all comments were negative. Though it is important to acknowledge the concern of some faculty, it is also important to acknowledge that some faculty are either not engaged or are satisfied with the current climate.

Travis Ritt indicated that he will draft a statement to all faculty and bring it to the Senate for input next week.

Senate President
Report:

Travis Ritt stated that he has been attending his scheduled meetings with Vice President Kahn; and he and Candace Rose have attended their meetings with President Blake.

Meetings with Vice President Kahn have focused on hiring discussions and assuring there is sufficient departmental and TERB support for not only this truncated search but for the next round of hires in the spring.

Meetings with President Blake continue as scheduled. The focus is keeping the lines of communication open with faculty and sharing information. Candace Rose added that there have been improvements in that Blake has attended a recent Senate meeting as requested. She has also scheduled campus meet-ups and provides email updates more frequently.

It was requested by a Senator that Ritt and/or Rose take notes on those discussions and share them with the Senate as we attempt to move toward improved communications.

Ritt also provided additional information on the recent Area D meeting. These pre-plenary Area meetings provide an excellent opportunity to share ideas and have open conversations. Issues such as Guided Pathways, the Funding Formula, and AB 7105 were discussed, as well as a proposal by San Diego City College to pass a Resolution of No Confidence in the State Chancellor. After discussion, it was agreed that because there was only support of the Resolution by approximately 10 colleges of 114 across the state, there would be no vote on this by Area D at this time.

He added that the Statewide Academic Senate is hosting webinar on Guided Pathways, the Funding Formula, and AB7105 on Thursday, October 18.

Strategic Planning
Council:

Travis Ritt stated that the Strategic Planning Council will meet on Tuesday, October 16. The group is currently hearing reports from the various groups on campus. It was noted that follow-up is needed on several of those reports, including an update on the Business Analysis being conducted by the STRATA Group, and progress on the Library plan.

Instructional Planning
Council:

Seth San Juan reported that members of the Instructional Planning Council are currently discussing approvals of new programs and new procedures for wait lists.

Senators discussed the proposed change for wait lists that would replace permission codes, and Kelly Falcone provided more specific information on the process. Faculty will have control of adding students and removing them from wait lists. Kendyl Magnuson will be invited to an upcoming Senate meeting to provide more information on this.

Human Resources
Planning Council:

Teresa Laughlin stated that the Human Resources Planning Council are discussing the Staffing Plan. The plan shows that administrative hires have gone up both in numbers and in cost utilizing the reclassification process. Unfortunately, it was discussed in closed session at the recent board meeting and there was no opportunity for discussion. She clarified that though there may be a need for the change, there also should have been an opportunity to hear that information in open session.

Palomar Faculty
Federation (PFF):

Teresa Laughlin stated that there is \$850,000 in ongoing funds for faculty hiring that will not be fully spent this year on hiring. Those funds, which are in the general fund, are earmarked for faculty salaries and benefits. She noted the importance of faculty awareness on how that money is spent.

Budget Committee:

A Senator is needed to serve on the Budget Committee. It meets on the 1st and 3rd Tuesdays of each month.

Currently, the group is discussing the Funding Formula. The state has provided budget forecast models for all the various colleges and districts currently and with the funding formula. Most districts, including Palomar, would be in a deficit if those formulas were immediately utilized, though the State Council has indicated that they are working on a legislative fix.

Student Success &
Equity Committee:

The Student Success & Equity Committee will hold their next meeting on Friday, October 26. The group is currently discussing student success rollover monies and how they will be allocated from last year's budget.

Travis Ritt reminded all that author Robert Reich, one of the world's foremost experts on jobs and the economy, will provide a presentation as part of Student Equity Speaker Series. His new book, *The Common Good*, explains the fundamental purpose of a fair and just society. The event will be held on November 16, from 5:30 – 7:30 p.m. More information can be found at: <https://www2.palomar.edu/pages/sse/events/>.

ASG:

There was no report.

Articulation: Ben Mudgett reported that the Articulation Resolution on Assist Oversight & Implementation was supported at the Plenary Session on October 13 with some minor changes. Several colleges in the area have also voted their support. He noted that ASSIST has already begun to respond, including an update of their website to make it more user-friendly.

C-ID is conducting five-year reviews for certain disciplines. They have been sent to the appropriate department chairs to share with faculty in those areas.

C-ID has also created three new descriptors for Mathematics for AB 705 to assist disciplines with ways to create support courses. It is not required, but a result of a resolution passed at the spring 2018 plenary session to create these descriptors. More information is available on the C-ID website.

A joint Transfer Center Director/Articulation Officer meeting was held last week. Members of UCSD, CSUSM, and SDSU were also present. CSUSM has confirmed the transfer degree in Business will no longer be deemed similar as of fall 2020 with the exception of Global Supply Chain Management.

Written Reports:

Distance Education: **Distance Education Faculty Senate Report (10/15/2018) - by Steve Perry**

1. Read through the Chancellor's current report on Distance Education. Surprised to find that, in California, the largest segment of students are Hispanic women in their mid-20's.
 2. Continuing to work with Kelly Helming, in the ATRC, to develop a DE portal.
 3. The Distance Education Committee will meet on Wed afternoon, 10/17. We will consider recommending to the senate that the OEI DE class rubric be used as a standard at Palomar.
 4. I met with Kendyl Magnuson to discuss how to set-up a better communication process with us before making changes to the Online Class Search site. Additionally, we discussed how the FERPA requirements should be addressed when conducting our online classes. We will meet again in the near future to discuss further.
 5. I will be attending the curriculum committee meeting this Wednesday for their discussion of first draft of the proposed changes to the Distance Education Curriculum page.
 6. I will be attending another a Can-Innovate session (online) on Wed, 10/16 with other regional hubs to discuss the plans for the upcoming on-campus "viewing session" conference. Palomar College will hold an all-day session "viewing session" at the Rancho Bernardo campus on 9/26
- Najib and I went to the South Center last Wednesday to check out the facilities for the conference.
7. Continuing to do DE approvals through the Meta system.
 8. Two faculty members have started the POET training this week.

ADJOURNMENT: The meeting was adjourned at 3:50 p.m.

Respectfully submitted,

Jenny Fererro, Acting Secretary