



Minutes of the
MEETING OF THE FACULTY SENATE
August 27, 2018

APPROVED

PRESENT: Melinda Carrillo, April Cunningham, William Dalrymple, Kelly Falcone, Jenny Fererro, Erin Hiro, Teresa Laughlin, Sierra Lovelace, Jackie Martin, Ben Mudgett, Wendy Nelson, Lillian Payn, Steve Perry, Travis Ritt, Seth San Juan, Tara Roach, Candace Rose, Craig Thompson, Fari Towfiq, Lori Waite, Ellen Weller, Anastasia Zavodny

ABSENT:

GUESTS: Kendyl Magnuson, Patriceann Mead, Kian Nourollahi (ASG), Hossna Sadat, Linus Smith (Telescope), Susan Snow

CALL TO ORDER: The meeting was called to order by the President, Travis Ritt, at 2:30 p.m. in Room SU-30.

Please note: All votes are presumed unanimous unless indicated otherwise.

Approval of Minutes:

Motion 1 MSC Thompson, Zavodny: Faculty Senate approval of the minutes of May 21, 2018, as presented. The motion carried.

Motion 2 MSC Laughlin, Thompson: Faculty Senate approval of the minutes of August 20, 2018, as amended. The motion carried. Abstention: Weller

Motion 3 MSC Thompson, Laughlin: Faculty Senate approval of the amendments made to the minutes of August 20, 2018 in paragraphs one, three, and four. The motion carried. Abstention: Weller

Motion 4 MSC Laughlin, Zavodny: Faculty Senate approval of the changes to the minutes of August 20, 2018 removing the final paragraph. The motion carried. Abstention: Weller

Public Comments: There were no public comments.

Announcements: Travis Ritt announced that in response to discussion held at last week's Senate meeting, a survey will be distributed to all faculty to provide input on what areas the Faculty Senate should focus on this 2018-19 academic year.

Agenda Changes: Travis Ritt asked for a change to the Agenda to add an Action item on Granting Emeritus Status to Rebecca Barr. There were no objections.

**Committee
Appointments:**

Motion 5

MSC Hiro, Zavodny: Faculty Senate approval of the following committee appointments:

Personnel Standards & Practices Committee

Full-time faculty at-large (18-20)

Anita Talone (FT) Drafting Technology

Student Services Planning Council (SSPC)

Full-time EOPS faculty (18-20)

Christina McKinney (FT), EOPS/CalWORKs/CARE/Foster Youth

Student Success & Equity Council

Full-time Student Services faculty

Hossna Sadat (FT), General Counseling

Academic Review Committee

Full-time Student Services faculty

Elvia Nunez (FT), Counseling

Campus Police

Full-time faculty, request for a Counselor (17-19)

Ed Sprague (FT), Fire Technology

Comets Affordable Learning Materials Taskforce

Part-time faculty, S&BS (18-20)

Anastasia Zavodny (PT), EHPS

Curriculum Committee

Full-time, MNHS (17-20)

Cory Lindsay (FT), Biology

Full-time, MNHS (18-19)

Karen Donovan, Nursing

Full-time, Library representative

Marlene Forney (FT), Library

Full-time faculty, MNHS (17-20)

Matt Doherty (FT) Biology

Distance Education & Academic Technology Committee

Full-time faculty, Library (18-20)

Marlene Forney (FT), Library

Full-time faculty, SBS (17-19)

Dillon Emerick (FT), Behavioral Sciences

Distinguished Faculty Award Committee

Full-time faculty (18-20)

Kelly Falcone (FT), Kinesiology, Health

Scott Kardel (FT), Earth, Space, & Environmental Science

Alexandra Doyle Bauer (FT), Library

Annette Squires (FT), Mathematics

Michael Hernandez (FT), Art

District Policies & Procedures

Full-time faculty at-large (18-20)

Annette Squires (FT), Mathematics

Facilities Review Committee

Faculty, various divisions (18-20)

Candace Rose (FT), Media Studies

Instructional Planning Council

Full-time, Library (18-20)

Marlene Forney (FT), Library

International Education Advisory & Elections

Part-time, faculty at-large (18-20)

Kathy Young (PT), Behavioral Sciences

Oversight Committee, Grant Funded Programs

Full-time, faculty at-large (18-20)

Wade Rollins (FT), Graphic Communications

Professional Development Committee

Full-time faculty, MNHS (18-20)

Gina Sanders (FT), Mathematics

Student Success & Equity Council

Full-time, faculty at-large (18-20)

Annette Squires (FT), Mathematics

Full-time, ESL Faculty

Nimoli Madan (FT), ESL

Team Life

Faculty at-large (17-19)

Monique Lineback (FT), Nursing

Motion 6

MSC Hiro, Fererro: Faculty Senate acceptance of the results of the ballot for the following committee appointments:

Comets Affordable Learning Materials Task Force

Full-time faculty, L&L (18-20)

Erin Feld (FT), Reading

Evaluations Appeals Committee

Full-time Counselor or faculty at-large (18-19)

Tim Hernandez (FT), Counseling

Julia Robinson (FT), Nursing

Perkins Planning and Advisory Committee

Full-time faculty, CTE (18-20)

Wade Rollins (FT), Graphic Communications

Anita Talone (FT), Drafting Technology

Professional Development Committee

Full-time faculty, L&L (18-20)
Erin Feld (FT), Reading

Registration Committee

Full-time, faculty at-large (18-20)
Cynthia Anfinson (FT), Math

Scholarship Committee

Full-time, faculty at-large (18-20)
Jerry Jenkins (FT), English & Multicultural Studies

The motion carried.

Motion 7

MSC Hiro, Fererro: Faculty Senate acceptance of the ballot for the following committee appointments:

Vice President of Student Services Hiring Committee

P.J. DeMaris (FT), Counseling
Lawrence Lawson (FT), ESL

The motion carried.

Emeritus Status:

Motion 8

MSC Laughlin, Zavodny: Faculty Senate approval of the granting of Emeritus Status to the following faculty member:

Rebecca Barr, Professor, Counseling Department, effective August 13, 2018. She has served Palomar College for 32 years from August 19, 1986 to August 13, 2018.

The motion carried.

Curriculum:

No Curriculum items were presented.

Black Minds Matter:

Hossna Sadat shared information with Senators on *Black Minds Matter*, a Professional Development Workshop Series being held October 8 – December 10. Palomar College is one of over 200 host sites for the national Black Minds Matter public course this Fall, which addresses the experiences and realities of Black boys and men in education. The course draws parallels between the Black Lives Matter movement and the ways that Black minds are engaged in the classroom. More information can be found on the course website: <https://jlukewood.com/black-minds-matter>.

Faculty Senate Vacancy:

Travis Ritt informed Senators that Joel Glassman resigned from the Senate over the summer. Jenny Fererro volunteered to fill his position as chair of the Elections Committee. After brief discussion, there was agreement that a call should be distributed to full-time faculty to fill Glassman's Senator position.

Travis Ritt also announced a Faculty Council vacancy due to Council member Erin Hiro's recent appointment as Faculty Senate Secretary. Craig Thompson volunteered for the position and was elected by Senate acclamation.

Academic Calendar: Jenny Fererro reported that a meeting was held with PFF and the district two weeks ago to discuss the 2019-2020 and 2020-2021 Academic Calendar. She shared information on the various options for those academic years, noting the potential challenges in placement and the shorter length of winter intercession. Kendyl Magnuson added that there were some potential issues with overlapping sessions as the years progressed and making smaller changes now can keep us on a similar schedule each year. Some Senators questioned why there was a need for an entire week of non-instruction for Thanksgiving; expressing concern that it was so close to the end of the semester.

This item will be brought back for further discussion at the September 10 meeting.

Excused Withdrawal Grade:

Anastasia Zavodny informed Senate members of a new, non-evaluative grade of EW (Excused Withdrawal), which provides an option to students who withdraw from a course due to extenuating circumstances, the opportunity to repeat the course without it counting as an attempt to take it. It can also be used at any time during the semester. Kendyl Magnuson added that the process for utilizing the W, the LW, and the EW will all utilize a similar system with the instructor making the final determination. Brief discussion followed. This item will be brought back for Faculty Senate Action on September 10.

General Policies & Procedures:

Travis Ritt indicated that members of the Policies & Procedures Committee will be focusing on Chapter 4, Board Policies and Academic Procedures. 111.A.12

Jenny Fererro reminded Senators that there is currently a vacancy for a Faculty Senate member on that committee. After brief discussion, alternate Sierra Lovelace agreed to serve and Ellen Weller will serve as an alternate.

Senate President Report: Travis Ritt reported that confirmation has been received on faculty hires. The first five hiring lines will be formally released within the next few weeks. Based on the Instructional Planning Council prioritization list, the first five departments will be as follows:
Nursing
Chicano Studies
Photography
ESL
DBA

Other:

Candace Rose shared the following information from her attendance at the recent Facilities Planning Council meeting:

- The Lead Architect for the district spoke about the Palomar Facilities Master Plan. For those who are interested, a presentation will also be made at the next Finance & Administrative Services Planning Council meeting. It is expected to then go on to the Governing Board for first reading at their October meeting. There was some discussion on pursuing a bond, though that decision is ultimately not made by the Facilities Planning Council.
- The City of San Marcos is still confirming that a bridge will be built from the Sprinter to the campus, though no date has been set.
- Some areas on campus with two-way traffic, including the Comet Circle entrance, may be converted to right turn only.

Chris Miller, Director of Facilities, will be invited to attend the September 10 Senate meeting to provide more information on these and other campus updates.

Distance Education &
Academic Technology
Committee:

Steve Perry provided the following written report of the Distance Education & Academic Technology Committee:

Distance Education & Academic Technology Committee Faculty Senate Report (8/20/2018, revised and updated on 08/27/2018)

1. There were 14 faculty members who completed the POET training during the summer. Another 2 are taking the course presently.

2. I attended the Online Teaching Conference, sponsored the Chancellor's office, on June 18-20th as a part of the new Online Student Success Working Group led by Dean Pearl Ly.

There is a big push by Chancellor Oakley to improve Web Accessibility compliance with the online courses in the CCC system.

3. The first meeting of the year was held on 8/23 for the Distance Education and Academic Technology committee whose early tasks will include...

- Making recommendations to the Senate on how to ensure that all faculty are compliant with Web Accessibility laws and regulations for anything they distribute to their students via the Web

- Continuing to develop a Rubric that can be used to evaluate how well instructors are delivering their online/hybrid classes (based on OEI guidelines)

- Revising and reworking the POET (Palomar Online Education Training) system

- There are two Action Items

- We propose shortening the committee name to "Distance Education Committee" and my title to "Distance Education Coordinator"

- We propose to change the meeting times to the 1st/3rd Wednesdays at 2:30-4pm so that Kelly Falcone and Erin Hiro will be able to join

4. I am scheduled to meet with Wendy Nelson on Tuesday, 8/28, to discuss updates to Meta curriculum system so that courses offered through Distance Education will indicate that the key design components and practices will be following for DE training. There will be additional components for Web accessibility and Title V compliance.

5. I will be attending a meeting, called by Dean Pearl Ly, about how to list "online" classes so that the students know if any on-campus meetings are required

6. I will be attending a meeting, called by VP Jack Kahn, concerning the plan to inform faculty and assist in the implementation of Web Accessibility and Title V requirements

7. Canvas Usage Statistics: 1,351 Courses, 716 instructors, and 20,318 Students

ASG:

Senators welcomed ASG representative Kian Nourollahi.

Palomar Faculty
Federation (PFF):

Teresa Laughlin reported that members of the PFF met on Thursday, August 23. As of earlier today, since the Janus decision 4 faculty have left the union and 34 faculty members have joined. Membership of full-time faculty is currently at 90%.

She reminded all faculty of the joint PFF/Faculty Senate Information Meeting on Thursday, August 30, in MD-157.

Other: Ellen Weller announced that Concert Hour has been changed from 12:30 p.m. to 1:00 p.m. Thursday, August 30 will be the first performance.

Wendy Nelson announced a Curriculum Workshop scheduled for Friday, September 7. More information will be forthcoming.

ADJOURNMENT: The meeting was adjourned at 3:49 p.m.

Respectfully submitted,

Erin Hiro, Secretary