



Minutes of the  
MEETING OF THE FACULTY SENATE  
February 5, 2018

APPROVED

PRESENT: April Cunningham, William Dalrymple, Kelly Falcone, Jenny Fererro, Joel Glassman, Erin Hiro, Teresa Laughlin, Sierra Lovelace, Jackie Martin, Susan Miller, Ben Mudgett, Wendy Nelson, Lillian Payn, Travis Ritt, Tara Roach, Candace Rose, Seth San Juan, Craig Thompson, Fari Towfiq, Lori Waite, Ellen Weller, Anastasia Zavodny

ABSENT: Melinda Carrillo

GUESTS: Michelle Barton, Dung Pham (ASG), Linus Smith (Telescope)

CALL TO ORDER: The meeting was called to order by the President, Travis Ritt, at 2:30 p.m. in Room SU-30.

Approval of Minutes: Please note: All votes are presumed unanimous unless indicated otherwise.

Motion 1 MSC Thompson, Zavodny: Faculty Senate approval of the minutes of January 29, 2018, as presented. The motion carried. Abstention: Nelson

Public Comments: There were no public comments.

Announcements: April Cunningham announced that the Palomar College Foundation has funded another group of Professional Development activities for Comet Affordable Learning Materials (CALM). More information can be found at <https://www2.palomar.edu/pages/calm/calm-spring-2018/> or by contacting Cunningham at [acunningham@palomar.edu](mailto:acunningham@palomar.edu).

CCSSE: Michelle Barton shared information on the upcoming Community College Survey of Student Engagement (CCSSE), a product and service of the Center for Community College Engagement. The survey is a well-established tool that helps institutions focus on good educational practices and identify areas in which they can improve their programs and services for students. The survey is administered during the spring to mostly returning students, and asks about institutional practices and student behaviors that are highly correlated with student learning and retention. Barton added that this year an additional component has been added to give faculty members teaching courses selected to participate in the CCSSE the opportunity to complete an online survey about their perspectives on student engagement in their course. (I.B.5)

Guided Pathways Plan Draft: Senate members were provided with copies of the Palomar College Guided Pathways Plan draft. The Guided Pathways framework creates a highly structured approach to student success. The framework provides students with a set of clear course-taking patterns and wrap-around student services. It also promotes better enrollment decisions and prepares

students for success. The Guided Pathways framework is intended to integrate institutional plans and all institutional efforts in ways that make it easier for students to get the help they need during every step of their community college experience.

The Guided Pathways Team is composed of faculty, staff, administrators, and a student. The team met for several days in January of 2018 to put together the plan. Palomar's goal, per the Chancellor's Office directive, is to implement the plan over a five-year period and move the college from Early Adoption to a full-scale Guided Pathways Plan.

Senate members discussed the plan at length, including funding allocation, the timeline, which covers four phases, as well as the constituent groups who will be working on various components of the plan. Feedback can be provided at:

<https://docs.google.com/document/d/1NelIRd-02Q5VEMFQlh4AEvsNsLByULT08OZRbyQC0I/edit#heading=h.gjdgxs>

Lengthy discussion followed and Senators discussed their goal as faculty to not only help students succeed, but to learn. It is a faculty-driven plan, with opportunities to assist students in their varied paths and goals while recognizing the potential challenges of the process. (II.A.2)

This item will remain on the Agenda for further discussion at next week's meeting.

FSA Forms:

Travis Ritt indicated that Faculty Service Area (FSA) documents will soon be housed on the Faculty Senate website. The current process is being changed so that faculty can apply for a second FSA and complete the documentation online. There will also be a link to Equivalency forms and an outline of that process as well. Erin Hiro added that members of the FSA Committee have spent the past few years contacting faculty and departments that have not updated their FSAs but have received no response. She reiterated the importance of providing the requested data to keep information accurate and up-to-date.

Academic Calendar:

Jenny Ferrero shared copies of a draft of the 2018-19 Academic Calendar on the overhead and noted the changes being proposed by the District. There is a recommendation to observe Native American Day and Cesar Chavez holidays, in addition to closing campus on Spring Break and for a few additional days over the winter holiday. Senators discussed the proposed schedule, and there were some concerns with the timeline proposed as it offers fewer Monday class offerings, a potential negative impact on veterans who receive state funding, and provides fewer options for summer scheduling to meet the needs of all students, in addition to other concerns.

Policies & Procedures:

The Policies & Procedures Committee met on Friday, February 2. The group will be discussing Distance Education at their next meeting on March 1.

Committee  
Appointments:

Motion 2

MSC Zavodny, San Juan: Faculty Senate approval of the results of the ballot for the following committee appointments:

Hiring Committee, Director, Education Center North  
Benjamin Mudgett (FT), Articulation Officer

The motion carried.

Motion 3                   MSC Laughlin, Mudgett: Faculty Senate approval of the following committee appointments:

Facilities Review Committee

Mark Lane (FT), MNHS (17-19) at-large

Kristen Marjanovic (FT), SBS (17-19) at-large

Curriculum Committee

Dena Eaton (PT), CTE (17-19) CTE open position

The motion carried.

Articulation:           Ben Mudgett stated that the district is currently reviewing the Program Approval Process and the current process in which future academic programs are approved. The workgroup assigned to this task began meeting last week and are in need of additional faculty representatives. Some Senate members expressed concern that they volunteered but were not notified of the meeting. More information will be provided on this at next week's meeting.

ADJOURNMENT:       The meeting was adjourned at 3:50 p.m.

Respectfully submitted,

Jenny Ferrero, Secretary