



Minutes of the
MEETING OF THE FACULTY SENATE
December 4, 2017

APPROVED

PRESENT: Melinda Carrillo, April Cunningham, William Dalrymple, Kelly Falcone, Jenny Fererro, Erin Hiro, Teresa Laughlin, Sierra Lovelace, Jackie Martin, Susan Miller, Ben Mudgett, Wendy Nelson, Lillian Payn, Travis Ritt, Tara Roach, Candace Rose, Seth San Juan, Craig Thompson, Fari Towfiq, Lori Waite, Anastasia Zavodny

ABSENT: Joel Glassman, Ellen Weller

GUESTS: Jack Kahn, Patrick O'Brien, Diane Studinka, Lesley Williams

CALL TO ORDER: The meeting was called to order by the President, Travis Ritt, at 2:30 p.m. in Room SU-30.

Please note: All votes are presumed unanimous unless indicated otherwise.

Approval of Minutes:

Motion 1 MSC Thompson, Laughlin: Faculty Senate approval of the minutes of November 27, 2017, as amended. The motion carried. Abstention: San Juan

Public Comments: There were no public comments.

Announcements: Susan Miller asked Senate members to share information with their students about an upcoming online course: AIS 165, Native Women in the Americas being offered January 29 – May 26, 2018. The course will examine female Native American perceptions of gender-specific issues in education, health, economic development, socio-political leadership and kinship, situated in contemporary and historic arguments. Native women's voices are celebrated as their lives are examined and analyzed through literature, activism, poetry, art and filmmaking.

Guided Pathways: Jack Kahn shared information on the California Guided Pathways Project, defined by the Chancellor's Office as a student-centered approach that strives to increase the number of students earning community college credits.

By completing the self-assessment study, Palomar College will be eligible to receive \$1.5 million over the next five years, allocated to just over \$400,000 per year, with an anticipation that much of those funds will be spent on faculty training and professional development.

A question and answer period followed, and Kahn provided more detailed information on the goal of providing a smooth transitional process for students from the K-12 system to a college environment. Program maps include specific course sequences, progress milestones, and program learning outcomes. He encouraged faculty to review an

informational video that provides additional information (<http://cccgp.cccco.edu/About-Guided-Pathways>). Some Senate members questioned whether Guided Pathways would result in an even more “top down” approach in terms of scheduling and Kahn indicated that there is an attempt to work together systematically rather than individually while still providing a faculty-driven plan. Discussion followed on the challenges of creating pathways that don’t feel structured or restricted but will expose younger students to ideas of career and college. Though some students may prefer a structured timeline there are some who also like to explore what choices are available by taking a wide range of courses.

Lori Waite encouraged Senators to review the following resource on Guided Pathways at: <https://www.aacc.nche.edu/wp-content/uploads/2017/09/PathwaysGraphic462017.pdf>.

Over the winter break, interested faculty will work on the plan with meetings scheduled on January 16, 18, and 24. A call for volunteers will be distributed soon, and those faculty participating will receive hourly pay for their participation. The final plan is due in the Chancellor’s Office on March 30, 2018.

Wendy Nelson encouraged faculty who are interested in learning more about Guided Pathways to also attend the conference at City College on January 19, 2018.

TERB forms for
ECE Lab School:

Lesley Williams distributed copies of draft copies of evaluation packets for the Early Childhood Education Lab School (ECELS) for probationary employees. She noted the evaluation process for teachers at the Lab School and the various classifications of teaching positions at the center. In the ECE Lab School, there is a brand new Coordinator and three new Site Supervisors – Leadership positions that were filled in the first half of 2017. These positions are grouped under the “master teacher” list and are evaluated as master teachers per Appendix L in the Contract. Appendix L (which deals exclusively with the ECE Lab School) has their own Article 17 which prescribes the 4-year evaluation documents for master teachers. However, there is a difference between the true master teacher and the ECE Lab School Coordinator and the new hybrid position of Site Supervisor. PFF-approved Coordinator evaluation documents already exist, but there was a desire to make some changes to it prior to starting with the new Coordinator. The evaluative performance matrix utilized will be similar to the one approved for the Articulation position and the Fire Technology position since these positions are largely administrative.

After brief discussion, Senate members expressed their support for the documents as written.

Faculty Senate Goals:
Shared Governance:

Kelly Falcone noted discussion in the Faculty Council regarding the current process for faculty to submit service point data. At present, the main purpose of reporting service points is for load bank leave, though participation in institutional commitment and shared governance is an important part of a faculty member’s workload.

Discussion followed on what kind of reporting relationship should exist as it relates to faculty responsibility. There are many faculty members who contribute to the college in ways other than shared governance participation, and though there are undoubtedly some faculty who could participate more than they do, retaining faculty autonomy, trust, and professionalism has always been part of the reporting relationship on this campus. Encouraging faculty to engage in shared governance or other forms of campus

participation could be accomplished through the evaluation process or through departmental communication.

Lengthy discussion followed, and there are some faculty who are frustrated by the lack of equity in perceived workload and participation. There is a seeming lack of understanding by some faculty members who aren't aware or who aren't interested in a lot of what is occurring on campus; including not only shared governance, but changes at local and state levels that effect students and faculty, the way classes are scheduled and offered, as well as many other areas that will have an impact on them now and in the future.

Some Senate members felt that the process of reporting service points should be eliminated as the only formal use for them is limited and could be calculated utilizing another format. Faculty also receive their five hours of institutional service in various ways and should not have to delineate what that is, particularly if the process being used is not useful in any other way. It was noted that institutional service and service points are a big part of the process for probationary faculty on the tenure track.

There was also a request that all information pertaining to shared governance or service should be placed in one central area for easy accessibility.

This item will remain on the Agenda for further discussion.

Committee
Appointments:

Motion 2 MSC Laughlin, Towfiq: Faculty Senate approval of the following committee appointment:

Student Services Planning Council
Barb Neault Kelber, (FT) English (Senator Designee)

The motion carried.

Travis Ritt informed Senators that a Senator will be needed to fill the position of Committee on Committees Chair beginning in Spring, 2018.

Curriculum: Senate members were provided with electronic copies of the Curriculum Committee Consent Calendar last week.

Motion 3 MSC Nelson, Zavodny: Faculty Senate ratification of the Curriculum Committee Consent Calendar dated November 15, 2017. The motion carried.

Guided Pathways
Self-Assessment: Senators received and discussed the draft of the Guided Pathways Self-Assessment Tool document at the November 13 Senate meeting.

Motion 4 MSC Towfiq, Thompson: Faculty Senate support of the Guided Pathways Self-Assessment Tool document. The motion carried.

Senate President
Report: Travis Ritt reported that the transition to Single Sign-In Portal for Professional Development and Canvas and Starfish Early Alert is ongoing. The district is waiting on a CCC Identification which is issued by the state before access is available. New students

will be able to access the portal but returning students cannot. Because of this, the new system will be available to all students after the census in the Spring semester.

Ritt and Candace Rose will attend their regularly scheduled meeting with Dr. Blake on Tuesday, December 5. It is anticipated that the Faculty Hiring List will be distributed soon.

Instructional Planning
Council:

Seth San Juan stated that members of the Instructional Planning Council discussed Guided Pathways, Strategic Enrollment, and Wait Lists at their recent meeting. Kelly Falcone added that a change was made to the process regarding Wait Lists in that those names will roll over up to two days prior to the start of the semester, and students will be notified up to three times that they can be moved up to the roster. If after the third attempt the student does not log in to make the change they will be removed from the wait list. Being on two wait lists for the same class can also prevent a student from moving up to the roster.

Palomar Faculty
Federation:

Teresa Laughlin reported that members of the Palomar Faculty Federation will meet on Thursday, December 14 from 4-6 pm at the off-campus office.

Laughlin noted that she has met with Dr. Lisa Norman, Vice President of Human Resources several times, and is encouraged by the positive interactions. Laughlin added that she looks forward to a positive working relationship.

Distance Education &
Academic Technology:

Lillian Payn invited all to attend the Open House Canvas Celebration on Wednesday, December 6 from 9:00 – 11:00 a.m. and Thursday, December 7 from 12:00 – 2:00 p.m. in room LL-109.

ADJOURNMENT:

The meeting was adjourned at 3:50 p.m.

Respectfully submitted,

Jenny Fererro, Secretary