



Minutes of the  
MEETING OF THE FACULTY SENATE  
November 13, 2017

APPROVED

PRESENT: Melinda Carrillo, April Cunningham, William Dalrymple, Kelly Falcone, Jenny Ferrero, Joel Glassman, Erin Hiro, Teresa Laughlin, Sierra Lovelace, Jackie Martin, Susan Miller, Ben Mudgett, Wendy Nelson, Lillian Payn, Travis Ritt, Tara Roach, Candace Rose, Seth San Juan, Craig Thompson, Fari Towfiq, Lori Waite, Ellen Weller, Anastasia Zavodny

ABSENT:

GUESTS: Olga Diaz, Nayeli Vasquez (ASG)

CALL TO ORDER: The meeting was called to order by the President, Travis Ritt, at 2:30 p.m. in Room SU-30.

Please note: All votes are presumed unanimous unless indicated otherwise.

Approval of Minutes:

Motion 1 MSC Towfiq, Thompson: Faculty Senate approval of the minutes of November 6, 2017, as amended. The motion carried. Abstention: Laughlin

Public Comments: There were no public comments.

Announcements: Senators welcomed ASG representative Nayeli Vasquez.

Ellen Weller invited all to attend the Palomar College Jazz performance of *Feelin' Free* on Friday, November 17 from 7:00 – 10:00 p.m.

Weller also asked Senators to mark their calendars for Part 1 of *The Messiah* on December 9 & 10, where Weller will introduce a piece she composed titled, "Integrals of Peace."

Agenda Change: Travis Ritt indicated that Information Item A, AB 705 focus on English, will be postponed as faculty members in English continue their discussion on it at a departmental level. It will be brought back at a later date.

Spring 2018 – Equity  
& Social Justice Themed  
Course Work:

Olga Diaz shared information on author Bryan Stevenson, the author of [\*Just Mercy: A Story of Justice and Redemption\*](#). Stevenson will be Palomar College's special guest on March 7, meeting with student leaders and deans, followed by an evening event at the California Center of the Arts Concert Hall.

Faculty are encouraged to learn more about Stevenson, the executive director of the Equal Justice Initiative in Montgomery, Alabama, and a professor of law at New York University Law School. He has won relief for dozens of condemned prisoners, argued five times before the Supreme Court, and won national acclaim for his work challenging bias against the poor and people of color. He has received numerous awards, including the MacArthur Foundation “Genius” Grant.

Faculty who wish to incorporate the work and story of Stevenson into their syllabus can contact Diaz ([odiaz@palomar.edu](mailto:odiaz@palomar.edu)) for copies of his book for distribution to students.

Guided Pathways  
Self-Assessment:

Travis Ritt shared the Guided Pathways Self-Assessment Tool document on the overhead for discussion. According to the Chancellor’s Office, Guided Pathways reform is a student-centered approach that is expected to dramatically increase the number of students earning community college credentials, while closing equity gaps. Rather than work with a subset of students, guided pathways are a college-wide undertaking that provides a framework for integrating California-based initiatives such as SSSP, Equity, Basic Skills Transformation, the Strong Workforce Program, and California College Promise. Guided pathways provide students with program maps that include specific course sequences, progress milestones, and program learning outcomes. Senators engaged in lengthy discussing regarding the pros and cons.

Ritt provided information on the funding model for the 5-year plan, indicating that Palomar could receive a \$1.5 million allocation. Discussion followed on the plan, which will be faculty led. The first step in the process will be to appoint a Guided Pathways Liaison to the state, and a call will be distributed later in the week to fill that position. A group of faculty members has been working with Vice President Kahn on the draft document, which needs to be submitted by mid-December to be eligible to receive funds; and the final plan is due on March 30, 2018. Senate members discussed the challenges of implementation and the importance of faculty collaboration to define guided pathways for Palomar College as an institution; specifically taking each and every department into consideration when decisions are made. There was a suggestion to institutionalize a core team with divisional representation prior to the end of the semester, providing compensation to the team via release time or a stipend.

Faculty will be given an opportunity to learn more about guided pathways and participate in the process through departmental conversations, information shared from an administrative perspective, as well as through Professional Development opportunities such as plenary sessions and workshops.

This item will remain on the Agenda for discussion at future meetings.

Process for New  
Curriculum:

This item will be discussed at the November 27 Senate meeting.

Faculty Senate Goals:

Members of the Faculty Council will review the Senate Goals for 2017-18 and will select one at a time to be discussed by the Senate as a whole. Kelly Falcone noted that she completed some research on the goal relating to a review of shared governance and all of the information found is located in the Faculty Senate connect community

portal. Senate members were asked to review the information prior to the November 27 meeting.

Committee  
Appointments:

Motion 2 MSC Towfiq, Payn: Faculty Senate approval of the following committee appointment:

Strong Workforce CTE Liaison  
Mark Bealo (FT), Graphic Communications

The motion carried.

Curriculum: Senators were provided with copies of the Palomar College Curriculum Committee Actions dated November 1, 2017, last week.

Motion 3 MSC Nelson, Zavodny: Faculty Senate ratification of the Palomar College Curriculum Committee Actions dated November 1, 2017. The motion carried.

Senate President/Vice  
President Report:

Travis Ritt reported that he and Candace Rose met with President Blake last week. They discussed the FON (Faculty Obligation Number), which has been calculated with a preliminary number of five new full-time faculty hires to start in the 2018/19 school year, excluding those already approved (2 Nursing faculty, 3 Counseling faculty, and 1 Welding faculty member). If district enrollment numbers improve for the spring 2018 semester up to 15 total hires may be added. Dr. Blake indicated that she is willing to break with past practice and disregard the faculty hiring prioritization list developed by IPC if she and the executive team feel that different departments should get hires.

The district continues to work on a Financial Recovery Plan with the Budget Committee, including a review of what other colleges have done in similar situations. A Resolution was recently passed by the Statewide Academic Senate urging the inclusion of faculty in discussions and decisions regarding budget reductions.

As funding for the current bond concludes, work will begin to explore the possibility of pursuing a new building bond in the 2020 election cycle. The IEPI team will return on December 8 to review the district's progress on utilizing those funds for shared governance and the Enrollment Management Plan.

The Staffing Plan for the North and South Centers has been solidified and it is anticipated that those hires will all be brought to the Governing Board for approval by May 2018.

Instructional Planning  
Council:

Seth San Juan stated that members of the Instructional Planning Council discussed the creation of a CTE Perkins Committee and Kelly Falcone presented information to the group on waitlists and how they're used for enrollment management and projections.

Waitlists are not currently being utilized to their full potential, and as one possible adjustment, there was agreement to change the automatic rollover period to two days before classes start from the current practice of stopping rollover at five days prior to classes starting.

Palomar Faculty  
Federation (PFF):

Teresa Laughlin indicated that members of PFF met on Thursday November 9. Union members are reminded that they are entitled to several benefits, including a ½ hour of free legal advice, child fingerprinting kits, and a holiday gift of a Trader Joe's or Sprouts gift card from the PFF.

Laughlin added that she also met with President Blake and Vice President Kahn and shared with President Blake that some faculty are feeling that things are being done "to" them rather than "with" them. She encouraged a forum-type meeting to discuss it and attempt to improve communication. Dr. Blake is currently hesitant to offer a town-hall style forum for discussion. Laughlin also met with some members of the CCE/AFT, who expressed concern about budget reductions and how it will affect classified staff. Dr. Blake stated to CCE that no staffing cuts will be made this year, but did not provide the qualifier of "this year" when discussing possible this issue with PFF. Attempts are being made to keep budget cuts away from faculty, staff, and students as much as possible.

Jenny Fererro added that a Negotiations Update will be distributed to all faculty on November 17 or 20.

ASG:

Nayeli Vasquez reported that members of the ASG will meet again on December 1. The group is hosting a Diversity Event this week.

Distance Education &  
Academic Technology:

Lillian Payn invited all to attend the Canvas Celebration on Wednesday, December 6 from 9:00 a.m. – 11:00 a.m. and Thursday, December 7 from 12:00 – 2:00 p.m. to participate in an Open House Canvas Celebration.

Members of the Distance Education and Academic Technology Committee discussed AP 4105, and made some small but thoughtful recommendations for change.

Approximately 12 faculty volunteers are currently participating in the Accessible Course Delivery Pilot, though it is hoped that more faculty will join.

The committee hopes to soon discuss Courses that utilize publisher's materials. Currently, approximately 99% of those publisher materials are non ADA or FERPA compliant.

Scheduling Committee:

Travis Ritt reported that Wendy Nelson has agreed to join the Scheduling Committee to provide faculty input. More information will be brought forward at the November 27 Senate meeting.

ADJOURNMENT:

The meeting was adjourned at 3:50 p.m.

Respectfully submitted,

Jenny Fererro, Secretary