



Minutes of the  
MEETING OF THE FACULTY SENATE  
October 30, 2017

APPROVED

PRESENT: Melinda Carrillo, April Cunningham, William Dalrymple, Kelly Falcone, Jenny Fererro, Joel Glassman, Erin Hiro, Teresa Laughlin, Susan Miller, Lillian Payn, Travis Ritt, Tara Roach, Candace Rose, Craig Thompson, Fari Towfiq, Lori Waite, Ellen Weller, Anastasia Zavodny

ABSENT: Sierra Lovelace, Jackie Martin, Ben Mudgett, Wendy Nelson, Seth San Juan

GUESTS: Wendy Metzger, Dung Pham (ASG)

CALL TO ORDER: The meeting was called to order by the President, Travis Ritt, at 2:30 p.m. in Room SU-30.

Please note: All votes are presumed unanimous unless indicated otherwise.

Approval of Minutes:

Motion 1 MSC Laughlin, Weller: Faculty Senate approval of the minutes of October 23, 2017, as amended. The motion carried.

Public Comments: There were no public comments.

Announcements: Ellen Weller announced that the Palomar College Jazz Ensemble would be performing later in the day to support Campus Equity Week. The performance begins at 3:30 p.m. in the student union area.

Travis Ritt welcomed new part-time faculty Senator Anastasia Zavodny, who was seated last week in his absence.

Dung Pham announced that the ASG will host Diversity Days on November 14 & 15 from 10:00 a.m. – 1:00 p.m. in front of the student union. Several activities are scheduled. He added that on November 29 from 3:00 – 7:00 p.m. there will be a Cafe International event sponsored by the World Languages Department, including various food representing Japan, Italy, Germany, and other countries.

Susan Miller announced that on Wednesday, November 1 a presentation of the movie, "Mask You Live In," will be shown in the Brubeck Theatre from 3:30 – 5:30 p.m. hosted by the Gender and Women's Studies Student Club. The movie is being presented by students for students and will conclude with a discussion period.

Faculty Service Areas: Senators were provided with copies of the Faculty Service Area (FSA) form for Emergency Medical Education. The document contained the current FSA language for the discipline

as well as the proposed changes. After a review of the document, Senate members expressed their support for the change.

AB 705 – Focus on  
Mathematics:

Senate members reviewed information on [AB 705](#), which requires community college districts to maximize the probability that a student will enter and complete transfer-level coursework in math and English with a one-year timeframe by utilizing assessment measures beyond placement tests, including high school performance, to achieve this goal.

Fari Towfiq and Wendy Metzger provided information on how the Math department is responding to the bill, including the Accelerated Math Gateway (AMG), which is a yearlong learning community designed to accelerate students into STEM fields by providing intensive math preparation, counseling, tutoring, and opportunities for exploring ideas with hands-on projects and labs. Also the Math department is offering a Stat pathway which allow students to complete their college-level math in one year. The department continues to meet and discuss ways to implement these changes while keeping students on-track with their educational goals. In the bill, community colleges are prohibited from requiring students to take a prerequisite course unless they are highly unlikely to succeed in a higher-level course without it, and are required to use multiple measures in determining course placement, as evidence suggests that when used as the primary criterion for placement, assessment tests tend to under-place students. Discussion followed on the bill and its implementation, which will take effect on January 1, 2018.

Travis Ritt added that discussion will continue on AB 705 next week with a focus on English.

ASCCC Fall Plenary  
Resolutions:

Senate members received electronic copies of the Statewide Academic Senate Fall Resolutions. Travis Ritt reminded Senators that he and Candace Rose will be attending this year's Fall session November 2 – 4. He noted that he expects discussion at the session on the Resolution relating to Apprenticeship Programs as most colleges do not have full time instructors in that area, which makes it difficult to receive feedback. It is expected that there will be some discussion on Guided Pathways as well and the need for faculty oversight.

General Policies &  
Procedures:

The next meeting of the Policies & Procedures Committee is on Friday, November 3.

Committee  
Appointments:

There were no committee appointments.

Curriculum:

Motion 2

MSC Rose, Laughlin: Faculty Senate ratification of the Palomar College Curriculum Committee Actions dated October 18, 2017. The motion carried.

Other:

Senators talked about discussion that occurred at the recent Curriculum Committee meeting regarding faculty and members of the Curriculum Committee's role in approving curriculum, particularly as it relates to new course and program development.

Candace Rose indicated that the committee did discuss new courses and degree paths to assure that not only new courses but those currently available are being filled. There was agreement that those discussions should occur on a department level utilizing the

Program Review & Planning (PRP) process. There is a need to deactivate courses that are no longer being offered because they are listed in the catalog and students are unknowingly tying them into their Education Plans.

Discussion followed on the challenges of meeting state requirements and allowing faculty autonomy in course selection, scheduling, and development. Senate members asked that this item be placed on the Agenda for further discussion at next week's meeting.

Senate President Report: Travis Ritt reminded Senate members that he and Candace Rose would be attending the Statewide Academic Senate meeting beginning Thursday, October 2. He noted that he would be distributing the Resolutions to all faculty members in an effort to receive input and feedback. It is hoped that soon the Senate budget can be increased to allow not only the Curriculum Co-chair but also more Senators to attend. There is a scholarship process in place for part-time Senators to attend and more information on that is on the Statewide Academic Senate's website.

Student Services  
Planning Council:

A Senator is needed to serve on the Student Services Planning Council.

Human Resources  
Planning Council:

Travis Ritt indicated that he will meet with the new Vice President of Human Resource Services, Dr. Lisa Norman, on Thursday, November 9.

Palomar Faculty  
Federation:

Teresa Laughlin invited all to attend the PFF EBoard meetings on the 2<sup>nd</sup> and 4<sup>th</sup> Thursday of each month. The 2<sup>nd</sup> Thursday meeting is held on Mulberry Avenue in San Marcos and on the 4<sup>th</sup> Thursday in AA-140. Preparation continues for the Janus decision, which is a Supreme Court case which will eliminate Agency Fees if it is upheld. What that means is that non-union members will no longer be required to pay dues. It will also provide districts with access to lists of those who are and are not union members, potentially making some departments and faculty vulnerable and weakening negotiations.

Campus Equity Week is underway this week with several activities and events scheduled in support of part-time faculty members.

Budget Committee:

Joel Glassman provided the following Budget Committee report:

Enrollments are down 3.8% since last year, which will cause the district to lose Restoration Funding in the amount of \$5 million. The district will now attempt to cut approximately \$5-7 million from the overall budget.

Brief discussion followed and it was noted that the district is focusing solely on cutting expenditures, rather than on increasing revenues. A very high number of classes have been cancelled and cut from future scheduling, which is counterproductive to the bottom line; particularly after all the efforts made last year to attract students to Palomar.

Student Success &  
Equity Council:

Travis Ritt indicated that members of the Student Success & Equity Council continue to discuss disproportionately impacted students and though some improvements have been seen with African American males and males as a whole as it pertains to basic skills, there is still work to be done in those areas to assist these students through the process.

ASG:

Reporting on the ASG, Dung Pham stated that more microwaves are being added in the SU building. Currently the area only has one microwave for all the students to share.

Adjustments are being made to Inter Club Council (ICC) funding to provide for the addition of new clubs on campus, as well as to improve the structure of the ASG as a whole.

Academic Technology  
& Distance Education:

Lillian Payn provided the following Academic Technology & Distance Education (AT&DE) report:

- Faculty should take a look at their Canvas accounts, as shells have been added for winter and spring intersession courses. Canvas will be utilized exclusively beginning January 1, 2018.
- To date, 795 courses are in Canvas - taught by 426 faculty members.
- Additional events are scheduled throughout the semester for the Canvas migration, as well as a pilot to facilitate accessible course delivery.

Basic Skills Steering  
Committee:

Lori Waite indicated that the Basic Skills Committee members learned of an error by the State of California in calculating SSSP funding, which affects the data included in the district's Integrated Plan. It is hoped that the updated information will be available this week.

Learning Outcomes  
Council:

Susan Miller reported that members of the Learning Outcomes Council will do a Teamwork and Problem Solving Faculty Group on the GE/ILOs.

The group has one more meeting scheduled for the semester.

ADJOURNMENT:

The meeting was adjourned at 3:50 p.m.

Respectfully submitted,

Jenny Fererro, Secretary